



SINGLE SUBJECT CREDENTIAL INFORMATION

Fall 2023

PRESENTATION OVERVIEW

- CSULB Credential Center
- Preliminary Credential Evaluations
- End of semester tasks and applying for your credential
- University Interns
- Deadline to Apply
- Preliminary Single Subject Credential
- Clear Credential
- Adding Authorizations/Credentials
- FAQ
- Reminders and Resources

CREDENTIAL CENTER



Work directly with the
California Commission on
Teacher Credentialing
(CTC)



Credential Licensing office
for all credentials on
campus



Resource for current &
updated credential
information

CED-CREDENTIALS@CSULB.EDU

PRELIMINARY
CREDENTIAL
EVALUATIONS

California State University, Long Beach
Credential Center, EED - 42
1250 Bellflower Boulevard
Long Beach, CA 90840-2201

www.csulb.edu/credential-center
ced-credentials@csulb.edu
(562) 985-4109

7/21

SB 2042 Preliminary Single Subject Credential Evaluation

Includes English Learner Authorization (ELAS)

Elbee Shark
1250 Bellflower Blvd.
Long Beach, CA 90840
Email:

CSULB ID 000000000
Final Semester F23
Program Admit Date F20

Credential Subject Area: Mathematics

Bachelor's Degree: 5/23/2021 B.A. Mathematics CSU, Long Beach

CTC Clearance

Document Title: Cert of Clearance

Expiration Date: 5/1/25

Basic Skills

Met by: CBEST

Date Passed: 9/1/01

CPR

Met by: Needs

Expiration Date:

US Constitution

Met by: Exam

Subject Matter Competency

Met by: Degree

If met by other University Subject Matter Program:
Credential Center must have original Subject Matter
Verification letter from the following University on file.

CSET Subtest CSET Expiration

Coursework

Pre/Co Requisites:	Units/Grade:	Methods:	Units/Grade:	Student Teaching:	Units/Grade:
EDSS 300	3A	EDSE 435	3A	EDSS 473	IP F23
EDP 301/302/305	CCC Psych 115 3B	EDSE 436	3A	EDSS 472A	IP F23
HSC 411B	HSC 411 3B	EDSE 457/8/9	3A	EDSS 472B	IP F23
EDSP 350/355B	3A	EDSS 450	3A	EDSS 472C	IP F23
Level I Technology	MTED 301				

CalTPA Clearance (Provided by TPAC Office)

Date Passed: Needs

Program Clearance (Provided by TPAC Office)

Date Received: Needs

Notes:

PRELIMINARY CREDENTIAL EVALUATIONS

- Student Teaching & Seminar courses are noted as in progress (IP) until grades have posted
- Missing items are noted as “Needs” and must be submitted prior to credential recommendation
 - Examples:
 - CPR – Must cover Adult, Infant, and Child and be valid at the time of your credential recommendation
 - US Constitution
- CalTPAs
 - Scores will be sent directly to CSULB
 - TPA/Program clearance will be provided directly to us by TPAC when passing scores are received and all program requirements have been submitted (including exit survey and evaluations)

END OF THE SEMESTER TASKS

Step 1: Survey and Evaluations

- CTC/CSU Program Completer Survey

The link will be emailed to you from TPAC. Complete the survey and take a screenshot of your confirmation with your name included and email that back to TPAC.

- Student Teaching Evaluations must be submitted to the TPAC office. You will not be cleared for credential recommendation until all documentation has been submitted to TPAC. Jessica will send you detailed information this week.

APPLYING FOR YOUR CREDENTIAL

(AFTER GRADES HAVE POSTED AND YOU HAVE FINISHED YOUR ST ASSIGNMENT)

Step 2: Complete the Qualtrics “Request for Recommendation” form and upload any needed items (CPR, etc.). Do **not** submit a request prior to completing student teaching, TPA, and all additional requirements.

You will need to provide a non-CSULB email on the Request for Recommendation form. Please ensure that you will be giving us the same email that you have on file with the CTC.

Step 3: Your Request for Recommendation will be routed to a CSULB Credential Analyst who will determine if your file is complete and will submit an online recommendation to the Commission on Teacher Credentialing (CTC).

APPLYING FOR YOUR CREDENTIAL

Step 4: Watch for a notification email from the CTC (donotreply@ctc.ca.gov). Follow the instructions in the email from the CTC directing you to complete your portion of the online application, including payment.

Step 5: Credential Issuance

Within approximately 10 days of completing the online application, the CTC will email you notification that your document has been granted and available for viewing.

Log into your CTC Educator Profile, click on your Single Subject Credential document number and review your credential carefully. Contact the Credential Center as soon as possible if your document is incorrect or if you have any questions.

Please note - The only credential verification that is available will come from your Commission on Teacher Credentialing Educator Profile. Take a screen shot of your credential to share with your future employer.

UNIVERSITY INTERNS

- All intern support hours must be submitted and approved by your supervisor prior to credential recommendation eligibility. We cannot recommend you for the Preliminary Credential until your hours have been cleared by the Office of Clinical Practice.
- Candidates who do not yet qualify for a Preliminary Credential by early January should be prepared to enroll in an Intern Support Class for Spring 2024 (if there is no change in your intern employment for the remainder of the school year). You will receive more information on this in early January.

DEADLINE TO APPLY

- After **January 31, 2024**, your credential file will be on hold if you have not applied for credential recommendation
- After this date, you will need to contact the Credential Center when you have completed all requirements and are ready to apply for your credential. We will no longer actively monitor your file
- When you have completed all requirements, please contact the Credential Center to apply for your credential (even if you do not plan to use your credential right away).
 - Candidates who do not finish and apply, upon eligibility, may be held to new requirements if they are added in the future by the CTC or legislative action

ENGLISH & PE CANDIDATES

- Based on changes from the CTC, you **may** need a paper application.
- If this applies to you, you were emailed information from a credential analyst (Leah Sosnowski).
 - Please respond with your preference if you have not already.
 - If you have any questions, please respond to the email or contact the Credential Center at ced-credentials@csulb.edu **as soon as possible**.

SB-2042 PRELIMINARY
SINGLE SUBJECT
CREDENTIAL

- Valid for 5 years from issue date
- What grade levels can you teach?
 - Eligible to teach grades Preschool, K-12, and adults in a departmentalized classroom
- English Learner Authorization
 - Your credential will include an English Learner Authorization, listed as ELAS on your credential document
 - Adding the BILA Authorization?
 - You will get a BILA code, in lieu of the ELAS
 - BILA Spanish candidates must submit the advising form approved by Dr. Rubio



CLEAR CREDENTIAL

- Completion of an Induction Program
 - Induction programs are offered by:
 - Districts and County Offices of Education
 - Universities - only an option if your employer does not offer induction
- When all requirements are met you apply for the Clear Credential through the Induction Program sponsor
- Clear Credentials are renewed online every five years
- It is your responsibility to renew your credential before the expiration date

SUPPLEMENTARY AUTHORIZATIONS

- Added directly to your Single Subject Credential document
- Authorizes departmentalized teaching in grades 9 and below
- Earned through coursework or degree major
 - Minimum of 20 semester units required
 - Must meet specific content areas required by the CTC
- Email ced-credentials@csulb.edu for advising if you are interested in an authorization. Please indicate which subject you are interested in.
- After you have earned your Preliminary Credential, there will be a \$25 service fee for an evaluation

ADDING AN ADDITIONAL CREDENTIAL

- Additional Single Subject Area
 - Complete subject matter competency in new subject
 - Complete additional methods course in new subject (EDSS 450 at CSULB)
- Multiple Subject Credential - Authorization to teach in a self-contained classroom preschool, K-12, and adults
 - Complete subject matter competency – Multiple Subject
 - Pass RICA exam
 - Complete an Elementary Reading Methods Course
 - Complete one additional Elementary Methods Course

EDUCATION SPECIALIST CREDENTIAL

- 2 authorization options
 - Mild Moderate Support Needs or Extensive Support Needs
- Requires a new application to CSULB and the Ed Spec Credential Program
- Expedited pathway to the full credential
- Contact TPAC for more information
 - 562-985-1105
 - CED-TPAC@csulb.edu

FAQ

What happens if I do not apply for my credential?

- Examinations, fingerprints, and courses can expire. Finish and apply!

What happens if my Preliminary 5-year Credential expires?

- You do not need to complete a new Preliminary Credential Program
- Preliminary or expired credentials can be reactivated by requesting an extension with the CTC but may be subject to new regulations

I am moving out of state, can I complete induction out of state?

- No, but if you teach out of state, this may help you earn your CA Clear Credential. Please contact our office for more information.
- If you are moving out of CA and need program verification, please contact our office.

Reminders & Resources

- Please monitor your email accounts – important information from your program, our office, and the CTC will be sent to you throughout this process. Your CSULB email will eventually come to an end after you complete this semester.
- All candidates must complete the CTC/CSULB Exit Survey. A delay in submitting confirmation to TPAC can cause delays in receiving your credential.
- Keep a personal portfolio of all test scores, evaluations, etc.
- All candidates will receive an Individual Development Plan (IDP) at the completion of your program
 - This will provide recommendations for professional development and growth during your clear induction program
 - Share this document with your Teacher Induction Program

Contact Information

- Commencement Information
 - www.csulb.edu/commencement
- CSULB Credential Center
 - Website: www.csulb.edu/credential-center
 - Email: CED-credentials@csulb.edu
- Commission on Teacher Credentialing
 - www.ctc.ca.gov
- Careers in Education
 - www.csulb.edu/college-of-education/credential-center/careers-education
- CSULB Career Development Center
 - www.careers.csulb.edu



CALIFORNIA STATE UNIVERSITY

LONG BEACH

College of Education

CED EXIT SURVEY

WE WANT TO HEAR FROM YOU!

SHARE YOUR EXPERIENCE TO IMPROVE OUR PROGRAMS, SERVICES, AND LEAVE A LASTING IMPACT ON OUR COLLEGE.

Go to tinyurl.com/2024ced
or scan QR code:



Completing the survey will give you one entry into an opportunity drawing for a CSULB Diploma Frame. The winner will be notified by June 7, 2024.

Connect with us:
CED-Assessment@csulb.edu





CONGRATULATIONS!