

**California State University, Long Beach**  
**College of Education**

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**Petitions for Course Equivalency Policy**

Matriculated CSULB College of Education master's-level and advanced credential students may submit a Petition for Course Equivalency to have a previously completed course considered for equivalency to a degree or advanced credential requirement.

[University Regulations Governing Master's Degrees](#) must be met, including but not limited to:

- All Program Requirement courses used toward a master's degree must be completed within 7 years. Program Prerequisite courses are exempt from this timeline, but students must be able to demonstrate current knowledge.
- Courses that have counted toward a bachelor's or other graduate degree may not be used to meet any Program Requirements for a master's degree. Upper-division courses completed as part of another degree may be used for Program Prerequisite courses.
- Lower-division classes, including those completed at community colleges, may not be used as equivalents for prerequisites or master's-level courses.
- Coursework for equivalency consideration must be from an accredited U.S. university.
- Students must complete at least seventy percent (70%) of the required units in the degree program at CSULB in matriculated status or as approved graduate credit earned as a senior.

Additionally, the College of Education requires that courses considered for equivalency must adhere to the following:

- Be at the upper-division level or higher for CSULB 300/400 level courses.
- Be at the graduate level or higher for CSULB 500/600 level courses.

Programs may also have more specific course equivalency requirements.

Students will provide an unofficial transcript evidencing completion of the course and passing grade. The course numbering system from the university where the course was completed must be included to confirm that the course is upper-division or graduate level. A Catalog description of the course is required. A course syllabus is strongly encouraged for evaluating the course content fully.

Petitions for Course Equivalency will be reviewed by a faculty member from the CSULB program or department that offers the course, College of Education Graduate Studies Office staff, and the College of Education Graduate Studies Associate Dean. Students will be notified of the outcome.

Approved May 1, 2024 by the College of Education Graduate Programs Committee.