

EXECUTIVE COMMITTEE MEETING: MINUTES

Tuesday, March 18, 2025, 2:00 pm – 4:00 pm

Academic Senate Conference Room (AS 125)

Or on Zoom: <https://csulb.zoom.us/j/82629516957> (Meeting ID: 826 2951 6957)

N. Hultgren, R. Fischer, M. Dyo, P. Ayala, N. Meyer-Adams, C. Miles, C. Warren, N. Schürer, E. Klink, M. Aliasgari, S. Collins, C. Ryan, S. Apel (Absent), D. Green, P. Hung (Absent), K. Scisum Gunn (Absent), A. Kinsey

1. Call to Order- 2:00
2. Approval of Agenda- moved by CM, seconded and approved as amended, remove 4.2 and 6.3.
3. Approval of Minutes- moved by CM, seconded and approved.
 - 3.1. [Meeting of March 11, 2025](#)
4. Special Orders
 - 4.1. [Report](#): AVP, Enrollment Services Donna Green- DG reports on Day at the Beach, April 12, 2025. Summer registration has begun (3/3/25), and numbers are encouraging. Received grant from CO (\$90K) to offer summer financial aid. April 7th Fall registration starts. GE now updated for courses (old and new pattern), moved 8,000 students to the new pattern, but they can opt to move back to old pattern. Old science courses did not always account for the lab. Some transfer students may run into issues with the lab portion of their courses. GE is updated on courses on registration page. NS asks if writing intensive courses have been added to schedule, yes. What does summer going stateside mean for CERF funds? SA can answer this next week. CERF is continuing education revolving funds.
 - ~~4.2. Report: VP Administration and Finance Scott Apel~~
5. Old Business
 - 5.1. Reviewing the [agenda](#) and Culminating Activity Policy [amendments](#) for the Academic Senate meeting of March 20, 2025- NH presents the agenda to EC for discussion. Upcoming amendments are viewed by EC and strategies put forward for their approval. NS suggests the chair approving grammatical changes so as not to go before the full senate. CW suggests saying that non substantive changes will not be addressed during the meeting, CM agrees.
 - 5.2. Planning a budget presentation for the full Senate
 - 5.3. [Reconstituting ACSEM](#) – NH presents a tracked and untracked version of the revision of the ACSEM charge.
 - 5.4. [Retreat data organization – moving forward](#)
6. New Business
 - 6.1. [Time Certain 2:30 pm] [FPPC policy work](#) and the potential formation of a Lecturer Equity in Evaluation Task Force- NH asks EC about the recently revised policies by FPPC. NH thinks FAR policy should go before the

Senate when time allows. EC decides not to go forward with Faculty awards policy revision. NH mentions that C Ferrari and E Berquist would like to create a Lecturer Evaluation Task force due to their Data Fellows project on this. Equity in Lecturer Evaluation policy is the desired goal of this. The task force they are proposing would include a stipend for faculty from the Leadership fellows project. They would like this to be a senate approved task force. They would like to have lecturer faculty on this task force, which they would receive a stipend for their service. NH asks for evidence for what the problem is that is being addressed. Additionally, if you form a task force, you are not automatically on the task force, you need to be elected to the task force by the NC and approved by Senate. What will be the end-product of this task force? PA asks if there have been reports of lecturer faculty being unhappy with the evaluation process. CM feels this may add substantially to work load for those who provide the reviews. How does the evaluation process relate to equity? NH: will check with LFP fellows to determine whether or not they have gathered any preliminary data yet. CM: concern with initiatives that set out to fix something and product that inflates process; workload considerations. NS: unclear on the exact nature of the equity piece. NH will send em to LFP fellows to get answers to questions raised by EC today.

6.2. [Time Certain 2:50 pm] [Interview with members of the Review Committee for Kerry Johnson, Associate Vice President for Undergraduate Studies](#)

Guests: Ryan Fischer, Committee Co-Chair; Sharon Olson, Committee Co-Chair; Ashley Carter, Committee Member; Madeleine Liseblad, Committee Member; Kerry Woodward, Committee Member- RF presents questions to EC from the review committee. EC asked for answers to the questions presented. Committee members record answers provided by EC.

6.3. [Time Certain 3:10 pm] [Interview with members of the Review Committee for Dhushy Sathianathan, Vice Provost for Academic Planning](#)

Guests: Neil Hultgren, Committee Co-Chair; Sarah Trexler-Brandon, Committee Member

6.4 [Time Certain 3:30 pm] [Roadshow](#) on University Student Union Updates Guests: Monica Amalfitano, Director, Design and Construction Services, Beach Building Services (BBS); Melissa Soto, Manager, Capital Program Development, BBS; Lisa Salgado, Manager, Capital Projects Program, BBS; Mark Zakhour, Associate Vice President, Beach Building Services; Miles Nevin, Associate Vice President and Executive Director, ASI; Sylvana Cicero, Assistant Vice President and Chief Operating Officer, ASI. PowerPoint is linked above. Overview of project is 189,300 GSF Total Building Area, Including: 128,300 GSF Renovation of the Existing Building 61,000 GSF New Construction and 237,200 SF overall Site Area Improvement. This project is 100% funded by student fees.

7. Announcements and Information

[7.1 Finalized "Leadership Profile" \(PD\)](#) for CSULB Presidential Search

(without

pictures) - version with pictures will be shared widely

7.2 Next week Barbara Taylor will present IRB nominees for approval. NH is in conversation with the President over the Departmentalization policy. A memo came

with suggestions for revision going forward. NH asks for more clarification on the memo. The CACC will meet again due to the President having a question.

8. Reminders

8.1 Academic Senate Meeting #13, 3/20/25, 2:00 pm – 4:00 pm, PSY 150

8.2 No Academic Senate Executive Committee meeting on Tuesday, April 1, 2025

9 Adjournment- 4:02