

**EXECUTIVE COMMITTEE MEETING**  
**Minutes**

Tuesday, December 12, 2023, 2:00 – 4:00 pm  
Academic Senate Conference Room (AS 125)

Or on Zoom: <https://csulb.zoom.us/j/87997222094> (Meeting ID: 879 9722 2094)

P. Hung, N. Hultgren, R. Fischer, A. Nayak, C. Warren, B. Katz, M. Dyo, S. Kasem, N. Schürer, E. Klink, P. Soni, S. Collins, A. Russo, S. Apel, J. Klaus, J. Cormack, K. Scissum Gunn, A. Kinsey

1. Call to Order- 2:00
2. Approval of Agenda- moved by BK, seconded and approved.
3. Approval of Minutes: Meeting of December 05, 2023- moved by N. Hultgren, seconded and approved as amended by NH.
4. Special Orders
  - 4.1. Report: Provost Karyn Scissum Gunn- KSG reports that the UL has reached 1000+ late night study students. This is thanks to Access services according to Dean Dill. Alumni survey group would be happy to come to Exec to present the survey results in spring. Black Student success feedback not yet received by the CO. Knight Foundation funding applications solicited for middle school success, insert campus with LBUSD and have added their pledge of support. BEC core leaders are pre preparing to launch the groups initial activities. Scope of work for this body being prepared, working with *El Concilio*. Washington Middle School brought 50 scholars to campus for a visit yesterday. LB College promise arranged this event. Campus swag as well as information was presented to these students. Catherine Ward presents a plaque to the Senate office naming “Exemplar of Student Excellence” for our work on the recent Academic Senate Retreat.
  - 4.2. Report: AVP, Student Affairs Jeff Klaus- report [here](#).
  - 4.3. Report: VP Administration and Finance Scott Apel- no report currently.
5. New Business
  - 5.1. ~~Succession plan for Vice Provost for Academic Programs and Dean of Graduate Studies (not ready to be discussed at this point)~~
  - 5.2. The first EC meeting in Spring 2024: January 16 or 23? EC selects the 23<sup>rd</sup> with email communication regarding the finalization of the agenda on the 16<sup>th</sup>.
  - 5.3. Plan for Drafting Academic Senate Retreat Summary Paper- PFH will begin the draft during break. Timeline for tentative review of paper is March 14, 2024.

- 5.4. [Time Certain 3:00] Additional Information re: Long Beach College Promise and EOP. Guest: Juan Benitez, Director of Community Engagement and Member of LBUSD Governing Board. JB presents on LB College Promise and EOP. He is a board member of LBUSD and that is how he is involved in this project. The intent of the promise and access is his focus: admission to LBUSD students if they achieve minimum A-G requirements. Last year after a tabling of the promise a reimagined LBP was requested. Admission requirements were unclear at that time. A pilot program with EOP was presented by C. Fowler and presented to EC, as well as to AD's and Deans. The pilot program will be administered through EOP and will give admission to a small number of students. LBUSD has board goals including BS A-G completion, looking to get a 13% increase in A-G completion in the future. Starting at the Middle school level is necessary in the process of Black student success. JB asks EC about 19-13 the Service-Learning Policy, no number of units mentioned in the policy. He asks EC for an interpretation of the policy. An interpretive memo to be added to the policy is requested.
  - 5.5. Proposed amendments to ACSEM Charge and Membership – PFH presents a draft charge to ACSEM with changes put forward by the committee. Will be put on a future senate agenda for approval.
6. Old Business
    - 6.1. Debriefing on Updates on Beach 2030 Reimagine Faculty and Draft Guide for New Faculty Lines- PFH asks EC for feedback on these new lines. Suggestions are provided on the document by NH. EK feels Chairs need to be asked for input regarding these new lines. PFH states that this will be a very small number of hires in this guide. Most of these lines will not be funded by GF. These searches will not necessarily follow the plan of TT hires. Several questions and comments are presented that will be forwarded to the committee.
    - 6.2. Response to SQE questions/concerns- DH presents recent CO meeting and student language. She suggests helping student prepare before they make a presentation, and that not all who present themselves as SQE are SQE interns, some are students.
  7. Announcements and Information- PFH shares the report below on Beach 2030.
    - 7.1. [This Year's Beach 2030 Annual Report](#)
    - 7.2. Faculty Census Numbers presented to AK in a timely manner.
  8. Reminders
    - 8.1. Next AS Executive Committee Meeting: 1/26/2024
  9. Adjournment- 4:00

**Have a Great Break! Happy Holidays!**