

EXECUTIVE COMMITTEE MEETING: Minutes

Tuesday, December 2, 2025, 2:00 pm – 4:00 pm

Academic Senate Conference Room (AS 125)

Or on Zoom: <https://csulb.zoom.us/j/86796238597> (Meeting ID: 867 9623 8597)

N. Hultgren, B. Katz, C. Warren, P. Ayala, A. Nayak, J. Santhiveeran, B. Trimble, S. Asgari, N. Schürer, C. Scott-Hayward, S. Collins, C. Ryan, S. Apel, D. Green, P. Hung, K. Scisum Gunn, A. Kinsey, J. Forbes

1. Call to Order- 2:00
2. Approval of Agenda - moved by CW, agenda amended to remove 6.2, seconded and approved.
3. Approval of Minutes – moved to approve (as edited by BK, and AN) by AN, seconded and approved.
 - 3.1. [Meeting of November 18, 2025](#)
4. Special Orders
 - 4.1. Report: Provost Karyn Scisum Gunn- KSG reports on the status of MPP searches subject to 22-13, VPAP announcement will be made shortly. CHHS Dean last finalist is on campus now. May need to consult on interim Dean's contract which ends soon. CLA Dean search committee has received information on the qualifications/PD/vision. AVP ORSP is in progress as well. KSG thanks EC for their fast work on the new representative for the ACTCSP committee. AN mentioned the room request application process is burdensome due to TPM. JS asked about interim appointments. NS added Executive Committee only approves the interim position, not the candidates.
 - 4.2. [Report:](#) AVP, Enrollment Services Donna Green- DG reports on spring and fall enrollment numbers, as well as graduation application numbers.
 - 4.3. Report: VP Scott Apel - not present, no report
5. Unfinished Business
 1. Debrief of Academic Senate Meeting of Thursday, November 20, 2025 – NH asks EC for any feedback from meeting. PFH thanks NH and BK for their work on the GVAR policy revision. CW asks about CAPS appt. availability; SC clarifies the situation on waitlists/appointments/communication/wait times. Some providers have not put their availability into the appointment system used.
 2. [Request about a new policy from Chris Miles](#) – NH asks EC what the response to CM should be. PFH asks if CM is putting this forward as FC chair, or as an

individual senator, answer, as an individual senator. NS believes we should respond to CM that there is already a process in place to do what he requests. BT asks if there has been an issue with this, BK answers that he believes this should not be addressed in the GVAR but in a separate policy. PA asks if this is in relation to the supposed additional course in the GVAR policy, which according to NS, there is no additional course. NS reminds all that senators should consult with constituents from their colleges and that when we charge councils we specifically remind them of the steps, including consultation, due diligence, etc. Neil will communicate this with CM.

3. [Moving forward with the First-Year Experience Feedback](#) – NH shows EC the shared folder that has all the documents regarding this. KSG states she would like the provost to be involved in this process. NH can add a sentence to include the provost in the consultation process. NS believes the last paragraph should be deleted. Should say “draft” in the proposal to be clear, and the goal should be clear that the idea is to do what is best for the students. DG expressed concern about students who have advanced to senior status. CSH suggests including the back up documents in the referral that goes to CEPC. KSG asks what the status of the ASCSU resolution recommending the establishment of FYE on each campus. NS states that the Chancellor wrote a response to this but no communication since. NS discussed the research that is linked in the resolution for the referral. NH will try to finish this by the end of the week.
4. Presidential Search Follow-up – NH tells EC that this Thursday is the resume reviewal by the ACTSCP, one of the two faculty members selected by EC is now an Interim Associate Dean, therefor no longer eligible to be the faculty representative. Senate Exec selected a replacement member, Heather Macias by vote. She was one of the original candidates to apply for this position. This has been communicated to the CO and OTP, she is now officially on the committee. SC asks for the timeline for the Presidential search. NH says he has a chart showing dates, he will share. It is unknown when the new President will start their term. SAG asks why this search may be successful, answer, increased compensation and an increased pool. NS asks if a “step” was cut out, there will be no open forum this time. JS asked who makes the final decision, BOT and Chancellor.

6. New Business

1. [Planning for the Academic Senate Meeting of December 4, 2025](#) – SC states they had a meet and confer about the resolution on the date of the last senate meeting. They want to move ahead with the resolution currently. There is not consensus on what happened at the meet and confer. NH shares that the agenda

will need to be amended at the start of the meeting to remove 6.1 and to remove the time certain on 6.2. A vote on the FAR will be added as well.

2. Vote on Recommendation of [Faculty Athletics Representative Nominee\(s\)](#) to President Jones (according to [PS 95-02](#)) – NH presents the candidates to EC for selection. A candidate needs to be recommended to President Jones for appointment to this position. CSH asks if senate needs to vote on this, not exec. CW suggests we do this at Senate. NH will add the FAR nominees to the shared folder for senators and the agenda will be amended to include the vote on recommended each, individually.
 3. Sharing of the [CSULB draft AI Guidelines](#) in preparation for December 9 – NH shares the proposed guidelines with EC.
 4. ~~[Time Certain 2:30 pm] President Jones drops by Guest: Andy Jones, President, CSULB~~
 5. [Time Certain 3:30 pm] [Report](#) on the Preliminary FSSE Results
Guests: Pei-Fang Hung, Interim Vice Provost for Academic Programs; Sharlene Sayegh, Director of Institutional Assessment – SS and PFH present the FSSE results to EC. Highlights: For faculty belonging, of those 14% who responded 27% and 33% said they are not part of the community and don't feel valued, respectively. Also, almost 50% of faculty have experienced or witnessed an incident of discrimination, bias or harassment.
7. Announcements and Information
8. Reminders
1. Eighth Academic Senate Meeting of the Academic Year, Thursday, December 4, 2025, from 2:00 pm to 4:00 pm in PSY-150 and on Zoom
 2. Last AS Exec Meeting of 2025, 9 December 2025, from 2:00 pm to 4:00 pm, AS-125 (and on zoom) followed by a potluck, 4:00 to 5:00 pm
 3. First Partial AS Exec Meeting of 2026, 13 January 2026, from 2:00 pm to 2:45 pm, zoom, to set the agenda for the 1/22/26 Senate meeting
 4. First full AS Exec Meeting of 2026, 20 January 2026, from 2:00 pm to 4:00 pm, in AS-125 and on zoom
 5. Ninth Academic Senate Meeting of the Academic Year, Thursday, January 22, 2026, from 2:00 pm to 4:00 pm in PSY-150 and on Zoom
9. Adjournment - 4:01