

# College of Health and Human Services

## Faculty Council

### *Agenda*

September 2, 2016

11:00am-12:30pm, ET 325

**In Attendance:** Robert Schug (CCJEM), Roudi Roy (FCS), Sandhya Shimoga (HCA), Veronica Acosta-Deprez (HSC), Tiffanye Vargas (KIN), Beth Keely (NRSG), Adam Butz (PPA), Yolanda Green (SW), Alaine Ocampo (SLP), Jennifer Ostergren (CHHS)

**Guests:** Dean Lounsbery (CHHS), Ed Martin (PPA)

**Absent:** George Beneck (PT), Terry Robertson (CHHS)

I. The meeting was called to order at 11:00am

II. Approval of the agenda

**The agenda was approved**

**Passes: Unanimous**

III. Approval of the minutes

**The minutes from the Faculty Council Meeting on May 6, 2016 were approved**

**Passes: Unanimous**

IV. Old Business

a. RTP Language

Last academic year changes were made to the RTP committee composition, and approved by the CHHS faculty through electronic vote. The changes were put forward for review by Academic Affairs, and AA has notified the college that some of these changes did not align with the collective bargaining agreement. This required a change in the proposed language in two separate places, section 3.3.4 and 3.6.3.  
Current language: “No individual may participate in the evaluation of any single candidate in more than one level of review”

Suggested language: “A faculty unit employee shall not serve on more than one committee level of peer review”

**The revisions to the RTP language section 3.3.4 were approved.**

**Passes: Unanimous**

**The revisions to the RTP language section 3.6.3e were approved**

**Passes: Unanimous**

V. New Business

a. Welcome and discussion (Dean Lounsbery)

All Faculty Council members went around the table to introduce themselves, their department and research interests. Dean Lounsbery discussed her thoughts about the college, building around a discussion on core values and consensus around common beliefs. The Dean stated the importance of understanding the college budget and associated fixed and variable costs, including instructional costs. She mentioned working on an event tentatively scheduled for Spring 2017, in which community members would be invited to hold a round table discussion with faculty members and administration on how the college might work more effectively in the community. More information on this event will be forthcoming. The Dean also noted that all faculty would be receiving a letter of introduction, and is open to meeting with any interested faculty members. The Dean announced that there will be a standing agenda item for the Chairs' meetings for "ambiguous processes," and anyone may come forward with processes they would like discussed and explained at each meeting. These are college or University level processes that are unclear, out of date, or inefficient and need explanation or possible revision.

Dean Lounsbery also opened up discussion on CHHS beta testing a new electronic RTP review format. The Dean met with the University CIO, and the consensus was that the current RTP process is outdated and cumbersome, and the college might benefit from a streamlined, online process. The Dean asked the Faculty Council if this is something they might be interested in, and the response was positive. Some Faculty Council members expressed the need for information, but it is too early in the process to have details. **The Dean asked all Faculty Council members to broach the idea with their individual departments, and report back next week for an electronic vote on whether or not to move ahead with RTP beta testing for CHHS.**

b. Associate Dean Position Descriptions

In the past, there was a single Associate Dean for the college. Under Dean Koval, an additional AD position was created, and duties were split between the two AD's along undergraduate and graduate lines. Dean Lounsbery, working closely with both AD's, has revised the two positions in order to create greater transparency and clarity about roles, both within the college and the University. The positions are now divided by academic affairs and student success, and faculty affairs and research. Dr.

Ostergren stated that she thought the new division was appropriate and is in favor. As the two current ADs are interim, there will be a formal search held in Spring 2017.

The Dean noted that Sharon Cruz would send out electronic copies of the position descriptions to the Faculty Council, and that these should be distributed among all CHHS faculty for review. **Any input or comments should be submitted via email to Tiffanye Vargas by next Thursday, September 8 so that they may be reviewed in time for the Chairs' Meeting on Friday, September 9.**

c. Vice Chair election

A call for nominations was opened to the Faculty Council. Roudi Roy was nominated to serve as Vice Chair. No other members were nominated. **Roudi Roy was elected Vice Chair of the Faculty Council for the Academic Year 2016-2017.**

**Passes: Unanimous**

d. Lottery proposals

There was a discussion of the lottery process, including timelines, scoring proposals and awarding amounts. There was a suggestion that requests for proposals go out to the departments in October, discussion by the Faculty Council would begin in January, and a vote on proposals would be held in February or March. This would give plenty of time for individuals to write higher quality proposals, and for the Faculty Council to adequately review proposals. There was then a discussion on how to score and award funds, whether based purely on score or on some combination of score and equity in the distribution of funds by department. Members noted that many of the top proposals require expensive equipment, leaving non-equipment heavy departments without lottery awards. Suggestions included a cap on proposals, either a dollar or percentage amount, and that departments should be encouraged with tips and

examples of strong proposals in order to level the playing field. A member asked how other colleges award lottery proposals, and Dr. Ostergren stated that she would reach out to other Associate Deans in order to gain more insight. **The decision to request lottery proposals starting in October reached a consensus, but scoring and awarding decisions were tabled for more discussion at a later date. Faculty Council members were told to start thinking about possible tips for good proposals to share with everyone in CHHS.**

e. Academic Senate Representation

The Academic Senate requested better communication between the senate and the Faculty Council. Last year, members of the senate held positions on the Faculty Council, so communication was facilitated. The question was raised about who would serve as liaison for this academic year, but not decided on.

VI. Reports

a. Academic Senate

None (no representation)

b. Office of the Dean (Dr. Ostergren & Dr. Robertson)

Dr. Robertson will be serving on Faculty Council this year, Dr. Ostergren is only filling in for this meeting. Now that the amended RTP policy has been approved by the Faculty Council, the approved language will be posted on the Faculty Affairs website. The policy will be sent out to all faculty, and a call for nominations will be sent to department chairs for names to serve on the RTP committee. An electronic vote will be held through Qualtrics in order to determine the RTP committee members. Dr. Ostergren also requested that departments send forth the name of a representative for the RTP beta testing, if that is approved by the faculty.

A mentoring and student success survey will be going out next week regarding the faculty mentoring program, which will attempt to gather more information regarding opportunity for collaboration. The survey also includes questions about graduation rates. The California governor has placed new requirements on four year graduation rates for all the CSUs. Currently, CSULB's four year graduation rate is only at 15%, and the goal is 30% campus wide over the next ten years. Although the campus has

improved on six year graduation rates, four year graduation rates are now the focus. The survey asks questions regarding barriers and complications to meeting these four year graduation rates. The college is also looking at individual department graduation rates, and will be sharing that data by the end of the fall semester. The Faculty Council was instructed to encourage all faculty members to participate in the survey.

The University web page has been redesigned, and the colleges will now start to get these updates to their individual web pages as well. Five departments have volunteered to head the switch, including REC, FCS, HCA, SW and PT. The college office will receive initial training, as well as department volunteers.

There is a big push to have CHHS involved in this year's homecoming, and to have faculty involved. The college will be sending out more information regarding activities.

VII. The meeting was adjourned at 12:09pm

*Submitted by Natalie McGlocklin*