

### URBAN DUAL CREDENTIAL INFORMATION

Spring 2025

## PRESENTATION OVERVIEW

- Student Success & Advising Center
- Preliminary Credential Evaluations
- Applying for your Credential
- Deadline to Apply
- Preliminary Multiple Subject Credential
- Preliminary Education Specialist Credential
- Clear Credential
- Adding Authorizations/Credentials
- FAQ
- Reminders and Resources

# STUDENT SUCCESS & ADVISING CENTER CREDENTIAL CENTER







Work directly with the California Commission on Teacher Credentialing (CTC)

Credential Licensing office for all credentials on campus

Resource for current & updated credential information

CED-CREDENTIALS@CSULB.EDU

### PRELIMINARY CREDENTIAL EVALUATIONS

 Name
 Elbee the Shark

 CSULB ID
 000000049

 Email
 elbeetheshark@csulb.edu

 Program Admit Semester
 F23

 Final Semester
 Sp25

California State University, Long Beach College of Education Student Success and Advising Center

#### Preliminary Multiple Subject & Education Specialist Teaching Credentials Evaluation - ITEP UDCP Pathway

Bachelor's Degree Includes English Learner Authorizations (ELAM & ELAE)

IP Liberal Studies CSU, Long Beach

CTC Clearance Document Title:	Cert of Clearanc	e	Expiration Date: 12/1/27
Subject Matter Competency	С	oursework	
Met by: Degree	S	Semester 1	Course equivalency, if applicable:
		EDP 301	A
Applicable CSET(s) Subtest	Expiration	EDSP 454	A
and expiration date(s) if		UDCP 400	A
met by examination or combination		UDCP 402	В
coursework/		UDCP 410	Α
examination.	S	Semester 2	
CPR		EDEL 462	В
Met by: Needs		EDSP 564	A
		UDCP 401	A
Expiration Date:		UDCP 411	
US Constitution	S	Semester 3	
Met by: CSU graduate		EDEL 472	Α
		EDSP 578	В
RICA		UDCP 415	A
Candidate must provide score report once all subtests have been passed.	S	Semester 4	
Date Passed: Needs		SCED 475	A
ТРА		UDCP 407	A
Will be updated when scores are		UDCP 414	A
available.	s	Student Teachi	hing
Cycle 1: 4/16/25		EDSP 589	С
Cycle 2: Needs	G	General Ed:	
Program Clearance		UDCP 420	CR
Cycle 2: Needs		Mild/Moderate o UDCP 422	or Mild to Moderate Support Needs: I <mark>P Sp25</mark>
Date Received: Needs Notes:		Aoderate/Sever UDCP 423	re or Extensive Support Needs: N/A

CPR-Certification must include Infant, Child and Adult CPR. For more information and a list of approved courses, go to: www.csulb.edu/college-of-education/credential-center/general-requirements

### PRELIMINARY CREDENTIAL EVALUATIONS

- Student Teaching & courses are noted as in progress (IP) until grades have posted
- Missing items are noted as "Needs" and must be submitted prior to credential recommendation
  - Examples:
    - CPR certificate or front and back of signed CPR card
    - RICA submit PDF of passing results for all three subtests. Our office does not automatically receive your score report.
    - ITEP Degree in Progress must wait for degree to post before you are eligible to apply for your credential.
- CalTPAs
  - Scores will be sent directly to CSULB
  - TPA/Program clearance will be provided directly to us by your program when passing scores are received and all program requirements have been submitted (including exit survey and evaluations)
- Added Authorizations: if an analyst has included a note that you may be eligible for an authorization, please notify us if you are interested in adding it to your credential. Make sure it is a subject you would be willing to teach.

### STATUS LETTER

Students are provided with one status letter to include with their credential evaluation for employment applications.

If you complete additional requirements after this date, please attach those items to your status letter and credential evaluation for future applications until your credential has been recommended and granted by the CTC.

#### LONG BEACH

#### **College of Education**

12/12/2024

Regarding: Elbee the Shark 000000049 Multiple Subject - General Subjects

To Whom It May Concern:

The above-named student is a current candidate enrolled in the listed California Commission on Teacher Credentialing approved credential program at California State University, Long Beach. Attached to this letter is a personalized credential evaluation which identifies the following:

- Credential requirements that have been met;
- Credential coursework still in-progress as "IP";
- Requirements that have yet to be met as "Needs";
- Anticipated "Final Semester" of completion is F24

The candidate is currently in good-standing and will be eligible to apply for the credential upon satisfactory completion of outstanding requirements. Credential recommendations for Spring candidates begin in June. Credential recommendations for F all candidates begin in January. Credential recommendations for Summer candidates begin in September.

If needed, employers may contact a Credential Analyst at CED-Credentials@csulb.edu to confirm a candidate's status.

Sincerely,

KotVanWA

Kit Van Wyk Assistant Director Student Success & Advising Center - Credential Center

Attachment: Credential Evaluation

www.csulb.edu/credential-center - CED-Credentials@csulb.edu - 562/985-1105

## RICA

- Per CTC's PSA 23-03, the RICA examination will be retired as of July 1, 2025, and will no longer be available. However, the requirement will still be in place.
- We strongly encourage you to attempt and pass RICA as soon as possible.
- If you have not yet passed RICA and have any questions, please contact a Credential Analyst at <u>ced-credentials@csulb.edu</u> or 562-985-1105.

### **END OF SEMESTER TASKS**

Step 1: Surveys

CTC/CSU Program Completer Survey & CED Exit Survey

The link will be emailed to you in late May. Complete the surveys and take a screenshot of each confirmation with your name included. Please save your screenshots to be uploaded to your Request for Recommendation when you are ready to apply for your credential.

## APPLYING FOR YOUR CREDENTIAL

**Step 2**: Complete the Qualtrics "Request for Recommendation" form and upload any needed items (CPR, RICA etc.).

Please do **not** submit a request prior to completing all requirements, including student teaching, TPA, etc.

**Step 3**: Your Request for Recommendation will be routed to a CSULB Credential Analyst who will determine if your file is complete and will submit an online recommendation to the Commission on Teacher Credentialing (CTC) on your behalf.

You will need to provide a non-CSULB email on this form. Please ensure that you provide us with the same email that you have on file with the CTC. If your CSULB email is on file with the CTC, please update this to a personal email to avoid a delay with your credential recommendation.

### **APPLYING FOR YOUR CREDENTIAL**

**Step 4**: Watch for a notification email from the CTC (donotreply@ctc.ca.gov). Follow the instructions in the email from the CTC directing you to complete the recommendation in your CTC account, including payment for your credential.

#### **Step 5: Credential Issuance**

Within approximately 10 business days of submitting your payment, the CTC will email you notification that your document has been granted and is available for viewing in your CTC Educator Profile.

**Step 6:** Login to your CTC Educator Profile, click on your credential document number and review your credential document carefully. Contact a credential analyst as soon as possible if your document is incorrect or if you have any questions at ced-credentials@csulb.edu or 562-985-1105.

### OFFICIAL CREDENTIAL

Commission Actions), click on the	cords (current documents, all documents held and Adverse and he Educator's Last Name.	
Educator Information:		
Last Name:	ne:	
First Name:	ne:	
Middle Name:	ne:	
Document Information:		
Document Number:	ber:	
Document Title:	tle: Multiple Subject Teaching Credential	
Term:	m: Preliminary	
Status	us: Valid	
Issue Date:	ate: 5/26/2020	
Expiration Date:	ite: 6/1/2025	
Original Issue Date:	ate: 5/26/2020	
Grade:	de:	
Special Grade:	de:	
SB1969 (Title 5 §80487):	(7):	

#### Authorization / Subjects

Authorization Code	Authorization Description	Subject Code	Subject Description	Major/ Minor	Adde
> ELAM	The following instructional services may be provided to English learners in the settings and content area(s) specified on this document. (1) English language development defined as instruction designed specifically for limited-English-proficient students to develop their listening, speaking, reading, and writing skills in English, and (2) specially designed content instruction delivered in English defined as English learner authorization also covers classes taught on the basis of other valid, non-emergency credentials or permits held within the settings or content/specialty area(s) listed at the grade or age levels authorized.	NONE		MAJ	
R2M	This credential authorizes the holder to teach all subjects in a self- contained class and, as a self-contained classroom teacher, to team teach or to regroup students across classrooms, in grades twelve and below, including preschool, and in classes organized primarily for adults. In addition, this credential authorizes the holder to teach core classes consisting of two or more subjects to the same group of students in grades five through eight, and to teach any of the core subjects he or she is teaching to a single group of students in the same grade level as the core for less than fifty percent of his or her work day.	GSX	General Subjects (Examination)	MAJ	

#### Renewal Requirements

 Please disregard any # signs you may see below and refer to the "Additional Description" column to the right for specific renewal requirements.
 Additional Description

 Renewal Code
 Renewal Description
 This credential may not be renewed. To qualify for the clear credential, the holder of this document must complete a Commission approved induction of Completion by the program sponsor.
 Additional Description

 Renewal Code
 This credential may not be renewed. To qualify for the clear credential, the holder of this document must complete a Commission approved induction of Completion by the program sponsor.
 To Code Not Required

 Employment Restrictions
 Figure approved induction of Completion by the program sponsor.
 County

## DEADLINE TO APPLY

- After **July 7th**, your credential file will be on hold if you have not applied for credential recommendation.
- After this date, you will need to contact a credential analyst when you have completed all requirements and are ready to apply for your credential. We will no longer actively monitor your file.
- If this applies to you, we will email you when your file is placed on hold and provide you with further details.
- When you have completed all requirements, please apply for your credential, even if you do not plan to use your credential yet.
  - Candidates who do not finish and apply upon eligibility may be held to new requirements if they are added in the future by the CTC or legislative action.

SB-2042 PRELIMINARY MULTIPLE SUBJECT CREDENTIAL

- Valid for 5 years from issue date
- What grade levels can you teach?
  - Eligible to teach grades Preschool, K-12, and adults in a self-contained classroom
- English Learner Authorization
  - Your credential will include an English Learner Authorization, listed as ELAM on your credential document

#### PRELIMINARY EDUCATION SPECIALIST CREDENTIAL

- Valid for 5 years from issue date
- What grade levels can you teach?
  - Eligible to teach grade levels K-12, and adults through age 22
- Authorizations
  - Mild/Moderate Support Needs OR Extensive Support Needs
- English Learner Authorization
  - Your credential will include an English Learner Authorization, listed as ELAE on your credential document



- Completion of an Induction Program
  - Induction programs are offered by:
    - Districts and County Offices of Education
    - Universities only an option if your employer does not offer induction
- When all requirements are met, you apply for the Clear Credential through the Induction Program sponsor
- Clear Credentials are renewed online every five years
- It is your responsibility to renew your credential before the expiration date

## SUPPLEMENTARY AUTHORIZATIONS

- Added directly to your Multiple Subject Credential document
- Authorizes departmentalized teaching in grades 9 and below
- Earned through coursework or degree major
  - Minimum of 20 semester units required
  - Must meet specific content areas required by the CTC
- Email ced-credentials@csulb.edu for advising if you are interested in an authorization. Please indicate which subject you are interested in.
- After you have earned your Preliminary Credential, there will be a \$25 service fee for an evaluation.

### ADDING A SINGLE SUBJECT CREDENTIAL

- Single Subject Credential Authorization to teach in a departmentalized classroom in grades preschool, K-12, and adults
- Earned by completing the following requirements:
  - <u>Subject Matter Competency</u>
    - CSET in appropriate subject
    - CTC Approved Waiver Program
    - BA or Higher Degree
    - Coursework
    - Combination Coursework and CSET
- Subject specific methods course EDSS 450 (at CSULB)
- Request to enroll in methods course: <u>https://www.csulb.edu/college-of-</u> education/single-subject-credential-program-sscp/adding-an-additional-credential

What happens if I do not apply for my credential?

• Examinations, fingerprints, and courses can expire. Finish and apply!

What happens if my Preliminary 5year Credential expires?  You <u>do not</u> need to complete a new Preliminary Credential Program

 Preliminary or expired credentials can be reactivated by requesting an extension with the CTC but may be subject to new regulations

I am moving out of state, can I complete induction out of state?

- No, but if you teach out of state, this may help you earn your CA Clear Credential. Please contact our office for more information.
- If you are moving out of CA and need program verification, please contact our office.

### FAQ

## Reminders

- Please monitor your email accounts important information from your program, our office, and the CTC will be sent to you throughout this process.
- A delay in submitting confirmation of survey completion can cause delays in receiving your credential.
- Keep a personal portfolio of all test scores, evaluations, etc.
- All candidates will receive an Individual Development Plan (IDP) at the completion of your program
  - This will provide recommendations for professional development and growth during your clear induction program
  - Share this document with your Teacher Induction Program

### Resources

- Commencement Information
  - <u>www.csulb.edu/commencement</u>
- CED Student Success & Advising Center Credential Center
  - Website: <u>www.csulb.edu/credential-center</u>
  - Email: <u>CED-credentials@csulb.edu</u>

## Commission on Teacher Credentialing <u>www.ctc.ca.gov</u>

- CSULB Career Development Center
  - <u>www.careers.csulb.edu</u>

# Congratulations!