

University Resources Council Minutes (Approved) – March 5<sup>th</sup>, 2024 (9<sup>th</sup> meeting)

Anatol Center

**Members in Attendance (24)**

Jesse Dillon; Araceli Gonzalez; Diane Hayashino; Ben Huff; Chris Miller; Ju Cheol Moon; Will Murray; Sara Nourazari; Hema Ramachandran; Ali Rezaei; Rene Trevino; Sam Vickovic

ASM: Chanel Acker (COTA); Terie Bostic (CLA); Dee Dee Green (COE); Carrie Hernandez (CED); Noah Kelly (Library); Jeanine Pociask (CBA)

Kara Perkins (AVP Budget & University Svcs); Marianne Hata (AVP Academic Resources); Claudia Piazza (AVP SS)

Praveen Soni (Chair); Dave Whitney (Vice-Chair), Pitiporn Asvapathanagul (Secretary)

**Guests in Attendance (6)**

Terry Robertson; Tiffanye Vargas; Corry Colonna; Amy Gerety; Gene Wohlgezogen; Mary Nguyen

1:05PM	<b>Meeting Called to Order</b>	Praveen
1:05PM	<b>1. Approval of the agenda – Meeting of March 05, 2024</b> <ul style="list-style-type: none"> <li>The March 05, 2024 URC agenda is moved, seconded and approved.</li> </ul>	Will moved/ Jesse seconded.  Approved.
1:07PM	<b>2. Approval of the minutes – Meeting of February 20, 2024</b> <ul style="list-style-type: none"> <li>The February 20, 2024 amended minutes is moved, seconded and approved.</li> <li>Carri Hernandez is added.</li> </ul>	Will moved/ Sam seconded.  Approved.
1:07PM	<b>3. Proposed change in modality for the MA in Sport Management Program from Face to Face to Online only, <u>Second Reading.</u></b> <ul style="list-style-type: none"> <li>The online modality will doubly increase enrollment.</li> <li>The proposal is moved, seconded, and approved.</li> </ul>	Chair Terry Robertson & Asso. Dean Tiffanye Vargas  Approved at 2:50PM
1:09PM	<b>4. Presentation on Residential Housing – Resources, rates, capacity, occupancy, existing and new projects, issues and concerns, and other pertinent information.</b> <ul style="list-style-type: none"> <li>77 full time professional staff, 140 student staff (Ras, desk assistants, etc.)</li> <li>21 residence halls, 3 dining halls, 600k sq.ft. of living space with 2 free-standing service center buildings.</li> <li>6,297 deep dive (student points of contact; one-on-one peer interactions) and 1,036 conducted meetings. 2,640 participants at RHA all-housing student programs, 41 students assisted with emergency housing (1445 nights) and 2,574 summer conference guests.</li> <li>Waitlist at its peak in May of each year. The number of waitlists increased year by year from summer 2017 to summer 2023 although after Parkside North and La Playa Hall affordable housing. Many returning students live in campus housing.</li> <li>The original proposed annual budget increase was 4.5% from 2020-2023. However, the actual average annual budget increase is lower than 4.5% with the increase of 2.75%, 3.50%, 3.50% and 6.50% from AY21-22, AY22-23, AY23-24 and AY24-25, respectively.</li> <li>For the AY23-24 expenditure, the primary expenses are personnel and salary at 39%, and facility capital projects reserves for future construction at 34%.</li> </ul>	Director Corry Colonna

	<p>Other expenses are 12% for supplies/misc (maintenance/custodial supplies, insurance, EO1000 and debt services), 10% for contractual services (tree trimming, microfridges, laundry services, cable), and 5% for services (pest control, water treatment, landscaping, BBS charges, software).</p> <ul style="list-style-type: none"> <li>• For the AY24-25 expenditure projection, 44% personnel, 29% facilities &amp; cap projects, 12% supplies/misc., 10% contractual services, and 5% services.</li> <li>• The budget increase is needed to cover 7% to 10% supplies inflation in the areas, additional staff such as housing coordinators, custodians, HVAC technicians, case manager, salary &amp; benefit increases by CBA, EO1000 contribution requirement of 24%, La Playa Hall expenditure (above expectation), Hillside dining expansion and deferred maintenance in 2019 (\$94M needed for maintenance between 2019-2028 – ISES report).</li> <li>• Other expenditures (projects since last proposal); \$12.2M to be completed by summer 2024 (fans, a/c, service center, Parkside promenade, boiler), \$8.4 M to be completed by summer 2025 (kitchen center, fire alarm, flooring, bike storage, gender inclusive restroom); \$12M to be completed by 2026 (Hillside dining expansion and flooring).</li> <li>• Between 1987-2021, CSULB had no new housing.</li> <li>• The residential housing performed less renovation to keep the expenses in the budget.</li> <li>• Off campus housing is still available under “rent college pads.”</li> <li>• After the pandemic, the on-campus housing demand is increasing when there are many online courses, and students want to take more online courses. However, students request more space (study area) in the residential halls to study their on-line class.</li> <li>• Residential housing prioritizes students by home zip code and accommodates students that are 18 or younger because they cannot rent off-campus housing.</li> <li>• March 23 will have artificial ground-breaking for new residential hall between parking lot G4.</li> <li>• Each year, 1200 waitlist.</li> <li>• For new resident housing, the old buildings will be replaced.</li> </ul>	
1:40PM	<p><b>5. Presentation on Parking – Resources, rates, capacity, existing and new projects, issues and concerns, and other pertinent information.</b></p> <ul style="list-style-type: none"> <li>• CSULB has the 2<sup>nd</sup> highest parking spaces, and the 4<sup>th</sup> in the most expensive annual student permit cost.</li> <li>• The parking and transportation office is funded by mandated self-support (collection of user fees), and exclusive use of funding (only to cover the parking programs/expenses &amp; citation can be used only to fund parking enforcement and sustainable transportation). This follows the education code 89701-89704.</li> <li>• In AY22-23 there is \$16.8 revenues, which are 86.8% permits, 6.5% cost recovery/campus/aux/events, 5.5% fines &amp; forfeitures, 0.5% other revenues, 0.4% sustainable transportation, and 0.3% interest income.</li> <li>• In AY22-23, the use of income was \$8.2M, which included 34.5% debt service (parking structure loans), 25.0% staff/admin, 14.3% supplies &amp; services (campus shuttles), 12.5% regular maintenance, 3.0% services from campus/EO1000, 2.9% state/CSU overhead, 2.5% utilities, 2.3% misc., 1.5% insurance premium, and 1.5% technology.</li> </ul>	Amy Gerety & Gene Wohlgezogen

	<ul style="list-style-type: none"> <li>• Three primary operation revenues are long term permits (~\$10.5M), short term permits (~\$2.2M) and citations (~\$690k) for AY23-24. The 2023-2024 budgets from these three revenues are decreased compared to AY22-23.</li> <li>• Other revenues are from parking event services, sustainable transportation, interest income, cost recovery/campus/aux./events and other revenues.</li> <li>• The total annual revenues are ~\$10.6M, ~\$16.8M and ~\$14.9M for AY21-22, AY22-23 and AY23-24, respectively.</li> <li>• Total annual expenses are ~\$6.9M, ~8.2M and \$9.3M for AY21-22, AY22-23 and AY23-24, respectively, with budget balance available of ~\$3.7M, ~\$8.6M and ~\$5.7M for AY21-22, AY22-23 and AY23-24, respectively. In 2021-2022, \$575k of shuttle expenses were covered by HEERF.</li> <li>• The ending balance is ~\$122k, ~\$7.3M and ~\$1.1M for AY21-22, AY22-23 and AY23-24.</li> <li>• Current capital expenditures are parking structure façade repair, parking structure deferred maintenance (minor capital repair &amp; restriping), construction of second exit in Lot E10.</li> <li>• New initiative: <ul style="list-style-type: none"> <li>○ revised permit fee schedule &amp; new evening/weekend permit,</li> <li>○ solution-oriented citation program as “donations for citations” and</li> <li>○ Informative warning instead of citation.</li> <li>○ New shuttle service for higher volume occupancy, wrapped with campus landmarks, sustainable CNG and accurate tracking via Passio.</li> <li>○ New drop off/pick up zones (6 locations at South Turnaround, LA3, FCS, Pyramid, CPAC, East Turnaround) and cell phone waiting lot @ South Turnaround.</li> </ul> </li> <li>• Future project: <ul style="list-style-type: none"> <li>○ Construction: G12 redesign, crack &amp; slurry seal priority lots.</li> <li>○ Rideshare app.</li> <li>○ EV charging policy review</li> <li>○ Pay station reduction &amp; park mobile.</li> </ul> </li> <li>• For construction of second exit in Lot E10, 4 parking space will be lost. In addition, E 10 sign is difficult to see.</li> <li>• Passio is available on the desktop version.</li> <li>• There are security cameras on campus for Police security purposes.</li> <li>• In the future, reward program will be available for ride share.</li> </ul>	
2:11PM	<p><b>6. Presentation on BMAC – Resources, students, faculty, types of accommodations and services, future changes, issues and concerns, and other pertinent information.</b></p> <ul style="list-style-type: none"> <li>• Disability program overview include retention &amp; accommodations counselors, Lois Shakarian support services (exam accommodation/campus &amp; classroom support), Stephen Benson program (support student with learning disabilities &amp; ADHD/ADD, providing LD assessment, off-campus referrals, and writing support), LIFE project (support autism and other disabilities) , Case management, Deaf/hard of hearing, AIM center (providing course materials in alternative formats), Workability IV (vocational preparation, workshops and disability-based employment guidance).</li> <li>• In fall 2023, a total enrollment student is 39,530 and there are 2,371 (6%) students registered for BMAC. Many non-BMAC registered are expected.</li> <li>• Annual BMAC budget is ~\$1.6M, ~\$930k, and ~\$1.2M for AY21-22, AY22-23 and AY23-24, respectively.</li> </ul>	Director Mary Nguyen

	<ul style="list-style-type: none"> <li>• BMAC is funded by general fund (for salaries, recruitment, operating costs, supplies and services and DHH services), lottery offsets, and endowment funds (specific to donor agreements such as Summer Bridge and LD assessment).</li> <li>• More than 5,000 BMAC service requests per year since fall 2021, and the trend is increasing.</li> <li>• Students can be referred to BMAC service at anytime, no deadline.</li> <li>• Case manager will handle the students once contacting BMAC.</li> <li>• BMAC website is informative for everyone.</li> </ul>	
2:42PM	<p><b>7. CSU and CSULB Budget Update for 2024-2025 and impact on resources and programs</b></p> <ul style="list-style-type: none"> <li>• The next meeting will be held at the end of March.</li> <li>• All collective bargaining agreements ratified.</li> <li>• Current year (2023-2024) <ul style="list-style-type: none"> <li>○ Raises are being processed now and should be seen by employees in the next two months.</li> <li>○ Raises will be retro-active to July 1.</li> <li>○ Funding is about \$10M short of total budget need for CSU.</li> </ul> </li> <li>• Budget for next year (2024-2025) <ul style="list-style-type: none"> <li>○ Mixed messages about state-funding (Governor and Legislature)</li> <li>○ Tuition Increase in effect</li> <li>○ Assuming raises as of July 1, 2024</li> <li>○ Ongoing Budget Advocacy</li> <li>○ Will know more in May/June</li> </ul> </li> <li>• Next step in the budget timeline is the May Revision (May 15)</li> <li>• The AY23-24 adjusted budget for CSULB is \$563.8M, which is ~\$10M deficit when the current CSULB fund available is \$553.8M.</li> <li>• For 2024-2025 CSULB budget planning: <ul style="list-style-type: none"> <li>○ New revenue <ul style="list-style-type: none"> <li>▪ General fund (unknown) <ul style="list-style-type: none"> <li>❖ Allocation from CO for our share of new compact</li> <li>❖ Compensation (partial)</li> <li>❖ Mandatory costs (partial)</li> <li>❖ Enrollment growth from compact</li> <li>❖ Enrollment from under-enrolled campuses</li> </ul> </li> <li>▪ Tuition \$21M (\$14M from tuition with 6% fee increase &amp; \$7M tuition from enrollment growth)</li> </ul> </li> <li>○ New Expenses - \$49M <ul style="list-style-type: none"> <li>▪ Compensation - \$31M <ul style="list-style-type: none"> <li>❖ 2023-2024 - \$10M shortfall (CSU)</li> <li>❖ 2024-2025 – 5% all groups</li> </ul> </li> <li>▪ Mandatory costs - \$12M (Health benefits, Insurance premiums, Utilities, Title IX &amp; NAGPRA, New facilities (BAAC-moving from parking to State).</li> <li>▪ Financial Aid - \$6M (1/3 set-aside from new tuition for state university grant).</li> </ul> </li> </ul> </li> </ul>	AVP Kara Perkins
2:52PM	<b>8. Adjourn</b>	