



National Association of Hispanic Journalists Seeks Spring Communications Intern

Organization: National Association of Hispanic Journalists (NAHJ)

Location: Remote / Chicago, IL.

Position Type: Internship (Part-time)

Duration: [24 weeks (February-July), est. 10-15 hours per week]

About NAHJ:

The National Association of Hispanic Journalists (NAHJ) is a 501 (c)(3) non-profit organization that acts as a support group for Hispanic professional and student journalists who work in the English and Spanish-language print, photo, broadcast and online media. NAHJ was established in 1984 and has a membership of approximately 3,700 throughout the United States and Puerto Rico.

Position Overview:

The Communications Intern will support the NAHJ's communications team in executing various projects and initiatives. This role provides an excellent opportunity to gain hands-on experience in media relations, social media management, content creation, and strategic communications. The ideal candidate is a motivated self-starter with a passion for journalism, excellent communication skills, and a strong interest in advocating for diversity in the media.

Duties:

- Support the management and content creation for NAHJ's social media platforms (LinkedIn, Instagram, X, Facebook, etc.), including the creation of graphics and editing of short videos.
- Assist in drafting, editing, and distributing press releases, newsletters, and other communication materials.
- Assist in the promotion of the NAHJ 41st Anniversary Conference & Expo in Chicago
- Conduct research to support communications campaigns and initiatives.

- Contribute to the development of communication strategies to enhance NAHJ's visibility and engagement.
- Collaborate with team members on various projects to ensure cohesive messaging and branding.
- Perform other duties as assigned to support the communications team.

Qualifications:

- Currently enrolled in or recently graduated from a communications, journalism, public relations, or related program.
- Strong writing, editing, and proofreading skills.
- Proficiency in social media platforms and content management systems.
- Basic knowledge of media relations and public relations practices.
- Excellent organizational skills and attention to detail.
- Ability to work independently and as part of a team.
- Passion for journalism, media, and advocacy for diversity in the news industry.
- Bilingual (English/Spanish) is a plus.

Benefits:

- Travel and room expenses – Spring Student Summit (April 25-26, 2025)
- Free Convention Registration, five nights of a hotel stay, and airfare (up to \$500) – (total package valued @ \$2,500)
- \$500 Stipend
- Service Credit if available at university
- Networking opportunities with NAHJ and industry leaders throughout the internship

How to Apply:

Interested candidates should submit a resume and cover letter to ibriones@nahj.org and jdiasgranados@nahj.org with the subject line "Communications Intern Application Spring 2025 - [Your Name]". Applications will be reviewed on a rolling basis until the position is filled

NAHJ is an equal-opportunity employer and encourages applications from all qualified individuals, including those from diverse backgrounds and underrepresented communities.