
FACULTY COUNCIL

Minutes

September 6, 2019

11:00-12:30 pm in ET-235

In Attendance: Sam Vickovic (CCJEM), Soo Hyun Cho (FCS), Sandhya Shimoga (Chair, HCA), Amber Johnson (HSC), Melissa Bittner (Vice Chair, KIN), AJ Jadalla (NRSNG), Sharon Teng (PT), Melissa Mathews (PPA), Keith Fulthorp (RLS), Jo Brocato (Chair, SW), Ed Garcia (SLP), Grace Reynolds-Fisher (CHHS)

Guests: Jill Crussemeyer (KIN)

- I. The meeting was called to order at 11:05 am
- II. Approval of the agenda
The agenda was approved (Passes: Unanimous)
- III. Approval of the minutes
The minutes from the Faculty Council meetings on April 12, 2019 and April 26, 2019 were approved (Passes: Unanimous)
- IV. Welcome and introductions
All Faculty Council members introduced themselves.
- V. Election of the AY19-20 Chair
The meeting was opened to self-nominations for Faculty Council Chair. The Dean discussed the importance of service on the Faculty Council and the Academic Senate.
Sandhya Shimoga was elected Chair and Melissa Bittner was elected Vice Chair of the Faculty Council for the academic year 2019-20 (Passes: Unanimous).
- VI. Dean's Report
The College is currently engaged in strategic planning aligning with Beach 2030. Jo will present more on this topic, and please bring this back to your units/faculty.

CHHS was able to increase our research dollars from \$10M to \$17M in just one academic year! There was a discussion about RSCA funding and how money is distributed to various stakeholders on campus, including ORSP. The College is working to find a way to keep more of our research dollars in the future.

There was a discussion regarding faculty travel and the use of lottery funds. The Dean dispelled some rumors regarding faculty travel. It was asked if faculty have to use their lottery funds in the same fiscal year, or risk losing them altogether. The Dean noted that while lottery funds are “use it or lose it,” the college works to try to shuffle funds so we can continue to roll everything over to the next fiscal year. The College decided to use a portion of the annual lottery funds to support faculty travel, and used the formula of \$1,000 per tenured/tenure-track faculty member. Total funds were to be given to the departments, and then the departments would decide exactly how those funds would be distributed – it did not have to be exactly \$1,000 for every tenure/tenure-track faculty member. This money would be in addition to any travel funds the departments had already set aside. Lastly, there are supplemental places on campus for faculty to receive travel dollars.

VII. New Business

a. New RSCA policy regarding faculty review committees

The new RSCA policy was distributed to FC members ahead of the meeting. Sandhya noted the impactful changes as they applied to committees in CHHS. The new policy outlines two separate committees, one for reviewing RSCA Reassigned Time and one for reviewing Mini Grants and Summer Stipends (MGSS). Currently, CHHS has one Research Committee that reviews all types of RSCA submissions. There was concern about the volume of MGSS applications received per year, and if this warranted a completely separate committee. It was noted that the college only receives a handful of MGSS applications per year. **It was therefore determined that the existing CHHS Research Committee will handle the review of both RSCA Reassigned Time and MGSS applications by**

forming a subcommittee each year that evaluates MGSS proposals. The distribution of workload will be even, so that faculty on the subcommittee do not review MGSS applications in addition to the RSCA applications assigned. Total applications for review will be distributed evenly to each member across application types. The Faculty Council voted to approve these changes to the Research Committee in accordance with the RSCA criteria for reviewers. The Faculty Council also voted to not allow faculty to switch between RSCA Reassigned Time and Small Faculty Grants once they have been awarded. (Passes: Unanimous).

b. Technology Discussion (Jill Crussemeyer, 12:00pm time certain)

Jill is currently the CHHS representative on the FACT – Faculty Advisory Committee on Technology. It is a subcommittee of the Academic Senate, and their role is to provide feedback to ATS and IT. One of the topics is how to better communicate with faculty regarding changes being made to technology, for example the recent changes to BeachBoard. Some have suggested blogs as a way to communicate with faculty. The timing of communications has also been considered, as faculty are not here in the summer. Please bring this topic to your faculty, and email Jill.Crussemeyer@csulb.edu with any suggestions. It was suggested that the University provide faculty with a complete list of classrooms and the equipment available to support effective teaching.

c. SPOT

SPOT are moving online, and CHHS has agreed to pilot the new online format. There is some concern about low response rates; online SPOTs will still be administered in class, and there will be a mobile application. The FC considered that the college might want to write their own script for administering these new SPOT online forms.

VIII. Beach 2030 Strategic Planning (Jo Brocato)

Jo went through some of the slides from the Beach 2030 PowerPoint Presentation that was given at the 2019 CHHS Convocation event. During convocation, attendees did an

exercise to brainstorm possible CHHS tagline/headline suggestions. The FC discussed the three options and determined the second option with the added word “innovation” was a great choice for the college. Jo will put these three headline options in a Qualtrics and send out to the college for a vote.

Jo also presented the Aligned Priorities diagram that shows how University, CHHS, and Department/School priorities align. Departments/schools should use this diagram to complete the Template for Strategic Planning 2030. As a faculty, they are to discuss and select two goals from the Aligned Priorities diagram that their department/school would like to focus on, and then complete the template due May 2020. Natalie will send out electronic copies for departments/schools to use in completing the template.

IX. The meeting was adjourned at 12:42 pm

Submitted by Natalie McGlocklin