

Certificate in Health Care Administration
Requirements Worksheet
2025-2026 Catalog

Name: _____ Student ID: _____

Grade	Course Number & Title (units)	Prerequisites†
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Complete ALL of the following courses:

	HCA 300: The Health Care System (3)	<i>none</i>
	HCA 312: Health Personnel Management (3)	<i>corequisite: HCA 300 HCA certificate. Freshmen excluded.</i>
	HCA 410: Health Management & Organization (3)	<i>corequisite: HCA 300 HCA certificate. Freshmen excluded.</i>
	HCA 450: Quality Assurance in Health Care (3)	<i>a 'C' or better in HCA 300 HCA certificate. Freshmen excluded.</i>

†Prerequisites are subject to change; consult the University Catalog (www.csulb.edu/catalog) for the most recent updates

✓ **Total units required for HCA certificate: 12**