
FACULTY COUNCIL

Minutes

September 1, 2017

11:00-12:30 pm in ET-235

In Attendance: Robert Schug (CCJEM), Michelle Barrack (FCS), Sandhya Shimoga (HCA), Fiona Gorman (HSC), Tiffanye Vargas (KIN), Vennila Krishnan (PT), Adam Butz (PPA), Keith Fulthorp (REC), Yolanda Green (SW), Alaine Ocampo (SLP), Jennifer Ostergren (CHHS), Monica Lounsbery (Dean)

Absent: Beth Keely (NRSB), Terry Robertson (CHHS)

- I. The meeting was called to order at 11:13am
- II. Introductions and welcome
- III. Approval of the agenda
The agenda was approved (Passes: Unanimous)
- IV. Approval of the minutes
The minutes from the Faculty Council meeting on May 5, 2017 were approved (Passes: 8 Yes, 2 Abstain)
- V. Election of Faculty Council Chair and Vice Chair
The discussion was opened to self-nominations for Faculty Council Chair and Vice Chair.
Alaine Ocampo nominated and elected Chair of the Faculty Council for the 2017-18 Academic Year (Passes: Unanimous). Michelle Barrack was nominated and elected Vice Chair of the Faculty Council for the 2017-18 Academic Year (Passes: Unanimous).
- VI. The Dean's Report
 - a. Task Force Teams: LifeFit, CHHS Lab Policies & Practices, Faculty Workload, Four Core Research Areas (homelessness, health disparities, clinical care & prevention, older adults)

The Dean gave some background and updates on the LifeFit Center. The college is looking to shift the current model of the LifeFit Center to a faculty-driven, student service learning program model for field or practical experience related to degree programs with formalized research projects. The college will create a task force consisting of department chairs, faculty, students, and a LifeFit member.

The college will be creating a CHHS Lab Policies and Practices task force to ensure that our labs and chemicals are safe. Also, the college is concerned about faculty workload, and the Dean and ADs are currently looking into the composition, structure, and impact of the current standing committees. A task force will be created to investigate lessening faculty workload by streamlining degree programs, and reducing service contributions to only those that are high impact.

Last, there will be four task forces focused on the four core research areas. These task forces will work with community partners to address each of the four areas. Faculty Council members are asked to work with their department faculty to nominate faculty to serve on any of the four task forces.

b. Strategic Planning

The college is working on creating a strategic plan. There are three areas in phase 1: teaching, service, and research. There are three drivers of these areas: faculty development, community partners, and student success. More conversations about the strategic plan will be occurring in the future.

c. RFP Advocacy & RFP Workshop

The RFP will be going out to all faculty today via email. It is a specific call for proposals for CHHS only. There are six awards at up to \$33,000 each. As long as faculty have the approval of their department chair/school director, this money can be used for assigned time/teaching buyout, and there are no restrictions on how the money can be used toward the research. There are three areas of interest: social interest, transit solutions, and navigation supports. All proposals should include sustainable service learning. Please encourage your faculty to consider a proposal.

d. Associate Dean Search

Last Spring, one Associate Dean search was successfully completed. However, the second for the Associate Dean of Faculty Affairs and Research was suspended due to a small applicant pool. Faculty Council needs to decide if the same committee should convene for the second search, or if a new call for nominations and vote should occur. After consulting with Mark Wiley, the Faculty Council voted to create a new Associate Dean Search Committee by sending out a call for nominations next week.

e. Core Value Survey

The college has been hard at work to define our core values. Faculty were asked to vote on the initial core values and their taglines, and some changes were suggested. Those changes were incorporated, and a new survey will go out to the entire college (faculty, administrators, staff, and students). After the final vote, a consensus will be built on the final core values and their taglines.

f. Newsletter items

The college sends out a monthly newsletter via email during the academic year on the second Monday of the month. Faculty and staff are encouraged to submit items for the newsletter by the Friday before. Suggestions are welcome for the college newsletter. Some suggestions included a staff spotlight, a Faculty Council segment, or a research segment.

Also, if departments have their own newsletters, the Dean would like to receive those.

The Dean is also starting a Meet the Department Night – a once a month night where faculty will gather in a location T.B.D. Every department will have one night where faculty from the college can gather to meet, learn about the featured department and socialize. Wine will be donated by Southern Wine and Spirits. Sharon Cruz will send an announcement regarding location, date, time, and department.

VII. InfoReady Discussion – Lottery, RSCA, Small Faculty Grants

The college will be using the InfoReady software system for lottery, RSCA, and Small Faculty Grants this year. Competitions have been created in the system and are ready to be used. The Faculty Council will evaluate all lottery proposals via the InfoReady system. Terry will update everyone more with future announcements, so please be on the lookout.

The college is also piloting a new software for RTP related processes called Interfolio. CRIM, PPA, and RLS are piloting full e-RTP processes via Interfolio, and the entire college is a pilot for all PD and Mini Reviews. The Faculty Council is asked to spread the word among faculty regarding Interfolio, as many have erroneously ignored the email communications. Please check your junk mail or trash for emails from Interfolio – these include webinars and in-person trainings.

VIII. College calendar on SharePoint

The college is currently populating a College-wide calendar on SharePoint that includes all college events and deadlines. Please encourage your departments to submit event dates and details to Nora in the Dean's office so that we may include them on the public calendar. This will be a place for all faculty, staff, administrators, and interested community members to find out details about upcoming events, dates, times, locations,

etc. The deadline calendar will include deadlines related to academic affairs, faculty affairs, finance, travel, and students.

IX. Associate Dean's Report

Graduation Initiative 2025 will continue to be a focus for the college. Also, the new EO on GE curriculum will be a priority for our college. The campus will form a committee to address how we will adopt the new GE policies, and it is critical that our college have a voice in this discussion. If policies were adopted as-is from the EO, these new policies would potentially add course work to our degree programs.

Data Fellows is reorganizing this fall to include more members, including department chairs/school directors and more faculty. Updates on the work of this organization will be given in spring.

The Student Success Committee became a formal document for our college. This was based on the work done by the Faculty Council last academic year. That committee will continue to meet and address the issues surrounding student success in our college.

X. The meeting was adjourned at 12:35pm

Submitted by Natalie McGlocklin