

EXECUTIVE COMMITTEE MEETING Minutes

Tuesday, February 06, 2024, 2:00 – 4:00 pm
Academic Senate Conference Room (AS 125)

Or on Zoom: <https://csulb.zoom.us/j/87997222094> (Meeting ID: 879 9722 2094)

P. Hung, N. Hultgren, R. Fischer, A. Nayak, C. Warren, B. Katz, M. Dyo, S. Kasem, N. Schürer, E. Klink, S. Collins, A. Russo, S. Apel, J. Klaus, J. Cormack, A. Kinsey

Additional Guests: M. Aliasgari, N. Hall, D. Graham

Absent: P. Soni, K. Scissum Gunn

1. Call to Order – 2:01pm. PFH announces that the Owl Zoom is not working so zoom participants are on PFH laptop only.
2. Approval of Agenda – Moved by A. Nayak, seconded and approved.
3. Approval of Minutes: Meetings of January 30, 2024 – Moved by B. Katz, seconded and approved.
4. Special Orders
 - 4.1. Report: [Provost Karyn Scissum Gunn](#)
 - KSG not in attendance. Reported presented by J. Cormack. She reports on the storm prep and management. There was a lot of communication from Sr. leadership on this. BBS team did an excellent job.
 - AI Implementation committee working on student guidelines which are on website. JC also suggests a set of faculty guidelines be created.
 - DFW report shared. The focus is to reduce rates. Pres. Conoley and the CO consider reduction of these rates a huge priority. Min, Shariq, and K. Valenzuela to come to EC with a report next week.
 - SC asks about lack of faculty support for new AVP search. PFH says the Provost will address this next week when she is present.
 - SC asks about race/ethnic information in DFW rates. JC notes that disaggregated info is available, but sharing it is limited b/c of potential identifying info from smaller programs.
 - NS asks about DFW guidelines. Who was consulted?
 - NS asks about communication re: campus response to inclement weather on Monday. Notes that it would have been beneficial if faculty had received the information earlier.
 - NS asks about Faculty Achievement awards. Notes the deadline got extended. Is curious about the reason. Also asks about exclusion criteria for former recipients.

- NH asks about AI and Faculty Achievement awards
 - EK comments about two types of plagiarism (standard vs. AI use)
- 4.2. Report: AVP, Student Affairs Jeff Klaus
- JK reports on new member of SA, Dr. Daria Graham, AVP for student success and engagement, works with all parts of SA.
 - PFH asks about Cultural graduation celebrations and fees for these events. JK notes that because they are not officially commencement, there isn't dedicated funding. However, they do receive some funding from ASI, and President Conoley is in support of these cultural celebrations.
- 4.3. Report: VP Administration and Finance Scott Apel
- SA reports on the storm and how rain affects the campus. Last night a whole crew came in to mitigate leaks and flooding. One tree came down and it was taken care of immediately. Another tree came down in the FDN parking lot today. 110 leaks were reported from this storm, while the usual is 10 leaks. We are expecting 6" from this storm. The Noble theatre flooded. The Pyramid had leaks as well. Many of our buildings are over 50 years old and new roofs are not being funded. State funded infrastructure is not currently being supported.

5. New Business

- 5.1. Draft RTP Implementation Guideline
- PFH discusses the draft guidelines with EC. NS feels the deadline of 09-01-24 is too soon for college conversions to be complete. EC decides on 12-02-24 as the date. The date for the college revisions is discussed with a possible date of 05-01-25 as a deadline. SA suggests an interim deadline for faculty members to complete their work.
- 5.2. Update on Cal-GETC and CSU GE Breadth
- Update from recent BOT meeting, the CO supports a singular pathway for GE. The decisions will be made at the March 24 BOT meeting. Depending on which pathway is selected, revisions will need to be made to our GE policy, finished by November 2024 in order to be ready for the Fall '25 catalog.
 - NS notes that the Statewide Academic senate has not come down on either side of this discussion. Rather there needs to be more discussion.
 - NH notes this is a decision about "educational efficiency" not "student learning."
- 5.3. [Time Certain 3:00 pm] Proposed revision of ACSEM Charge and Draft Resolution in Support of Shared Governance in Enrollment Management Decision Making. Guests: Nancy Hall, Chair of ACSEM; Mehrdad Aliasgari, last year's Chair of ACSEM
- NH and MA report on proposed revisions of the ACSEM charge. Changes to the charge are presented to EC in a track changes version. Changes to the membership include adding a staff advisor, three department chairs, one

college graduate director or advisor, and whether the library is considered an “academic college.” PFH asks EC if this should be put on the Senate agenda moving forward. EC says yes.

- The ACSEM resolution is reviewed by EC. NH asks who the approved resolution would be shared with. EC decides to bring this resolution to the Senate.

5.4. Questions and concerns re: [PS 17-05 Policy on Student Evaluation of Teaching](#)

- A concern is that some courses are not being evaluated, such as Summer and CPaCE courses. Faculty members do not have access to their evaluations in this case. PFH asks if we can redistribute a memo about this, including language: “all classification C courses with 6 or more students shall be evaluated.” EC agrees.

5.5. Guidelines and Policy on Lecturer Evaluations?

- There is no lecturer evaluation policy and some lecturer faculty are asking for this. The teaching part of the RTP policy is being asked for by some for their evaluation purposes. JC suggest having Faculty affairs handle this. We may need to develop a lecturer evaluation policy.

6. Old Business

6.1. Revised Charge of Committee on Athletics

- EC suggests putting this on Consent Calendar for approval.

6.2. Calendar Committee Memo for AY 2026-27

- R. Fischer gives EC updates from CACC regarding choice one for the calendar.
- RF shares update from CACC. Discussion ensues and EC agrees with Option 1, assuming CPaCE is okay with the Winter Session timeframe.

7. Announcements and Information

7.1. Biden Administration Looks to Clamp Down on Inclusive Access

- PFH notes the Higher Education report.

8. Reminders

8.1. Academic Senate Meeting: 2/08/2024, 2:00-4:00 pm

9. Adjournment – 4:01pm