



## 2023 DEPARTMENTAL GRADUATE STUDENT HONORS

*Celebrate the 74<sup>th</sup> Commencement*

***In recognition of outstanding graduate student achievements***

In recognition of outstanding graduate student achievements, departments may honor graduating Master's degree candidates by special recognition in the annual commencement ceremonies. The number of honors awarded by a department shall be limited to three students or five percent of graduates, whichever is larger.

Departmental Graduate Student Honors are usually reserved for post-baccalaureate students not otherwise recognized by university or college awards. These honors are normally conferred for excellence in and contributions to the discipline, including outstanding seminar papers, artistic exhibitions, special achievements in field work, and service in university committees and functions, as well as participation in scholarly and professional organizations resulting from student research.

Graduates are eligible for departmental honors if they have completed all master's degree requirements and are receiving a diploma dated December 2022, January 2023, May 2023, August 2023, or December 2023.

### Deadlines

- Nominations due to department offices: **Friday, February 17, 2023.**
- Department recommendations for honors due to CNSM College Office: **Monday, March 6, 2023.**

### Criteria

- Nominees must complete all degree requirements and be receiving a diploma dated December 2022, January 2023, May 2023, August 2023, or December 2023.
- Nominees must have graduated (December 2022) or filed for graduation (Deadline: March 1, 2023 for on-time Fall 2023; late filing for Spring/Summer 2023 with \$10 fee).
- Department may have additional requirements.

### Directions

*Nominees/Nominators:* By Friday, 2/17/2023, send an email **from your @csulb.edu email address** to your respective major department (see [CNSM Commencement Awards](#) for department email addresses) with the following information in the body of the email:

1. *Full Name (as it should appear on the certificate)*
2. *Student ID Number*
3. *Address/City*

4. *Email Address*
5. *Phone*
6. *Major*
7. *Degree Completion Date*
8. *G.P.A. - CSULB*
9. *G.P.A. - cumulative*
10. *Departments may also require some or all of the following to be submitted. Check with the department to see what applies:*
  - a. *Current Resume*
  - b. *Letter(s) of Recommendation (should be sent by the recommenders)*
  - c. *MyCSULB transcript*
  - d. *Any additional department-required materials*

*Departments:* By Monday, 3/6/2023, forward a department-ranked list of nominees to the CNSM College Office (email [Margaret.Karteron@csulb.edu](mailto:Margaret.Karteron@csulb.edu)). For each award recipient, include information items 1-6 (above). Retain any supporting documentation in the department office.