**Guidelines for the Selection of South Korea Semester Faculty**

**Spring 2025**

I. PROCEDURE

1. Fill out the South Korea Semester Faculty Application Form, obtain signatures of Department Chair and Associate Dean, and send the form electronically to Sharon Olson, Director, Education Abroad (Sharon.Olson@csulb.edu) Be sure to include the following information in your statement (see application form):

1. Detailed course descriptions for the two courses you propose to teach.
2. A statement in your application form explaining how your courses are relevant to South Korea and/or Africa generally, the ways in which you would approach assisting CSULB students in South Korea, and how you would go about enhancing their cultural experience while there.

 c) Copy of short form of your CV.

2. The **Application Deadline** is **Friday, February 9, 2024.**

3. The Center for International Education will work with the International Education Committee (IEC) and its Education Abroad Subcommittee to contact candidates to schedule interviews. The Education Abroad Subcommittee will recommend final selection of the CSULB South Korea Semester faculty positions to the IEC. Selection will be based upon written material submitted and an interview. Candidates will be informed of the selection as soon as possible after the interviews.

4. **Candidate Interviews** will take place in late-February 2024**.**

5. It is required that all applicants have experience living or working abroad. Preference will be given to a faculty member with experience living in South Korea or in another Asian country. Additionally, the Selection Committee will look for courses to be taught in South Korea which will count for upper-division General Education credit. Because of the new General Education Executive Order, in order to be considered for this position, you should propose courses that have been **approved for upper-division GE credit in category B, C, or D** (preferably two different categories). (Proposed courses may also double count for the major/minor.) For a list of approved upper-division GE courses, [**click here**](https://www.csulb.edu/student-records/fall-2021-general-education-requirements)**.** You must also be approved by your Department Chair and College.

II. RESPONSIBILITIES

1. The faculty member is responsible for obtaining department approval. Department Chairs looking to understand how this has worked in the past are welcome to contact Sharon Olson (Sharon.Olson@csulb.edu) or Professor Rich Haesly (Rich.Haesly.csulb.edu) for details.

2. While the Center for International Education takes main responsibility for the advertising of the South Korea Semester, the chosen faculty member must be not only willing, but enthusiastic, about assisting in getting the word out to students regarding the South Korea Semester program (e.g. attending meetings with prospective students and/or parents, occasional staffing of information tables, attending the pre-departure meeting etc.).

2. The chosen faculty member serves as the on-campus advisor for students interested in participating in the South Korea Semester Program for that semester.

3. While in South Korea, the chosen faculty member will teach two (2) lecture/discussion upper-division GE courses and act as faculty of record for the South Korean language and culture course as well as supervising students who have selected the internship option.

4. The Center for International Education is searching for a faculty member who is a very student-oriented individual, inasmuch as it is hoped that this faculty member will help students take full advantage of their time in South Korea, both inside and outside of the classroom.

IF YOU HAVE ANY QUESTIONS, PLEASE DO NOT HESITATE TO CONTACT SHARON OLSON, DIRECTOR, EDUCATION ABROAD. THANK YOU FOR YOUR INTEREST IN THE CSULB SOUTH KOREA SEMESTER.