

EXECUTIVE COMMITTEE MEETING: Minutes

Tuesday, September 2, 2025, 2:00 pm – 4:00 pm

Academic Senate Conference Room (AS 125)

Or on Zoom: <https://csulb.zoom.us/j/86796238597> (Meeting ID: 867 9623 8597)

N. Hultgren, B. Katz, C. Warren, P. Ayala, A. Nayak, J. Santhiveeran, B. Trimble, S. Asgari, N. Schürer, C. Scott-Hayward, S. Collins, C. Ryan, S. Apel, D. Green, P. Hung, K. Scissum Gunn, A. Kinsey, J. Forbes

1. Call to Order- 2:08 due to technical difficulties with zoom
2. Approval of Agenda- moved by BK, seconded and approved as amended to remove 4.1.
3. Approval of Minutes- moved by AN, seconded and approved as amended, with S Asgari now specified by such, and S Apel as such, for identification purposes.
 - 3.1. [Meeting of August 26, 2025](#)
4. Special Orders
 - 4.1. [Report](#): AVP, Enrollment Services Donna Green- Faculty recruiting for programs can contact university outreach for tips on how to visit colleges or high schools. BK asked if the loss of international students is causing a financial burden, answer, yes. S Apel reported overall headcount as high as its ever been.
 - 4.2. Report: VP Scott Apel- S Apel reports on water pipe breakage happening today on Beach Drive. Will try to repair during the evening if possible. Record parking since the pandemic, have not filled all since pandemic, but now we are full. Overflow parking at Cottonwood church at a reduced rate, but distance a barrier for students and no local churches are willing. Parking is monitored three times daily. CW asked about construction parking and whether they could be shuttled to campus. Sports teams are playing again with great success. Food on campus and pedestrian walkways were a concern for the start of the semester. BK asks for a summary to send to students regarding parking. NH asks for dining options on Fridays, to be reflected on an interactive map. Once the Nugget closes, the Nugget trailer will remain. PFH mentioned one staff member got sick so health and safety should be kept at the utmost priority.
5. Unfinished Business
 - 5.1. [Time Certain 3:30 PM] Potential additional exceptions to the deadline for Department RTP Policies in CLA [[February 3, 2025 Joint Memo](#) for reference; [8/26 RTP Status Update](#) from Patricia Pérez; [additional emails](#) from Donna Nicol] DN and DO present these changes. Some additional requests for exceptions were made by CLA. PA suggests exceptions should be approved. BT asks what the mechanism is on how faculty choose which policy to use. PP says all approved policies are on the website. CW moves to accept, seconded, EC votes to support.
Guests: Patricia Pérez, Associate Vice President, Faculty Affairs; Donna Nicol, Associate Dean for Personnel and Curriculum, College of Liberal Arts; Dan O'Connor, Interim Dean, College of Liberal Arts

- 5.2. Proposed Lecturer Equity in Evaluation Task Force- NH asks EC for feedback on the draft response, approved to send forward.
 - 5.2.1. [Academic Senate Executive Committee Query from Spring 2025](#)
 - 5.2.2. [Response](#) to AS Exec query from Chiara Ferrari and Emily Berquist
 - 5.2.3. [AS Exec draft response after CF and EB answers](#) (please read)

6. New Business

- 6.1. [Setting the Agenda for the Academic Senate Meeting of September 11, 2025](#)

NH presents draft agenda for EC, new business item is decided by EC. Revision of 85-05 will be first. NH suggests a GVAR time certain of 3:30. NH asks EC if we will not accept amendments from the floor, EC says yes. We will continue to not go backwards in a document. We decided we only move forward save structural fixes. CW pointed out Robert's Rules do not include "friendly" amendments and CSH says there are no "friendly" amendments in ASCSU and we should adopt the same rule. Friendly amendments will be kept to a minimum and highly discouraged. Will continue with the three for and three against. The Emeritus policy added on back at a first reading a la Senate policy.

 - 6.1.1. [Procedural questions](#) about GVAR policy amendments from spring 2025- NH asks EC how to move forward with previously submitted amendments for GVAR. Suggestion the charge policy has not been previously discussed on the Senate floor, include C. Miles amendments from last year. For the policy, the first 35 lines have voted changes, then 39 amendments to be possibly carried over. Share the version from last year as well as the clean version. The first move in the 2nd reading is which version to go with. Vote on the proposed agenda, motion, approved by all.
- 6.2. Selection of an Executive Committee designee to serve on the Campus Academic Calendar Committee (CACC) – NH asks for a volunteer, CW volunteers, EC approves. CW will serve as Senate representative to the CACC for Fall 2025.
- 6.3. Discussion of procedure relating to AVP Jeet Joshee's Administrative Review- EC needs to make an exception to policy, JJ is up for review but he is going to retire in December, so EC needs to approve this exception to policy. Moved by BK. EC approves unanimously. If there is a change in his retirement date, EC will put out the call for a review committee.
- 6.4. [CFA Academic Senate Resolution on the CSULB TPM Addendum](#) SC speaks in favor of this resolution, this was presented to EC last spring and received feedback on edits and word changes. These changes have been made and resubmitted to EC. SC presents this amended resolution to EC. NH asked about a meet and confer that could have happened over summer, which may affect implementation, and should be considered when the resolution hits the senate floor.
- 6.5. Continued brainstorming about the Senate Retreat

7. Announcements and Information
8. Reminders
 - 8.1. Second Academic Senate Meeting of the Academic Year, Thursday, September 11, 2025, 2:00 to 4:00 pm in PSY-150 and on zoom
9. Adjournment- 4:01 pm