

Science Education SCED 401 Concurrent Enrollment Petition

(For students wishing to enroll in the Science Capstone course WHILE completing the necessary science pre-requisites)

Date _____

Name _____ Student ID # _____

Email Address _____ (All communication will be made via email.)

Expected Graduation Date _____ (if you have already filed for graduation, include evidence)

Science Course which you are planning to take concurrently with SCED 401 _____

If you are currently enrolled in ITEP, when are you planning to do student teaching? _____

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Please provide the following information:

- 1) A memo/statement that clearly states your case and provides all pertinent information, including relevant circumstances that led to your need for this petition;
- 2) Complete copies of your transcripts with all course pre-requisites highlighted (unofficial copies are acceptable)
- 3) Any supporting documentation to which you are referring to in your memo/statement (copies of advising sheets, graduation requests, etc.)
- 4) Listing of all courses you are planning to take along with SCED 401 including total number of units.

Send this information to the Science Education department at scied@csulb.edu

Your petition is **MOST LIKELY** to be granted if you want to take SCED 401 with either GEOL 104 or BIO 200L.

Your petition **MIGHT** be granted if

- You have written evidence of a compelling reason for this petition, such as a transcript showing your withdrew from all your classes in a recent semester and compelling evidence/reasons for not having taken these courses before (they are widely publicized pre-requisites, so not knowing isn't compelling...)
- You provide convincing evidence that you are likely to be successful taking the two classes concurrently (an earnest belief in your abilities, by itself, is not compelling).
- You have an overall GPA > 3.0 and a GPA > 3.0 for Science classes.
- You would be taking 15 units or less during the semester you enroll in SCED 401.

Your petition is **UNLIKELY** to be granted if

- You are petitioning to take two science classes with SCED 401.
- You don't meet the above criteria, and/or
 - Your grades in previous science classes were poor.
 - You have a track record of W's, D's or F's when taking additional units.
 - You have been granted a petition before and not successfully met the demands of two science classes concurrently.

Please Note: Your petition will be reviewed in the order received and a permit will not be granted until all students who have met all pre-requisites are enrolled.

Science Education SCED 401 Permit Instructions

(For students who have completed all pre-requisites for the Science Capstone course, but are unable to complete their registration online due to an error message)

SCED 401 has 3 pre-requisite courses: *BIOL200*, *PHSC112*, *GEOL106* (or *GEOL102 + GEOL104*.) These must be completed before you can enroll in SCED401. If you have met all the necessary pre-requisites for this course, you should be able to add this course to your schedule via your MYCSULB account.

If you have completed any of the pre-requisite courses elsewhere (not at CSULB):

- Provide evidence that you have taken all three pre-requisites, or their equivalent, at CSULB or another college. Unofficial transcripts from CSULB and the other institution with classes highlighted will work. If you are unsure whether a class is equivalent to the required CSULB class (e.g. does PHYS1 at a community college count for PHSC112?), please provide any additional information that may help us determine equivalency.
- Include the transcripts and evidence in an email along with your name, student ID#, and email address. Also, include the number for the section of SCED 401 in which you would like to enroll. Email this information to Science Education at scied@csulb.edu (You can also bring it in person to HSCI 205.)
- We will add students on a first come-first served basis. Note that this is a busy time (with many permit requests) so your patience is appreciated.

If you are currently taking a pre-requisite(s):

- Evidence of the pre-requisites you have taken and those in which you are currently enrolled (e.g. BIOL200, PHSC 112, and GEOL102 & 104 OR GEOL106.) Un-official transcripts with the classes highlighted will work. Important: Should you *not* pass the course you are currently taking, you will be dropped from SCED 401.
- Include the transcripts and evidence in an email along with your name, student ID#, email address. Also, include the number for the section of SCED 401 in which you would like to enroll. Email this information to Science Education at scied@csulb.edu (You can also bring it in person to HSCI 205.)
- We will add students on a first come-first served basis. Note that this typically is a busy time (with many permit requests) so your patience is appreciated.

If you are planning on taking a pre-requisite concurrently (at the same time) with the Science Capstone class.

- You will need to petition to enroll in SCED401 concurrently with one of the pre-requisite classes. Petitions are reviewed by the department and you can expect an answer within 2-3 weeks.
- Please fill out the “SCED 401 Concurrent Enrollment” petition form, provide copies of all pertinent information and include them in an email to Science Education at scied@csulb.edu