

How to add a Undergraduate Public Health Informatics and Technology (PHIT) Certificate!

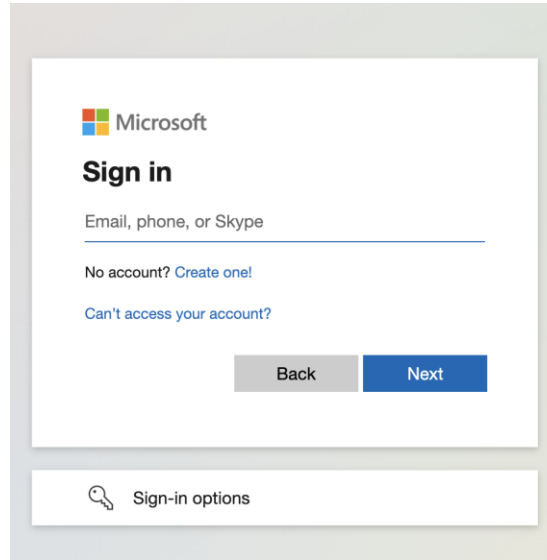


Please note: This certificate is only available to undergraduate students and must be completed in conjunction with a bachelor's degree. Once a student has been awarded their bachelor's degree, they are no longer eligible to take additional courses to earn the certificate.

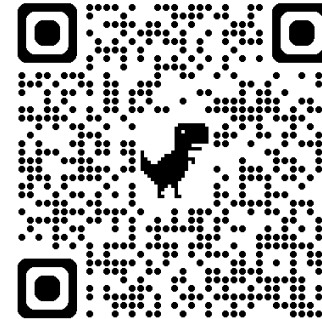
1. Click the link below to open the form:

https://csulb.qualtrics.com/jfe/form/SV_6XxC4yCqlcw3yZw

2. Log in using your CSULB SSO credentials: sso.csulb.edu

A screenshot of the Microsoft sign-in interface. At the top is the Microsoft logo. Below it is the text "Sign in". Underneath is a text input field with the placeholder "Email, phone, or Skype". Below the input field are two links: "No account? Create one!" and "Can't access your account?". At the bottom of the form are two buttons: "Back" and "Next". Below the main form is a section titled "Sign-in options" with a key icon.

You can find additional
information Via this QR Code





3. Review important notes and click “start”

College of Health & Human Services Degree Objective Change

In order to change, add, or drop a degree objective, please fill in the required information on the following pages.

Important Notes:

- This form is for students interested in **CHHS majors, minors, and certificates only**. If you are trying to add/drop a degree objective in another college please visit their website for instructions.
 - A list of CHHS majors, minors, and certificates can be found [here](#).
 - All other majors, minors, and certificates, please see the [catalog](#) for details.
 - All other advising centers can be found [here](#).
- An email will be sent to your **CSULB student email address** after an advisor reviews your request.
- Please allow up to five (5) to ten (10) business days for a decision. If you have already submitted a request and are waiting for a decision, **do not resubmit your request**.
- Your request will be **denied** if it does not comply with CSULB's [Timely Graduation Policy](#).
- Review the major specific criteria posted on the [Enrollment Services website](#).



Start

4. After you verify your information is correct, **click on your current status at CSULB.**

What is your current status at CSULB?

☐ I am a new CSULB student starting in Fall 2025 as a **Transfer**.



Transfer Student
starting in Fall'24

☐ I am a new CSULB student starting in Fall 2025 as a **First-Year** (just finished high school).



Freshman Student
that started this Fall

☐ I am a current CSULB student who started **prior to Fall 2025**.



Current student who
started prior to ____.

5. Scroll down in the form to find the option to add the Certificate in Public Health Minor (previously known as Health Science).

I want to add a certificate in:

Note: In order to add a minor, all four of your GPAs must be at least a 2.5.

Public Health Informatics & Technology Certificate ▾



6. Click submit. You are finished!



Please click **SUBMIT** below to complete this module.

If you already submitted a request, do not resubmit! Submitting multiple forms for the same request will delay in your request being reviewed. All requests are reviewed within 5-10 business days after completion of this module. If you have questions, find our drop-in hours at www.csulb.edu/chhsadvising.



Thank You !

Reminder:

- It will take 5 – 10 business days to process
- Contact your advisor for additional questions!

