Optional Syllabus Statements for the Acceptable or Unacceptable Use of AI Tools in Your Course

The following guidance is provided to assist you in developing class policies on the use of generative AI tools in your course. ***Please adjust the statement to reflect your parameters and to fit your course***.

- Be specific and let students know what class activities are permitted and not permitted for the use of generative AI tools.
- If you are prohibiting the use of generative AI tools, it is important to think about the appropriate level of penalty for first-time offenders and those who repeatedly violate your policies on the use of generative AI tools.

Statements Describing the Acceptable Use of Generative AI Tools

1. [*This sample syllabus statement is useful when you are **allowing broad use** of generative AI tools.)*
   You are welcome to use generative AI tools (e.g., ChatGPT, Dall-e, etc.) in this class. You are responsible for the information you submit based on an AI query (for instance, that it does not violate intellectual property laws, contain misinformation, or unethical content). Your use of AI tools must be properly documented and cited in order to follow CSULB's Policy on Academic Integrity Regarding Cheating and Plagiarism. *See these resources for APA guidance, and for other citation formats.* Any assignment that is found to have used generative AI tools in unauthorized ways *[insert the penalty here*]*. When in doubt about permitted usage, please ask for clarification.

2. [*This sample syllabus statement is useful when you are only **allowing specific use** of generative AI tools.)*
   The use of generative AI tools (e.g., ChatGPT, Dall-e, etc.) is permitted in this course only for the following activities:
   - Brainstorming and refining your ideas;
   - Fine tuning your research questions;
   - Finding information on your topic;
   - Drafting an outline to organize your thoughts; and
   - Checking grammar and style.

Statements Describing the Unacceptable Use of Generative AI Tools

1. [*This syllabus statement is useful when you are **forbidding all use** of generative AI tools for any purpose in your class.*]
   The use of generative AI tools (such as ChatGPT, DALL-E, etc.) is not permitted in this class; therefore, any use of AI tools for work in this class may be considered a violation of CSULB's Policy on Academic Integrity Regarding Cheating and Plagiarism, since the work is not your own. The use of any AI tools will result in *[insert the penalty here*]*.

2. [*This syllabus statement is useful when you are **forbidding specific use** of generative AI in your class.*]
   The use of generative AI tools is not permitted in this course for the following activities:
   - Impersonating you in classroom contexts, such as by using the generative AI tools to compose discussion board prompts assigned to you or content that you put into a Zoom chat;
   - Completing group work that your group has assigned to you, unless it is mutually agreed upon that you may utilize the tool;
   - Writing a draft of a writing assignment; and
   - Writing entire sentences, paragraphs or papers to complete class assignments

Note: These sample syllabus statements are adapted from Temple University's ChatGPT Syllabus Guidelines.