EXECUTIVE COMMITTEE MEETING: Minutes
Tuesday, September 16, 2025, 2:00 pm – 4:00 pm
Academic Senate Conference Room (AS 125)
Or on Zoom: https://csulb.zoom.us/j/86796238597 (Meeting ID: 867 9623 8597)

N. Hultgren, B. Katz, C. Warren, P. Ayala, A. Nayak, J. Santhiveeran, B. Trimble, S. Asgari, N. Schürer, C. Scott-Hayward, S. Collins, C. Ryan, S. Apel, D. Green, P. Hung, K. Scissum Gunn, A. Kinsey, J. Forbes

1. Call to Order-2:00pm

2. Approval of Agenda- moved by BK, seconded and approved.

3. Approval of Minutes- moved by AN, seconded and approved.
    3.1. Meeting of September 9, 2025

4. Special Orders
    4.1. Report: Provost Karyn Scissum Gunn- KSG reports on Latino research program which has been selected by Excelecia in Education as a 2025 example of Excelencia. Will be showcased in Washington DC; Dr. Anna Ortiz will be there to accept this award. One of 45 campuses in the US and one of 10 CSUs to earn this status. Strong focus on first generation scholars. This was established in 2021, goal to serve 50 students, we have served 53 students in this time frame. Future U groundbreaking is this Friday at the speaker's platform. Next week KSG and S Apel will be at the Research Foundation meeting. NS asks about what is happening with travel on campus currently for faculty members. It is a college level decision. NS asks EC if we will be inviting President Jones, answer yes. BK asks about discontinued funding for HSI programs. KSG says these programs may be subject to discretionary cancellation. BT asks about the cause of yesterday's outage. KSG says there was a water breach which seeped into a space where a transformer switch was. Electrical equipment was damaged, but there were no injuries. Jasmine asks if an additional day will be added to the semester, due to cancellation, no.
    4.2. Report: AVP, Enrollment Services Donna Green- DG reports on census is Monday, drop/add has stopped unless there is a technical error. About 530 students have outstanding balances, must pay so they are not dropped. KSG asks about balance minimum, which is $1000. A hold will be placed for a balance of $80 or more. S Asgari asks about late add requests, and can the system automatically not send requests above the room capacity, no. S Asgari also asked about PERC and drops.
    4.3. Report: VP Scott Apel- no report.

5. Unfinished Business
    1. Debrief / detox regarding the Academic Senate Meeting of September 11, 2025- NH asks EC about the last AS meeting. NS states that Senate has become more and more difficult to have productive conversations about policy. Senators may not have read the materials before the meeting. BK feels that practices were leveraged to grind the process to a halt. Strategies might be to discuss large issues before we begin the ad seriatim process. NS is concerned about the Senate chair, who gets most of the criticism. NH asks about when we establish protocols, and they are

ignored. AN suggests restating the rules and then enforcing them. S Asgari suggests a vote on specific direction. CSH says rules are stated and if they are not followed it, is their issue. Is there a limit that the number of amendments a senator can make, answer no. NS states his amendments come from the writing specialists on this campus. SAS asks if it would be appropriate if senators mentioned that their opinion was representative of their college. NH not sure how this could be verified. NS asked about the feasibility of opening the rules and regulations.

   1. PS 85-05 as revised at the meeting

2. Resolution on CSULB Time, Place, and Manner (TPM) Addendum
   SC says this is good to go for Senate.

6. New Business

   1. Setting the Agenda for the Academic Senate Meeting of September 25, 2025
      EC discusses the order of agenda items for Senate. Who will present the TPM resolution in Shelly's absence. Norbert will move, Preeti and Lily will present and be included in the agenda. Draft agenda moved and seconded, voted as approved.
      1. Min Yao Communications Relating to Emeritus Policy
   2. Query about Future Executive Committee Agenda Items- NH presents a question from NC chair. NH asks EC how to answer the question about sabbatical. BK feels this is acceptable. CW feels that the NC should make this decision.
   3. Academic Continuity Planning Optional Syllabus Statement Draft
      Pei-Fang Hung, Interim Vice Provost for Academic Programs-
      PFH presents this statement draft for EC. EC members make
      edit suggestions.
   4. Continued Brainstorming about the Academic Senate Retreat- NH suggests that we need a topic that connects with AI and be broad enough to have conversation about the topic. AI and Learning or AI and Ethics are suggestions. KSG asks what the desired outcome is, and if clear it will help us select the topic. Unpacking AI, suggestion. NS says the point is to have conversations and to know more than you did before the event.
   5. Annual Reports Received
      1. Lesbian, Gay, Bisexual, Trans, Queer, Intersex, Asexual + Campus Climate Committee, received.
      2. Faculty Center
   6. [Time Certain 3:30 pm] CSULB Policy Hub
      Guests: Robyn Ames-Woodyard, Assistant Vice President, Office of the President; Chris Fowler, Chief of Staff, Office of the President- CF and RAW present this suggested initiative. CF states this is a project he has been interested in for many years. There is no centralized place at CSULB for all policies. The CO has a system wide site for policies. NS suggests updating the search engine the campus uses to find policies. He states students rarely need to access policies. KSG suggests a mockup for all policies on campus. NS agrees with naming conventions.

7. Announcements and Information

   7.1 None

8. Reminders

8.1. Third Academic Senate Meeting of the Academic Year, Thursday, September 25, 2025, 2:00 to 4:00 pm in PSY-150 and on zoom

9. Adjournment

- 4:00