

PARC Annual Report
Prepared for the Academic Senate of California State University, Long Beach

Academic Year: 2020-2021

Name of Council: Program and Assessment Review Council (PARC)

Prepared by: Nielan Barnes, PARC Chair fall 2020 and Adam Kahn, PARC Chair spring 2021

Date: May 2021

Membership:

Vacant: CAPS (1 member).

Participating Membership: Aparicio, Caleb (ASI); Weinberg, David (ASI); Chung, Hyeesoo (Sally) (COB; sabbatical fall 2020); Yan, Jun (COB); Golden, Noah (CED); Rezaei, Ali (CED); Santhiveeran, Janaki (CHHS); Teng, Sharon (CHHS); Hubbard, LaRese (CLA); Barnes, Nielan (CLA; sabbatical spring 2021); Kahn, Adam (CLA); Long, Dede (CLA); Ding, Yu (CNSM); Tsai, Houg-Wei (CNSM); Moghtadernejad, Sara (COE); Dhillon, Navdeep (COE); Bloom, Susan (COTA); Palkki, Josh (COTA); Gardner, Gabriel (UL); Koster, Brianna (Lecturer, CLA).

Absent Membership (non-attending): Hubbard, LaRese, CLA (spring 2020 due to Cat Leave); Laws, Mishelle (VP DAF designee)

Ex-Officio: Cormack, Jody (VP Academic Affairs designee); Laws, Mishelle (VP DAF designee); Johnson, Lorin (Coordinator, Program Review & Assessment); Klima, Kerry (SS); Apitz, Juan (for Albawaneh, Mahmoud, IR & A).

Visiting Former Member (for consultation): Sayegh, Sharlene (Director of Institutional Assessment).

Membership Resignation: David Weinberg (ASI; resigned in spring 2021)

Membership Replacement: N/A

Membership Liaison: None.

Officers: Nielan Barnes, Chair (fall 2020) Adam Kahn, Vice Chair (spring 2021), Chair (spring 2021); and Gabriel Gardner, Secretary

Steering Committee: Nielan Barnes, Chair (fall 2020); Adam Kahn, Vice-Chair/Chair (spring 2021); Gabriel Gardner, Secretary; Jody Cormack, Provost and Senior Vice President for Academic Affairs Designee; and Lorin Johnson, Coordinator, Program Review and Assessment. Sharlene Sayegh, Director of Institutional Assessment also attended Steering Committees in an advisory capacity.

Matters Reported to the Senate: 1) Request to Academic Senate Chair and Colleges for replacements/representatives for vacant seats on the PARC Council. 2) Request to Academic

Senate Chair to monitor attendance and submit letters documenting service to PARC accordingly.

Actions taken by the Council: In 2020-21, the PARC completed 16 program reviews (see table below).

Year	Program Reviews
2020-21	16
2019-20	8
2018-19	14
2017-18	11
2016-17	14
2015-16	1
2014-15	3
2013-14	10
2012-13	11
2011-12	6
2010-11	9
2009-10	17

1) Completed Degree Program Reviews/Recommendations

COTA:

Theatre Arts Department

B.A. in Theatre Arts

B.F.A. in Acting

M.F.A. in Theatre Arts

M.B.A./M.F.A. in Theatre Management

School of Art

B.A. in Art
B.F.A. in Art
M.A. in Art
M.F.A. in Studio Art

Department of Design

B.F.A. in Interior Design
B.S. in Industrial Design
B.A. in Design

COE:

Department of Mechanical and Aerospace Engineering

B.S. in Aerospace Engineering
B.S. in Mechanical Engineering
B.S. in Mechanical Engineering – AVEP

Department of Electrical Engineering

B.S. in Electrical Engineering

Department of Chemical Engineering

B.S. in Chemical Engineering

Department of Computer Engineering and Computer Science

B.S. in Computer Engineering
B.S. in Computer Science

CED:

Student Development in Higher Education Program

M.S. in Counseling

CHHS:

School of Criminology, Criminal Justice, and Emergency Management

B.S. in Criminology and Criminal Justice
M.S. in Criminology and Criminal Justice

School of Criminology, Criminal Justice, and Emergency Management

M.S. in Emergency Services Administration

The M.S. in Health Care Administration

Department of Family and Consumer Sciences

B.A. in Family and Consumer Sciences
B.S. in Dietetics and Food Administration

B.S. in Hospitality Management

CLA:

Department of Communication Studies

B.A. in Communication Studies

M.A. in Communication Studies

Department of Journalism and Public Relations

B.A. in Journalism

B.A. in Public Relations

Department of Human Development

B.A. in Human Development

2) Completed Academic Support Program Reviews/Recommendations:

CPIE- College of Professional and International Education

3) Program Reviews in Department Consultation Phase:

Degree-Granting Programs:

COE: Computer Science & Computer Engineering M.S.; Electrical Engineering M.S.; Civil Engineering M.S.; Mechanical & Aerospace Engineering M.S.; Electronics Engineering Technology B.S..

CHHS: Gerontology M.S. (due December 2020) (due December 2020, offered extension from spring 2020 to complete self-study in light of campus changes with COVID-19)

Speech-Language Pathology (B.A.)

CLA: Africana Studies, B.A. (CLA) (due December 2020, offered extension from spring 2020 to complete self-study in light of campus changes with COVID-19)

Academic Support Programs:

COE Advising Center

COTA Advising Center

CLA Advising Center (ATLAS)

University Library

4) Program Reviews moved to the 2021-2022 Program Review Cycle:

CHHS Advising Center

5) Completed External Reviews with receipt of External Review Report (Accreditation):

Recreation & Leisure Studies (CHHS)

6) Completed External Reviews with receipt of External Review Report (Traditional):

Political Science (CLA)
 College of Business Advising Center (Academic Support Program)
 PASS Office (Academic Support Program)

7) Completed External Reviews with pending receipt of External Review Report (Traditional):

Socio-Cultural Analysis of Education (CED)
 Counseling Psychology (CED)
 Anthropology (CLA)
 Asian and Asian American Studies (CLA)
 Chemistry / Biochemistry (CNSM)
 The Learning Center (Academic Support Program)

8) Self-studies received:**For 2020 – 21**

Political Science (CLA)
 Socio-Cultural Analysis of Education (CED)
 Counseling Psychology (CED)
 College of Business Advising Office (Academic Support)
 PASS Advising Office (Academic Support)
 The Learning Center (Academic Support)
 CHHS Advising Center (Academic Support)

For 2021 – 22

No traditional self-studies are expected until late summer 2021

9) Self-study extensions granted:

Electronics Engineering Technology, B.S. (COE) (to December 2021)
 Electrical Engineering M.S. (COE) (to December 2021)

University Library (Academic Support) (to August 2022)

Internal Proceedings / Discussion Occurred:

- 1) Conducted AY 2020-2021 organizational meeting: reviewed PARC charge, member duties (officers were elected in Spring 2020).
- 2) Reviewed the “Program Review Process in a Nutshell.”
- 3) Reviewed ‘Best Practices for writing UPRC reports’ using the new UPRC template.
- 4) Reviewed UPRC new report presentation format to make current format more efficient.
- 5) Reviewed Academic Senate Rules and Regulations regarding council absences.
- 6) Reviewed Role of UPRC, Reviewers & Department during External Reviews.
- 7) Review of Institutional Research and Analytics website and PARC Dashboard in Tableau
- 8) Regularly reviewed the PARC Program Review Schedule/Team Assignments.
- 9) Maintained a UPRC report-writing and presentation schedule with pre-determined deadlines.
- 10) Began discussion regarding ‘re-purposing’ PARC Charge as part of larger Institutional Assessment process

11) Began discussion of how to include student voices and ‘equity-minded measures’ more effectively in the program review process

Presentation / Reports Received: None to report.

Miscellaneous: Chair/Steering Committee: 1) Presented or responded to questions regarding the Program Review Process from Departments and Program upon request. 2) Assisted Departments and Programs with Self-study document preparation. 3) Assisted Departments and Programs with data for self-study required tables. 4) Facilitated completion of Department and Program self-studies.

Issues / Recommendations to the Academic Senate: 1) Request to fill Council membership vacancies and monitor attendance; 2) Continue to support PARC as it undergoes ‘repurposing’; 3) Request to ensure that College Faculty, Staff and Lecturer Councils conduct new member elections for the PARC by April so that new officers may be elected at the last PARC meeting of the academic year.