

EXECUTIVE COMMITTEE MEETING
Minutes

Tuesday, March 19, 2024, 2:00 – 4:00 pm
Academic Senate Conference Room (AS 125)

Or on Zoom: <https://csulb.zoom.us/j/87997222094> (Meeting ID: 879 9722 2094)

P. Hung, N. Hultgren, R. Fischer, B. Katz, M. Dyo, S. Kasem, N. Schürer, E. Klink, S. Collins, A. Russo, J. Klaus, J. Cormack, K. Scissum Gunn, A. Kinsey

Additional Guests: S. Miller, J. Wang

Absent: A. Nayak, C. Warren, P. Soni, S. Apel

1. Call to Order – 2:00pm
2. Approval of Agenda – Moved by RF, seconded and approved.
3. Approval of Minutes: Meetings of March 12, 2024 – Moved by RF, seconded and approved as amended. PFH thanks AK for her work on the Legacy Lecture last Thursday.
4. Special Orders
 - 4.1. Report: Provost Karyn Scissum Gunn
 - KSG reports on RTP season, total of 100 cases up for review, including reappointment, tenure, and promotion. Thanks EC for the feedback on the two interim PD's. BSS updates forthcoming after Monday meeting. We received 50% of funding requested, the maximum amount given. CSULB received \$250,000.00. Several of our planned activities are based on things already in place or development. All proposed projects will be funded. The CO announced an RFP regarding Black Student Success for the Central Office (proposal deadline is Friday). CSULB will be submitting a proposal. April 23rd will be the announcement date.
 - 4.2. Report: AVP, Student Affairs Jeff Klaus
 - JK emailed a report (available [here.](#)). Bridge Builders event took place on March 7th and included over 300 Black students from LB Unified and LA Unified. One of our alums, James Breedlove, is being honored. Career development through the WAIV Workability contract has been renewed. JK notes that the Career Development Center is offering some private rooms that can be reserved for students to conduct online interviews/meetings. Cultural graduation celebration sign ups went live.
 - NS asks about opt out options for the textbook access program for Fall semester. Notes that the schedule of classes went live, and we were informed that the opt out function would be easy. However, the opt out

doesn't have a link and going to the website doesn't provide easy access for students to opt out. JK says he will follow up on this. SK says you can access the opt out form through the Student Center or through Canvas.

4.3. Report: VP Administration and Finance Scott Apel

- SA not in attendance. No report.

5. New Business

5.1. Setting the agenda for the Academic Senate meeting, March 28, 2024

- PFH shares draft agenda with EC. Time certain for various items are discussed. EC approves draft agenda.

5.2. Review Position Descriptions of Vice Provost for Academic Programs and Associate Vice President, Research

- PFH presents drafts of PD's for two positions. KSG begins with the PD for AVP for Research and Sponsored Programs. Proposed edits are viewed and discussed. The PD for Vice Provost for Academic Programs position is examined with edits discussed. EC approves both draft PDs with new language and suggestions from the discussion.
- PFH asks about the other two AVP searches and individuals who have volunteered to serve. KSG suggests letting them know that those searches will be put on hold, and thanking the volunteers for their willingness to assist and serve.

5.3. [Time Certain 3:00-3:30 pm] Proposed LGBTQIA+ Anti-Discrimination Resolution

Guest: Shae Miller, Chair of Campus Climate Committee and Chair of LGBTQIA+ Campus Climate Committee

- S. Miller shares and reviews draft of the resolution. One prior question was, "What was the impetus for this resolution?" SM shares that this resolution stemmed from increasing anti-LGBTQIA+ actions/events taking place across the country (e.g. drag bans, book bans, etc.).
- BK asks if they are looking for EC to take the resolution to Senate in order to seek their approval. SM asks that the Academic Senate review this and take the stance that the resolution reflects the stance and values of the university. EC will bring it to Senate so that there will be a vote.
- NH asks a follow up to see if the language of the resolution would need to be changed to reflect the author's voice (LGBTQIA+ CCC? Academic Senate? Or both?). This would lead to some changes within the resolution (e.g. changing "the LGBTQIA+ Campus Climate Committee" to "the Academic Senate at CSULB"). RF suggests adding a statement early in the document signifying the solidarity between both bodies [e.g. "The LGBTQIA+ CCC and the Academic Senate (hereafter referred to as a collective "We")"]. NH suggests expanding the last resolved (copies of this resolution...) to include ASCSU, the local media, etc.

- 5.4. [Time Certain 3:30 pm] Recommendations for 2024-2027 IRB Faculty Membership. Guest: Jason Wang, Director, Research Integrity & Compliance
- JW presents the slate of nominees for IRB to EC. The announcement was sent in December 2023 with the deadline in February 2024. There were two vacancies for faculty voting members and three vacancies for faculty alternate members. A total of four nominations were received. JW describes the differences and similarities between voting and alternate members. Brief discussion of duties, selection process, and nominees ensues.
 - NS moves to approve the slate of nominations (2 voting & 2 alternate), seconded and approved by EC.
 - NS requests the term dates for future reviews (specifically when the members started). Also would like to see the breakdown of IRB proposals over the past few years in order to make sure the IRB committee is reflective of the IRB proposals. RF asks if they are considering another round of applications given that several members have terms expiring in 2025. JW says he will address and follow up on both NS and RF suggestions.

5.5. AY 2025-25 20.37 Exceptional service Awards

- PFH reviews the typical approach for nominations and selection of these awards. Usually takes place in Fall, awardees announced in October, and release time is reserved for Spring semester. This often upsets chairs, when they need to make last minute changes to the Spring schedule. PFH notes that we have the material available now (76.9 WTUs ~25 awards), and we could possibly send out the call for nominations now. NS and RF support sending out the call now (Spring '24), and having recipients use the assigned time next Spring '25. Other EC members suggest allowing recipients to use the time in Fall '24 or Spring '25. EC agrees that the choice of when the award is used remain "nimble" (e.g. Fall '24 or Spring '25). EC agrees to send out the call this semester.
- NS asks about language in the new tentative agreement for funds for service for lecturer faculty. Would like to know how we are going to allocate that.

6. Old Business

- 6.1. Draft Memo for CED Faculty Council re: Service Expectations
- This item tabled until the figures can be verified.

7. Announcements and Information

- 7.1. CSULB Budget- 2023-24 & 2024-25 Fiscal Years
- PFH shares budget information to help answer the question regarding upcoming faculty raises. Summary for CSULB presented with three main

scenarios (Scenario A = \$6M deficit; Scenario B = \$24M deficit; Scenario C = \$13M deficit).

- 7.2. Other CSU GE Resolutions
 - PFH shares resolutions from other CSUs. NS states that a vote by CSU presidents (18-3) showed opposition to the CO's desired approach. The key argument is that there hasn't been the appropriate consultation across the system.
8. Reminders
 - 8.1. Academic Senate Meeting: 3/28/2024, 2-4 pm
9. Adjournment – 3:59pm