University Resources Council Minutes (Approved) – October 3rd, 2023 (3rd meeting)

Anatol Center

Members in Attendance (21)

Jesse Dillon; Araceli Gonzalez; Chris Miller; Ju Cheol Moon/Mortaza Saeidi; Will Murray; Sara Nourazari; Avery Olson; Charlie Sotto; Rene Trevino; Suzanne Perlitsh Wechsler; Iris Zhang

ASM: Terie Bostic (CLA); DeeDee Green (COE); Carrie Hernandez (CED); Noah Kelly (Library); Jeanine Pociask (COB)

Marianne Hata (Asst. VP academic resources); Kara Perkins (Assoc. VP Budget& U Svcs);

Praveen Soni (Chair); Dave Whitney (Vice-Chair), Pitiporn Asvapathanagul (Secretary).

Guests in Attendance (6)

Vice Provost Dhushy Sathianathan; Associate Dean Tiffanye Vargas; Vicki Bisorca; Nancy Hall; Associate Dean Dan O'Connor; AVP Marita Swanson

1:05PM	Meeting Called to Order	Praveen
1:05PM	1. **Approval of the agenda – Meeting of October 3, 2023** • The October 3, 2023 URC agenda is moved, seconded and approved.	Will moves & Sara seconds Approved.
1:06PM	2. **Approval of the minutes – Meeting of September 19, 2023** • The September 19, 2023 URC minutes is moved, seconded and approved.	Moved, seconded and approved.
1:09PM	3. **Proposal to change the BS in Health Science to a BS in Public Health, Second Reading.** • No additional resources required. Only degree title updated. • The proposal is moved, seconded, and approved.	Asso. Dean Tiffanye Vargas and Vicki Bisorca
1:11PM	4. **Proposal to change the Minor in Health Science to a Minor in Public Health, Second Reading** • No additional resources required. Only minor title updated. • The proposal is moved, seconded, and approved.	Asso. Dean Tiffanye Vargas and Vicki Bisorca
1:13PM	5. **Proposal for an elevation of the Master of Arts in Linguistics, Option in Teaching English to Speakers of Other Languages (TESOL) to the Master of Arts in Teaching English to Speakers of Other Languages, First Reading** • Avery moves and Will seconds to review the proposal. • Currently, there are 3 options. Two out of the three options overlap after external review. Moreover, to compliance with EO1071, an elevation of the option is needed. • No new courses are required for this proposed elevation of the option. No related courses will be removed from the program. • The new degree will attract more students. • Approximately 25 students per cohort. In spring 2023, there was a total of 40 students enrolled in the program. • The new program is supported only by State-side, not CPACE. • The new program will have only research project and thesis, no comprehensive exam.	Nancy Hall; Associate Dean Dan O'Connor
1:20PM	6. **Presentation on aggregate amounts in numbers and dollars for each Human Resource Group: Administrators, Faculty (Tenured/Tenure Track and Lecturers), Staff, for the last five years and the changes thereof**	AVP Marita Swanson

		• The annual trend collected on Oct 1 for the past 5 years is displayed. Data are pulled out on a specific date (Oct 1 each year) to assure all new hired are included in the system. • The data show the fluctuation of the employment trend before, during and after pandemic, especially on the staff-side, but the staff-side hiring trend is settled down. Staff recruitment happens year-round to fill the vacancy. There are more new staff positions created. • Compared Oct 2022 and Oct 2023, FTE (full-time equivalent) data shows FTE for faculty increases ~30, and greatest among all at > 60 on the staff-side due to the prior vacancy. Faculty data include both lecturers and tenured/tenure-track positions. CSULB has 2,595 faculty and lecturers total in fall 2023. Marianne can help provide data disaggregating T/TT and lecturers to URC only based on FTEF and headcount, not salary. • There was no salary increase on July 1, 2023, so there are no significant changes of salary compared between 2022 and 2023. • Changes in salary percentages show more increases in MPP and staff salaries. • Praveen shares Provost will give a presentation at URC during the 1st week of November. Provost will share the data about tenure density. • Marianne shares CSULB has no issues on hiring T/TT recently. • CSU staff wages are behind market for CSU systemwide. CSU benefit is one of the factors to attract more applicants. A strategy to change salary is challenging because the wage should not be over the pay of existing staff in the same position. Limited budgets also restrict the wage increase for new hired. • Each campus inputs all payroll information in the Chancellor Office system for final October payroll, which will be available on November 15. Then, the future budget will be allocated in accordance with the prior year compensation.	
2:00PM	7.	**Presentation on Enrollment and Graduation Rates by categories of students, changes thereof and future strategies** • Fall 2023 enrollment report is presented. • CSULB enrollment is more propounded than Northern campuses, and there is a declining trend of students completing or seeking their associate degree at community colleges. • CSULB creates transfer admission pipeline for community college students to CSULB. • CSU received 15% lower transfer applications compared to 2022. For AY23-24, CSULB received 5% lower transfer applications compared to AY22-23. Therefore, CSULB admits first-time, first year students at 6.6% more to encounter it. • This year 96.7% of CSULB students are CA resident and 37% are local high school students. • If local students meet CSULB local index, but do not meet their major requirement, students are admitted as undeclared major. • College readiness shows many admitted non-local students are highly college prepared for Math (Category 1 & 2). • Current progress on graduation rate is at 38% and above 70% for 4-yr and 6-yr freshmen, respectively. For 2-yr and 4-yr transfer graduation rate goals are at 44% and 84.4%, respectively. • Currently student cohorts may demonstrate less success rate compared to previous cohort due to pandemic causing underprepared students and inflated GPA. • Admission trend from 2015-present is discussed. The projection for AY23-24 is at 5,768 and 5,852 for transfer and freshmen students, respectively. Therefore, CSULB offers most courses and has low numbers of waitlist, which helps regain academic quality. • AY23-24 projected graduate admission is increased compared to AY22-23, but slightly lower than AY21-22.	VP Dhushy Sathianathan

	• CSULB enrollment is at the highest historical record at 40,128 for projected fall 2023 and 37,388 for spring 2024. However, the FTES has not changes much due to course offering patterns. • CSULB serves ~51% of minorities from Hispanic, Black/African as well as American Indian or Alaska Native backgrounds. ~56% of CSULB students are eligible for Pell grants. • Credential/Certificate Programs show stable enrollment. • CSU plans to establish campus enrollment committees. • Future education at CSULB- CSULB has the highest enrollment, but allocated resources do not support the enrollment growth. Tuition frozen during the past years to keep the enrollment head count growth, yielding more revenue, does not sustain quality education or promote student success at CSULB. Tuition increase has just been approved and aim to improve academic experience at CSULB.	
1:53PM	**8. Presentation on the allocation process and 2023-2024 Lottery funding and allocation to divisions and colleges** • College lottery committee must include one out of two URC members. • ~$3.2M is allocated for FY 2023-2024 lottery proposals. • Lottery funds are prioritized for new faculty startup costs, computer resources for faculty and staff, and instructional equipment, such as information technology. Therefore, in the allocation model, full-time equivalent students (FTES) enrolled in laboratory and activity courses with equipment-intensive requirements receive higher weight than those enrolled in lecturer/seminar courses.	**Assist. VP Marianne Hata**
2:42PM	**9. Budget Updates, if any** • No update until January. • All campus legislative representatives met last week. • Collective bargaining is under discussion with the Chancellor Office.	**AVP Kara Perkins**
2:43PM	**10. Adjourn**	