EXECUTIVE COMMITTEE MEETING: Minutes
Tuesday, September 23, 2025, 2:00 pm – 4:00 pm
Academic Senate Conference Room (AS 125)
Or on Zoom: https://csulb.zoom.us/j/86796238597 (Meeting ID: 867 9623 8597)

N. Hultgren, B. Katz, C. Warren, P. Ayala, A. Nayak, J. Santhiveeran, B. Trimble, S. Asgari, N. Schürer, C. Scott-Hayward, S. Collins, C. Ryan, S. Apel, D. Green, P. Hung, K. Scissum Gunn, A. Kinsey, J. Forbes

1. Call to Order- 2:00pm

2. Approval of Agenda- moved by BK, seconded and approved.

3. Approval of Minutes- moved by BK, seconded and approved as amended.
    3.1. Meeting of September 16, 2025

4. Special Orders
    4.1. Report: AVP, Enrollment Services Donna Green- DG reports on census, which was Monday. Will have numbers soon. Less than 300 non-payments from students. 42,335 students currently. Today EAB visiting campus. CRM coming up within a year to use marketing to help lower enrolled programs. Bringing cashiers to the one stop shop in BH. Midterm notifications coming soon. CW asks about midterm grades, which is open to October, asks the % of faculty that use this, DG reported somewhat low. PFH asked about marketing/sponsorship, are we only targeting specific grad programs; yes, those with lower enrollment. AN ask if low enrolled grad level programs were they contacted? CSH asks who Grad advisors should contact. BK asks about the WU grade and how that shows up on a transcript, is a WU worse than an F for international students, yes. WUs can trigger issues for international students.

5. Unfinished Business
    1. Planning for the Academic Senate Meeting of September 25, 2025 NH presents the agenda for Thursday, he goes over process we will use for the Emeritus policy. Proposed amendments are presented to EC for both Emeritus and GWARC policy.
    2. Academic Continuity Planning Optional Syllabus Statement Draft – SECOND READING
       Pei-Fang Hung, Interim Vice Provost for Academic Programs- PFH presents her proposed statement with amendments from NS. Suggestions were offered and PFH will present an edited statement at next EC meeting.
    3. Additional Information and Discussion about Policy Hub Presentation- CF presents additional information to EC about the policy hub presentation. NS feels the email may be unfair in its representation of the issue. NS would like EC to vote on whether the University should commit resources to create a policy hub. AN will move this at a future EC meeting. AN asks what the goal of the policy hub presentation was. NS suggests EC give official feedback on whether this should go forward or not. PA suggests a cheat sheet to assist what entity policies reference, and where they reside. AN may create a statement on the position of the EC.

6. New Business

   1. Annual Reports Received
      1. Lesbian, Gay, Bisexual, Trans, Queer, Intersex, Asexual + Campus Climate Committee
      2. Faculty Center
      3. University Library
   2. Query regarding GEEC Charge
   3. 2026 Wang Family Excellence Awards Timeline and Workload
   4. Continued Brainstorming about the Academic Senate Retreat with a tentative topic of creating a senate policy around artificial intelligence.
   5. Appendices for PS 22-13
   6. COTA Dean R. Smith presents a request for an extension for AD Anthony Byrnes. COTA has had an extended AD search due to Beach 2030 and reimagining faculty and staff. Dean Smith asks for an extension on the interim AD appointment. Extension through the end of the fiscal year, June 30, 2026. This will likely be completed before that date. COTA FC has voted unanimously to approve this request. This request follows section 6.3.3 of Policy 22-13. BK asks if a candidate has been impacted, RS says candidate has been notified. NS asks if Beach 2030 had a "reimagining administration" answer, no. NS asks why the 18 months in the policy is not sufficient. RS explains how the search process happened causing the delay. JS asks if there will be a new call for candidates, will depend on FA input. EC votes to approve the extension till June 30th, 2026, motion made by CW, seconded. Vote on motion; yes-7 no-0. Motion approved.

7. Announcements and Information

   7.1 IEC contacted EC about the change from AVP to Executive Director of International Education. This will be discussed next week. AD search for COTA will be addressed next week. C. Ward is available to speak to EC on renaming of entities on campus to comply with federal guidelines. NH asks if BMAC should be invited to EC to discuss the Flex plan. KJ suggest the faculty center offer a training for BMAC.

8. Reminders

   8.1. Third Academic Senate Meeting of the Academic Year, Thursday, September 25, 2025, 2:00 to 4:00 pm in PSY-150 and on zoom

9. Adjournment- 4:00pm