



## 2024 DEPARTMENTAL GRADUATE STUDENT HONORS

*Celebrate the 75<sup>th</sup> Commencement*

***In recognition of outstanding graduate student achievements***

In recognition of outstanding graduate student achievements, departments may honor graduating Master's degree candidates by special recognition in the annual commencement ceremonies. The number of honors awarded by a department shall be limited to three students or five percent of graduates, whichever is larger.

Departmental Graduate Student Honors are usually reserved for post-baccalaureate students not otherwise recognized by university or college awards. These honors are normally conferred for excellence in and contributions to the discipline, including outstanding seminar papers, artistic exhibitions, special achievements in field work, and service in university committees and functions, as well as participation in scholarly and professional organizations resulting from student research.

Graduates are eligible for departmental honors if they have completed all master's degree requirements and are receiving a diploma dated December 2023, January 2024, May 2024, August 2024, or December 2024.

### Deadlines

- Nominations due to department offices: **Friday, March 1, 2024.**
- Department recommendations for honors due to CNSM College Office: **Monday, March 11, 2024.**

### Criteria

- Nominees must complete all degree requirements and be receiving a diploma dated December 2023, January 2024, May 2024, August 2024, or December 2024.
- Nominees must have graduated (December 2023) or filed for graduation (Deadline: March 1, 2024 for on-time Fall 2024; late filing for Spring/Summer 2024 with \$10 fee).
- Department may have additional requirements.

### Directions

*Nominees/Nominators:* By Friday, March 1, 2024, send an email **from your @csulb.edu email address** to your respective major department (see [CNSM Commencement Awards](#) for department email addresses) with the following information in the body of the email:

1. *Full Name (as it should appear on the certificate)*
2. *Student ID Number*
3. *Address/City*

4. *Email Address*
5. *Phone*
6. *Major*
7. *Degree Completion Date*
8. *G.P.A. - CSULB*
9. *G.P.A. - cumulative*
10. *Departments may also require some or all of the following to be submitted. Check with the department to see what applies:*
  - a. *Current Resume*
  - b. *Letter(s) of Recommendation (should be sent by the recommenders)*
  - c. *MyCSULB transcript*
  - d. *Any additional department-required materials*
11. *Indication (yes/no) of expected availability to attend Commencement on Thursday, May 23, 2024 at 9:00am*

*Departments:* By Monday, March 11, 2024, forward a department-ranked list of nominees to the CNSM College Office (email [Margaret.Karteron@csulb.edu](mailto:Margaret.Karteron@csulb.edu)). For each award recipient, include information items 1-6 (above). Retain any supporting documentation in the department office.