



California State University Long Beach

Department of Electrical Engineering

Form
EE 697

Application for Directed Research

What is directed research?

Directed research is a research opportunity in which an MSEE student designs and carries out a theoretical, experimental, or industrial research project under the direction of an MSEE faculty member. Directed research may be taken for variable credit and special permission is needed for enrollment.

What is the purpose of Form EE 697?

This document specifies an agreement on the intended work, timeline, and outcomes that an MSEE graduate student will accomplish during one semester of enrollment in EE 697 for 1 to 3 credits. The agreement must include specific information on the tasks required, the nature of the formal report to be prepared at the end of the semester, and the basis for determining the final grade.

Who is eligible to apply?

To enroll in EE 697, the student:

- 1) Must be an Engineering MS or an Electrical Engineering MS student only.
- 2) Must not be concurrently enrolled in EE 698.
- 3) Must obtain consent of an EE research faculty advisor and the EE department.

What supplement documents should you submit?

Must submit a recent copy of an unofficial CSULB transcript along this form.

When to apply?

Must submit the completed EE 697 form, along with supplement documents, to EE department by the start of the second week of classes of the semester in which EE 697 is being enrolled in.

How to apply?

Email the completed EE 697 application along with supplement documents by the deadline to EE office (dyani.park@csulb.edu). You will be notified when a permit to enroll in EE 697 has been issued for you.

Number of course credits and Final submission:

- EE 697 is for Credit/No Credit only. Students may enroll in 1 to 3 credits at a time. May be repeated to a maximum of 6 units with same topic in different semesters.
- Students taking EE 697 must submit a finalized directed research report to the faculty advisor no later than the last day of the final examination period for the semester in which the directed research credits are registered.
- If the faculty advisor and student elect to continue the project beyond that semester, the student must either enroll in the new EE 697 project or request for an incomplete grade. Either way, students must receive approval from the research faculty and the department to extend the project.

E E 697 Application Form

A. General information:

- | | |
|------------------------|--|
| 1) Last Name: | 2) First Name: |
| 3) Student ID: | 4) CSULB Email: |
| 5) Semester requested: | 6) Number of Units requested: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 |

B. Directed research title:

C. Name of faculty advisor:

D. Description of proposed research work and objectives:

E. Expected outcomes:

F. Have you applied previously for E E 697? Yes, No

If yes, for all the semesters you enrolled in E E 697, list below

(1) the semester, (2) number of credits, (3) title, and (4) name of research faculty

G. Have you enrolled in E E 698: Yes, No

If yes, for all the semesters you enrolled in E E 698, list below

(1) the semester, (2) number of credits, (3) title, and (4) name of research faculty

By signing (digitally or physically) this document, I, _____, certify that all the information in my application and any document submitted with it are complete, true, and correct.

Student Signature: _____	Date: _____
Faculty Advisor Signature: _____	Date: _____
EE Graduate Advisor: _____	Date: _____
EE Chair Signature: _____	Date: _____

Note: Permit to enroll in E E 697 will be issued by the EE department after receiving the completed E E 697 application form and supplementary documents and ONLY when appropriate deadlines are observed.