

EXECUTIVE COMMITTEE MEETING: Minutes

Tuesday, August 26, 2025, 2:00 pm – 4:00 pm

Academic Senate Conference Room (AS 125)

Or on Zoom: <https://csulb.zoom.us/j/86796238597> (Meeting ID: 867 9623 8597)

N. Hultgren, B. Katz, C. Warren, P. Ayala, A. Nayak, B. Trimble, S. Asgari, N. Schürer (NP excused), C. Scott-Hayward, S. Collins, C. Ryan, S. Apel, D. Green, P. Hung, K. Scissum Gunn, A. Kinsey, J. Forbes

1. Call to Order - 2:00
2. Approval of Agenda – moved by AK, BK moves to amend the agenda to add a new 6.1 where we strategize about the retreat, seconded and approved as amended.
3. Approval of Minutes – moved by BK, seconded and approved.
 - 3.1. [Meeting of August 19, 2025](#)
4. Special Orders
 - 4.1. Report: Provost Karyn Scissum Gunn - KSG reports on the positive nature of Convocation this year. The DRPH program has received its initial accreditation by the Council of Education on Public Health. Library visits an increase of over 1000 students for a single day's visits. Largest increase in the 8-9 am and 3-4 pm hours. Core sections from day one increase from 9555 in 2024 to 9638 in 2025. FTF up by one, hybrid up by 44, online up by 38 sections. About 75% of courses are in person instruction. SA asked if going forward will there be more hybrid and online offerings, which appears to be yes. AN mentioned the use of online for credentials and the Provost discussed returning students possibly preferring online courses. BK is worried about the AI Chatbot on campus with regards to his intellectual property and IT may drive pedagogical choices in a non-positive way. JF states that the feelings about AI has changed in her years on campus. JF added environmental impact is also considered by students, especially at times when the service is stressed by the use during finals and other crunch times.
 - 4.2. [Report](#): AVP, Enrollment Services Donna Green – DG presents her report on application and enrollment numbers. Campus had over 125,000 applications. International applications down approximately 5%. AN commended the office for working with Visa students. BT asked about credential program enrollment.
 - 4.3. Report: VP Scott Apel – SA reports on construction updates on campus, including ADA pathways. Overflow lot offered for students with a reduced cost for the first 6-8 weeks. New President Jones is an alumnus, please say hi to Andy if you see him on campus. AN asks if the university is running with a small budget cut. \$145M cut to campus makes a 2.2M deficit. All divisions have the same budget as last year, ask the Provost any specific questions. BK asks about vending machines being down. PFH comments that the red curb near the GO BEACH sign is being used as a drop off site.

SA says people will be positioned to stop this from happening. BT offered the price points seem reasonable for students, echoed by CW.

5. Old Business

- 5.1. [Potential Names](#) for the Beach Institute of Community Engagement and Dialogue (with [full PowerPoint](#) for reference) – NH presents potential names for the institute. Going forward CPaCE may be involved as well as other colleges. BK likes the word Critical, PA likes engagement. KSG states there is existing infrastructure on campus that will align with this institute. AN likes transformative civic practice. JF spoke as a former Conoley Pluralism Scholar and offered, The center for pluralistic dialogue.
- 5.2. Preparing for the Academic Senate Meeting of August 28, 2025 – NH shows EC the agenda for the meeting and explains how we will move forward on various policies. PFH states the presentation of the GVAR policy needs to be concise so as not to confuse the new senators. We will start by deciding/voting on whether to include changes already made.
 - 5.2.1. Review of [agenda](#)
 - 5.2.2. [Review of PS 85-05 in preparation for the meeting](#)
 - 5.2.3. Review of PS 12-12 [policy](#) and [charge](#) in preparation for the meeting
- 5.3. [Initial communication](#) regarding a request for an extension of Interim COTA Associate Dean Anthony Byrnes's appointment – NH contacted Dean Smith and told him EC had no issues with the extension.
- 5.4. Discussion and Review of Annual Reports – NH asks EC to review these reports and is there anything that needs to be addressed or corrected. All reports approved.
 - 5.4.1. [Academic Senate Annual Report](#)
 - 5.4.2. [Academic Appeals Committee Annual Report 24-25](#)
 - 5.4.3. [DEIA CCC Annual Report 24-25](#)
 - 5.4.4. [GSAC Annual Report 24-25](#)

6. New Business

- 6.1 Strategize on retreat agenda – NH asks EC about a topic for this year's retreat. Future of higher education, AI, SC suggests the Kleefeld as a venue. First year experience, pluralism, difficult dialogues, how to narrow down AI to a specific topic. S Asgari suggests a feature of training an agent, assign each table a query for AI. Does the garden have WIFI? CW states the use of AI at the retreat may be offensive to some disciplines.
- 6.2. Proposed Lecturer Equity in Evaluation Task Force – NH presents this proposal to EC for consideration, it was given to EC last spring. Suggestion to have the task force move forward through traditional senate channels, including FPPC approving, then Senate. PA is concerned about making the process more burdensome for lecturer evaluations. NH suggests asking Elizabeth Guzik for her opinion. She is the lecturer elector for ASCSU. NH will put together a short process map for them to help move the Taskforce along.
 - 6.2.1. [Academic Senate Executive Committee Query from Spring 2025](#)
 - 6.2.2. [Response](#) to AS Exec Query from Chiara Ferrari and Emily Berquist

6.3. [Time Certain 3:30 PM] Potential Exception to the Deadline for Department Policies [[February 3, 2025 Joint Memo](#) for reference; [RTP Status Update](#) from Patricia Pérez provided on 8/26]

Guests: Patricia Pérez, Associate Vice President, Faculty Affairs; Donna Nicol, Associate Dean for Personnel and Curriculum, College of Liberal Arts – Dan O'Connor, PP, and DN report on this. PP asks for an exception to policy to have some of the department RTP policies which were late, be effective fall 2025. Motion to approve by AN, seconded. Exception to the two deadlines for the 15 CLA departments to use the department RTP policies for 2025. Approved by Exec.

7. Announcements and Information

8. Reminders

8.1. First Academic Senate Meeting of the Academic Year, Thursday, August 28, 2025, 2:00 to 4:00 pm in PSY-150 and on zoom

9. Adjournment – 3:59

