
FACULTY COUNCIL

Agenda

October 2, 2020

11:10-12:40 pm via Zoom

Meeting ID: 998 7812 8650

In Attendance: Sam Vickovic (CCJEM), Soo Hyun Cho (Chair, FCS), Yang Lu (HCA), Amber Johnson (HSC), Kellie Walters (KIN), AJ Jadalla (NRSg), Sharon Teng (Vice Chair, PT), Melissa Mathews (PPA), Curt Davidson (RLS), Mimi Kim (SW), Salim Al-Ani (SLP), Grace Reynolds-Fisher (CHHS), Jennifer Ostergren (CHHS), Monica Lounsbery (Dean, CHHS)

Guests: Pei-Fang Hung (Academic Senate)

11:10 am The meeting was called to order

Approval of the Agenda

The agenda was approved (Passes: Unanimous)

Approval of the Minutes

The minutes from the Faculty Council meeting on September 4, 2020 were approved (Passes: Unanimous)

11:15 am Academic Senate Report

CHHS has eight senators and four alternates on the Academic Senate this AY. Pei-Fang serves as the secretary, and Nancy Meyer-Adams serves on the Senate Executive Board. Policies under review include the graduate student policy, and the cheating and plagiarism policy. Also under review, is the new GE policy regarding the new Ethnic Studies requirement. Jenn Ostergren is working closely with each department to modify curriculum to accommodate this new requirement. The Academic Senate is holding an open forum to address RTP policy equity concerns. Dates for Open Forums are October 8, 2020 at 11am topic RTP policy and October 19 at 4pm topic TBD.

11:20 am Chairs Meeting Report

The meeting was spent working with Jim McCarron on the Five Behaviors of a Team, specifically on trust. The next training will be in about a month.

Grace provided a brief update on the unit Champions and Leaders who will regroup and do a follow up to the Needs Assessment Survey. The college is considering peer review committees for lecturers up for three-year contracts, as lecturer evaluations are moving to Interfolio this year. There were also updates on lecturer raises.

11:27 am

Dean's Report

The Dean's Office has rescheduled the Lauda Lecture to November 18, 2020 from 6-7:30pm. This is being presented in partnership with The Center for Latino Community Health and their 15th anniversary. Melawhy Garcia will MC the event. The speaker is Sonia Nazario, Pulitzer Prize winning author of *Enrique's Journey*. A follow up discussion is planned for November 20, 2020 from 3-5pm that includes breakout room discussions. Please encourage your departments to attend. Sonia is willing to speak that day with your class as well, so contact Soo if you are interested in hosting Sonia in your course that day.

We project a California State \$500B budget shortfall, and this will affect the AY21-22 CSU budget. Our campus did experience a budget cut this year, but Academic Affairs was able to cover the cuts. We are working on a plan for future anticipated budget cuts. Assigned Time is one source of funding being looked at. It can be difficult to assess, measure, and track assigned time distribution across the college. This is why the college is asking the Faculty Council to determine a fair system for measuring faculty workload. *(Continued in New Business)*

11:55 am

New Business

1. Faculty Awards & Student Research Awards – College Level
Monday is the deadline for nominations for University awards. Christine proposed three new college level awards that mirror the University awards: Early Academic Career Excellence; Distinguished Faculty Teaching; Distinguished Faculty Scholarly & Creative Activity. Currently the Dean's Office has the authority to create new college awards. The awards would be administered by the Dean's Office, and the winners would be put forward at the University level. The AS Faculty Awards Policy was recently revised and approved in March 2020, and it includes lecturer awards. We can add other awards beyond what was proposed, depending on what the Faculty Council would like to do. The Faculty Council will create a subcommittee.
2. Faculty Development Committee Updates
This committee has been in the CHHS Constitution but has not been staffed in recent years, so it was reinstated for AY20-21. This year's priorities include ATS trainings, opportunities for faculty to share what they have learned in Fall 2020, and early career faculty. The

Champions and Leaders needs assessment survey will also be shared out with the committee.

3. Developing a College Guideline for Workload (WTU) Assigned Time
The college currently spends about \$1M annually on assigned time related salary costs. CSU campuses are currently facing furloughs and layoffs for the future. As part of the CSU system, it is uncertain if our campus will be required to participate in furlough, but if we did then overall budget cuts would be smaller. CERF Funds are self-support funds such as summer and winter semester, GS700, and CPIE programs.

There was a discussion about the data available, the guidance on calculating workload, and equity across colleges. There is some basic guidance from 1976 which says 1 WTU = 3 work hours per week. Chairs/Directors were asked to look specifically at advising and program coordination assigned time. All policies need to be developed in accordance with the CHHS Constitution and Bylaws. There was a discussion about how to approach the process and conversations in the individual departments. A subcommittee will be created.

12:36 pm

Ongoing Business

1. Convocation Breakout Note discussion
A three-page summary of the discussion was shared with the Faculty Council last month. Due to time constraints, this item was tabled.
2. Subcommittees Volunteers
Soo will send a follow-up email to confirm volunteers and accept new ones.
 - a. RSCA: AJ Jadalla, Yang Lu, Sharon Teng (Spring 2021)
 - b. RTP: (None)
 - c. Faculty Awards: Curt Davidson, Salim Al-Ani, Amber Johnson (Spring 2021)
 - d. Workload: Mimi Kim, Sam Vickovic, Salim Al-Ani
 - e. Social Justice: Kellie Walters, Amber Johnson
3. **Future Faculty Council meetings were extended to two hours from 11:10am-1:10pm (Passes: 9 yes, 2 opposed).**

12:53 pm

The meeting was adjourned

Submitted by Natalie McGlocklin