Faculty Advisory Committee on Technology (FACT)
Minutes
Tuesday, March 5, 2025
11:00 am-12:15 pm
https://csulb.zoom.us/j/86451528823
Meeting ID: 864 5152 8823

1) Call to order & approval of Agenda – M/S/P
2) Approval of Minutes from meeting of 02/04/2025 - Approved
3) Announcements
    a) Suzanne Perlitsh (dept. of Geography) will substitute for Ann Kim for two Spring FACT meetings (i.e., 3/5/25 and 5/6/25)
4) New Business
    a) Approval "**software matrix**". M. Karnofel clarified the removal of certain items from their environment (e.g., Google Chrome), and the finalization of specific versions to be pushed out. Then, voting members of the FACT (faculty members, academics, students, and representatives from the bookstore and 49ers) proceeded with the vote to approve the proposed "software matrix" (9 in favor, 0 against, 0 abstention).
    b) Update on "**CSU-wide AI initiative**" (B. Jackson). Briefly, the whole CSU has an engagement with OpenAI (ChatGPT) for 500,000 accounts across the 23 campuses, and to include faculty, staff, and students, but excluding auxiliary employees/students. The contract is for 18 months with no current commitment to renew. The system is set to go live at the end of March. Until the system goes live, technical work and communication is required to ensure license compliance, transfer of information from personal accounts, and to inform users about the transition. In addition, specific attention will be needed regarding "offboarding" and the potential non-renewal of the relationship with OpenAI.
    c) Demo of **Chat GPT Interface for Education** (B. Jackson)
    d) Discussion about "**best practices for incorporating AI in education**". Official recommendation/documentation from CSULB can be found @:
        i. https://www.csulb.edu/information-technology/ai-technology/ai-guidelines
        ii. https://www.csulb.edu/sites/default/files/2024/documents/Optional-Syllabus-Statements-AI.pdf
        iii. https://www.csulb.edu/information-technology/ai-technology/article/genai-dos-and-donts
        iv. https://www.csulb.edu/information-technology/ai-technology/ai-for-teaching-and-learning
        v. https://www.csulb.edu/information-technology/ai-technology/student-guidelines-generative-ai
    e) No FACT meeting in April, our next meeting is scheduled for May 6th.
5) Old Business

a) None