

University Resources Council

Minutes

November 18, 2025 @ 1:00 pm in AS-119

Members in Attendance: Diane Hayashino, Ali Rezaei, Sam Vickovic (Secretary), Eileen Klink, Araceli Gonzalez, Dave Whitney (Chair), Josh Chesler, Jesse Dillon, Pitiporn Asvapathanagul (Vice-Chair), Ben Huff, Gabriel Gardner, Marianne Hata, Staci Freeman, Terie Bostic, Gracie Cole, Claudia Plaza, Kara Perkins

Guests (3): Karyn Scissum Gunn, Shariq Ahmed, Kathryn Chew

1:06 Call to Order

1:06 Approval of the agenda

-Moved by Shelli seconded by Jesse.

1:06 Presentation of 2025/26 budget in the Division of Academic Affairs; budgetary concerns; updates on ongoing and new projects/initiatives in the Division; tenure density update by College for the last five years by Provost Karyn Scissum Gunn

-Presentation available on Canvas

-Overview: General fund budget summary 25-26, discussed tenure density, CSULB has lower tenure densities than other CSUs, introduced a new strategy called the Lecturer to Tenure Faculty Reclassification Process

Q & A:

Jesse asked about if the college deals with the discrepancy in hiring a replacement for the teaching units not being covered if a lecturer is converted. Answer: That has not been parsed out the college with probably be responsible for dealing with that delta.

Eileen asked if we will be hiring more in reclassification status rather than traditional hiring lines. Answer: Unless our budgeting funding changes it is up to the campuses to decide.

Josh asked why tenure density is important. Answer: The more tenure-track faculty we have the more that can engage students in scholarly and creative activities and tenure-track faculty carry more service requirements.

Josh asked if it was possible to have a clinical professor position that is tenure track that has no research expectation but has more service expectations. Answer: We are not there yet.

Jesse asked about lecturers and if they can receive course releases for service. Answer: If we provide release time for lecturers, we would still have to pay to cover that class

1:41 Approval of the minutes of 11/4/25

-Moved by Eileen and seconded by Pitiporn

1:43 Presentation of Lottery Funds process and determination of allocation to colleges by Assistant Vice President for Academic Resources Marianne Hata and Assistant Vice President for Human Resources & Fiscal Management Claudia Plaza

Overview: Discussed lottery guidelines from 1984 that are still in use, highlighted funded amounts per college

Q & A:

Jesse how did lottery last year compare to this year. Answer: It's the same.

2:15 Presentation on the current budget, projects and initiatives of Academic Technology Services by AVP Shariq Ahmed.

-Presentation available on Canvas

-Overview: Discussed ATS Budget, canvas published courses, zoom usage, Kaltura usage, LMS and instructional technology support, faculty professional development, instructional design/lms workshops, software and support, adobe, ATS outreach and events, SPOT evals, AI initiatives and support, metaverse initiative, classroom support services, faculty equipment reservations, events support, university open computer lab, and ispace.

Q & A:

Ali asked about advanced features of Canvas that we don't have. Answer: I hope that is not true. We try to be first to try new features. The only thing we have not gone deep into are career specific factors in Canvas. Shariq told Ali to email him about the feature and he will look into it.

Josh asked about what happens when you are compliant with ADA and Canvas says you are not. Answer: There are two tools to help, tidyup and udoit helps identify accessibility issues in documents and help clean up your Canvas course

Dave asked about Horn Center computers with lockdown browser that must be reserved and if there are ones that you do not need to reserve that have it. Answer: I believe all computers have it.

Jesse asked about loaner laptops. Answer: Except for BMAC we don't have loaner laptops, Claudia mentioned that basic needs might be able help if a student needs a laptop.

2:49: Proposal for degree title change and establishment of new degree options for BA in Comparative World Literature and Classics. Previous titles: BA in Comparative Work Literature; BA in Classics. Proposed title: BA in Comparative World Literature and Classics. Sub-programs: Option in Comparative World Literature; Option in Classics. Second reading by Chair Kathryn Chew

- Overview: Got a letter of support from the CLA Associate Dean Donna Nicol

- All changes passed unanimously

- No CSU Budget updates by Kara Perkins

- Next URC meeting changed to Zoom by Dave

2:53 Adjourn