**California State University, Long Beach**

**College of Liberal Arts**

**Department of Romance, German, Russian Languages & Literatures (RGRLL)**

**GRADUATE ASSISTANT POSITION OPENING**

**RECRUITMENT #:**  **2025/26-GA- RGRLL**

**POSITION: Graduate Assistant in Department of Romance, German, Russian Languages & Literatures (RGRLL)**

**EFFECTIVE DATE:** Fall Semester: August 18, 2025 to December 24, 2025

 Spring Semester: January 20, 2026 to May 22, 2026

**SALARY RANGE: Salary ranges as follows (per month per semester)**

|  |
| --- |
| **GRADUATE ASSISTANT PAY RATES** |
|  | **Step 1** (1st 2 semesters) | **Step 2** (2nd 2 semesters) | **Step 3** (3rd 2 semesters) |
| Monthly Full Time Base Rate | $3576.00 | $3838.00 | $4097.00 |
| Monthly Base Rate for 20 Hours per Week | $1788.00 | $1919.00 | $2048.00 |
| Monthly Base Rate for 10 Hours per Week | $894.00 | $959.50 | $1024.25 |

**REQUIRED QUALIFICATIONS:**

• Active enrollment and good academic standing in in one of RGRLL’s MA programs (French, German, Italian, Spanish) during the academic year employed and a GPA of 3.0 or better.

• Two semesters of experience as a Teaching Associate in one of RGRLL’s language programs (preferably at various levels and in different teaching modalities).

• experience in, knowledge of, and/or interest in inclusive, evidence-based language pedagogy

• Demonstrated commitment to working successfully with an ethnically and culturally diverse campus community.

• Ability and willingness to learn, prepare, and perform assigned tasks.

• Work cooperatively and professionally with faculty, staff, and other students.

**PREFERRED QUALIFICATIONS:**

• Experience with or knowledge of lesson planning, Communicative Language Teaching, Task-Based Language Teaching, and Focus on Form

• Other teaching/mentoring experience (e.g., supplemental instruction, tutorial work, or previous GA experience).

• Strong undergraduate and/or graduate academic record.

• Recent experience learning a foreign language or intermediate proficiency in a language other than English and the language of the applicant’s MA program in RGRLL.

**DUTIES:**

• Work as mentor with new Teaching Associates across language programs (help with ideas for lesson planning, creating class activities, observe classes, etc.).

• Assist the Language Program Coordinator with the preparation and organization of two workshops per semester and the fall semester orientation.

• Assist the Language Program Coordinator with content creation such as standardized quizzes/exams etc. for the various language levels and teaching modalities.

• Assist the Language Program Coordinator in outreach, recruitment and retention efforts

• Assist in creation of course syllabi and calendars, Canvas pages, and Learner Platforms

• Hold weekly office hours (time/day determined in conjunction with the course instructor)

• Communicate promptly and professionally with the Language Program coordinator and Teaching Associates.

• Be accessible to the Language Program coordinator and Teaching Associates via Zoom, email, or phone; respond promptly in communications.

• Other tasks as assigned.

**ABOUT CSULB:**

*California State University, Long Beach (CSULB) is a Hispanic Serving Institution (HSI) and an Asian American and Native American Pacific Islander-Serving Institution (AANAPISI). It also earned the prestigious Seal of Excelencia in 2023, joining a distinctive group of colleges and universities who have been recognized for its commitment to Latine/x student success. CSULB is committed to serving diverse students and has established and actively supports the Black Excellence Collegium, dedicated to promoting Black excellence and advancing Black Student Success, and El Concilio for Latinx Success at the Beach, whose mission is to build capacity and promote inclusive servingness across initiatives and efforts towards Latine/x student, faculty, and staff success across campus. The President’s Equity & Change Commission is dedicated to achieving inclusive excellence in our community and culture and to interrogate, disrupt, and transform systemic inequities throughout the university. CSULB’s Beach 2030 University Action Plans prioritize engaging all students; expanding access to higher education; promoting intellectual achievement; building community; and cultivating resilience.*

*CSULB seeks to recruit employees who enthusiastically support the University’s strong commitment to the academic success of all of our students, including students of color. students with disabilities, students who are first generation to college, veterans, students with diverse socio-economic backgrounds, and students of diverse sexual orientations and gender expressions. CSULB seeks to recruit and retain a diverse workforce as a reflection of our commitment to serve the People of California, to maintain the excellence of the University, and to offer our students a rich variety of expertise, perspectives, and ways of knowing and learning.*

*Information on excellent benefits package available to CSULB faculty is located here:*

<https://www.calstate.edu/csu-system/careers/benefits/Documents/employee-benefits-summary.pdf>

**REQUIRED DOCUMENTATION:**

• Resume/CV

**•** Cover **l**etter of application addressing the required and preferred qualifications and including career interests

**•** Printout of graduate enrollment including courses and units

**•** Applicants offered employment will be required to submit an SC- 1 application form provided by the department

*The person holding this position is considered a "mandated reporter" under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 Revised July 21, 2017 as a condition of employment.*

**Applications, required documentation, and/or requests for information should be addressed to:**

Dr. Aparna Nayak, Chair

Department of Romance, German, Russian Languages and Literatures

California State University, Long Beach

 Long Beach, California 90840-2007

Phone # 562/985-2670

Aparna.Nayak@csulb.edu

**POSITION OPEN UNTIL FILLED** **(OR RECRUITMENT CANCELLED)**

**Application Deadline:** June 1, 2025

*CSULB is committed to creating a community in which a diverse population can learn, live, and work in an atmosphere of tolerance, civility and respect for the rights and sensibilities of each individual, without regard to race, color, national origin, ancestry, religious creed, sex, gender identification, sexual orientation, marital status, disability, medical condition, age, political affiliation, Vietnam era veteran status, or any other veteran's status. CSULB is an Equal Opportunity Employer.*