



**California State University, Long Beach
Curriculum and Educational Policies Council**

Minutes – AY2025-26 – Meeting 1
Wednesday, August 27th, 2025, 2:00-4:00 PM
Zoom: <https://csulb.zoom.us/j/85806555081>
Meeting ID: 858 0655 5081

Attendance: Craig Macaulay, Danny Paskin, Chistine Scott-Hayward, Chloé Pascual, H-Chris Marino, Amanda Fisher, Jose Miguel Palacios, Lora Stevens, Mariya Mileva, Jermie Arnold, Brian Cole, Nat Hansuvadha, Ann Kim, Hailu Xu, Danielle Kohfeldt, Pei-Fang Hung, Lisa Fish, Laura Forrest, Kirsten Sumpter, Donna Green, Sharon Olson, Judy Prince, Henry O’Lawrence, Robert Moushon, Shamim Mirza, Kelly Suh, Vikki Bisorca, Manny Pulido, Jeff Bentley, Daria Graham

1. Approval of the agenda – Approved as amended.
2. Approval of minutes from May 14th, 2025 meetings – Approved as amended.
3. Announcements: Welcome to new members, and overview of CEPC.
4. Election of liaisons for committees:
 - a. Academic Appeals Committee (AAC)
 - b. General Education Governing Committee (GEGC) Danny
 - c. Graduation Writing Assessment Requirement Committee (GWAR) Henry (tentative)
 - d. Grade Appeals Committee (GAC) Pei-Fang
 - e. International Education Committee (IEC) José
 - f. Academic Senate (AS) Christine
 - g. Be thinking about whether you would be willing to volunteer for AAC or GWAR.
5. First reading New Option – BS in Public Health – Health Advocacy Option (2:30 time certain - Kamiar Alaei and Vikki Bisorca)
 - a. Dept developed several new courses. One grouping of courses was on policy. Started offering tracks. Track added to option doesn’t show up on transcript/diploma, so they are making this an option. Core between all three options is the same. No new course offerings.
 - b. Question: Can we get appendices? Robert will send.
 - c. Comment: Confirming that tracks do not show up in transcripts.



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- d. Comment: 51% or more of degree has to be in common for core courses.
 - e. Question: Does this meet that threshold? Answer: Yes.
 - f. Question: Any pre-reqs? Answer: Will be listed out in the catalog.
 - g. Question: Crossover with healthcare administration? Answer: Very separate. Not a lot of crossover.
 - h. Question: is this a true cohort that will move through the program together? Answer: No, will remove the word cohort.
 - i. Question: Are these all taught every semester? Answer: Yes, other than HSC 350, which the department has plans to teach every semester in the future.
 - j. Craig will send appendices out for next meeting. Please review.
6. Consent calendar of AY 24-25 annual reports from our reporting committees – AAC, GEGC, GWARC, GAC, and IEC – No objections.
7. Revision of PS 11-09 Grade Appeals Procedure – First Reading (because of new year)
- a. Discussion of whether we need a motion of substitution, which would allow us to continue work from last year, rather than start over from scratch with policy.
 - b. Motion to substitute approved.
 - c. Broadly speaking: we felt the timeline was too long, and last year we agreed as a committee to get rid of the department level grade appeal.
 - d. Comment: there are times when the subject matter expertise at the department level is beneficial in grade appeals.
 - e. Grade appeals proceed exclusively during regular semester (no summers).
 - f. Are we losing a level of info if we get rid of department level?
 - g. We did state previously that we can have the department chair serve as a non-voting member if we need subject level expertise.
 - h. The original timeline could take up to 38 weeks, and our previous changes would have dropped it down to 17 weeks.
 - i. We should regularly be bringing big issues back to our colleges, because we represent them here on this council.
 - j. At the higher level of grade appeals, comments from prior levels of review can be very helpful.
 - k. Can these levels happen concurrently?
 - l. Options:



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- i. Keep current structure
 - ii. Remove department review
 - iii. Remove college review
 - iv. Find a way to conduct reviews concurrently.
- m. Please talk to your colleges (including deans and department chairs) about these options.***
- n. Comment: Some of these timelines can be calendar days instead of instructional days, because chairs are here in the summer.
 - o. Question: Is there a full investigation at the department level? Because theoretically, higher levels should merely review the record, rather than introduce new evidence. So we may be able to reduce timelines at the higher levels.
8. Discussion of ASI motion on mental health days (time permitting)
9. Adjournment

Next meeting: September 10th, 2025

Additional info:

Barring any changes, the link for zoom meetings will be <https://csulb.zoom.us/j/85806555081> all year.

CEPC website (has schedule, agendas, minutes, etc.) –

<https://www.csulb.edu/academic-senate/curriculum-and-educational-policies-council-cepc>

CEPC Canvas (where all docs will be shared) - <https://csulb.instructure.com/courses/58033>

- Please let me know if you need access and don't have it.