

1 **University Mini-Grant and Summer Stipend Committee (UMGSS)**

2 **CHARGE**

3 In accordance with the Chancellor’s mandate, the University Mini-Grant and Summer Stipend
4 (UMGSS) award committee is designated to serve as the primary advisory body to the Academic
5 Senate, the Provost and Senior Vice President for Academic Affairs or designee, and the Office
6 of Research and Sponsored Programs, in furthering an atmosphere conducive to research,
7 scholarship, and creative activity. The UMGSS is a standing committee of the Faculty Personnel
8 Policies Council.

9 Among its responsibilities, the University Mini-Grant and Summer Stipend Committee shall:

- 10 1. Meet to review criteria, processes, and procedures for the review, evaluation, and
11 rating of mini-grant and summer stipend proposals;
- 12 2. Review and rate the proposals for summer stipends and mini-grants;
- 13 3. Make recommendations to the Provost and Senior Vice President for Academic Affairs
14 concerning the awarding of mini-grants and summer stipends;
- 15 4. Review University policies governing research and creative activities and make
16 recommendations to the Faculty Personnel Policies Council;
- 17 5. Work with the Office of Research and Sponsored Programs to generate
18 announcements with deadlines and application forms; and
- 19 6. Submit an annual report to the Academic Senate with a copy to the Office of Research
20 and Sponsored Programs.

21 Members of the committee are not eligible to apply for either the mini-grant or summer
22 stipend during committee service.

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24 **MEMBERSHIP**

25 Provost and Senior Vice President for Academic Affairs (or designee).

26 Associate Vice President for Research and Sponsored Programs (or designee).

27 Full-time tenured faculty members elected by their respective colleges:

- 28 • Four (4) from the College of Liberal Arts;
- 29 • Two (2) from each of the other colleges; and
- 30 • One (1) full time tenured librarian.

31 Elected members serve two-year terms. No elected faculty member may serve consecutive
32 terms.

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34 APPROVAL DATE: September 22, 2011

35 EFFECTIVE DATE: Fall 2011