

Faculty Advisory Committee on Technology (FACT)

Minutes

Tuesday, October 7, 2025

11:00 am-12:15 pm

<https://csulb.zoom.us/j/86451528823>

Meeting ID: 864 5152 8823

- 1) Call to order & approval of Agenda – M/S/P
- 2) Approval of Minutes from meeting of 09.02.2025 - Tabled
- 3) Announcements
 - a) Alexis Pavenick is the new Director of Digital Literacy & Ethics program in the library (for AI supervision and Implementation in the library)
- 4) New Business
 - a) FACT members introduction
 - b) **Software Matrix approval vote: The Software Matrix was approved unanimously as it is** with the understanding that eventually NVivo will be replaced by Dedoose during this Academic Year (This specific substitution has discussed in previous FACT meetings).
 - c) FACT Mission and data privacy: discussion about the need for new/updated guidelines for campus community (i.e., Faculty, Staff, and Students) to secure data privacy when using campus owned/administered device. Multiple aspects (e.g., security compliance, outdated policies, legal implications) were discussed. The Committee proposed the creation of a "task force" (or subcommittee) that would tackle this issue. Alexis Pavenick will report this issue to the Academic Senate and propose the creation of a subcommittee.
- 5) Old Business
 - a) Alexis Pavenick reported on AI Steering Committee and Sub-Committee Meetings.