
FACULTY COUNCIL

Minutes

May 7, 2021

11:10-1:10 pm via Zoom

Meeting ID: 984 5408 5425

In Attendance: Sam Vickovic (Vice Chair, CCJEM), Maria Claver (FCS), Nilufer Medora (FCS), Yang Lu (HCA), Amber Johnson (HSC), Kellie Walters (Chair, KIN), AJ Jadalla (NRSNG), Kholoud Khalil (NRSNG), Melissa Matthews (PPA), Jenny Bagwell (PT), Curt Davidson (RLS), Mimi Kim (SW), Salim Al-Ani (SLP), Grace Reynolds-Fisher (CHHS), Monica Lounsbery (Dean, CHHS)

Guests: Alex Washington (Professional Leave Committee), Josh Cotter (Research Committee), Belinda Daugherty (Black Health Equity), Robert Shug (Mental Health Advisory Board), Tiffany Vargas (CHHS)

Absent: Jennifer Ostergren (CHHS)

11:12 am The meeting was called to order

Approval of the Agenda

The agenda was approved (Passes: Unanimous)

Approval of the Minutes

The minutes from the Faculty Council meeting on April 9, 2021 were approved (Passes: Unanimous)

11:15 am Introductions – new FC Members

All Faculty Council members introduced themselves and their successors for next AY21-22 as applicable.

11:20 am Academic Senate Report and Chairs Report

Senate Report – The amendment drafted by Praveen Shankar, Mehrdad Aliasgari, and Pei-Fang Hung for keeping D3 courses in GE has passed and the Senate also passed the GE policy this afternoon.

Chairs Report

1. It was suggested at a Chairs & Directors meeting that the Faculty Council provide a brief report on activities.
2. It was suggested to include additional representatives on Faculty Council to help reduce workload.
3. Subcommittees – suggestion to include non-Faculty Council representatives to work on the subcommittees.
4. Discussion around documenting service – will be an agenda item in the Fall.

11:29 am

Dean's Report

1. The Faculty Council has done an incredible amount of work this year, thank you to everyone for their service.
2. Jennifer Ostergren is officially appointed to a new interim role in the President's Office. She will continue assisting the college in the summer and next AY to help support some of our Beach 2030 needs, especially growing self-support programming. Tiffanye Vargas will be serving in the interim AD role in Jenn's absence. The transition will occur August 1, 2021. Emyr Williams has agreed to serve as Kinesiology Interim Department Chair.
3. David Powell is stepping down as department chair of Public Policy & Administration. Dr. Frank Baber will serve as the next department chair.
4. Fall 2021 plans – We are continuing to see loosening restrictions around COVID-19. We do not know when campus will be fully open, but we will incrementally open. We are currently discussing staff repopulation. Most likely all staff will have some role on campus. That schedule is currently being created. We still have questions about proof of vaccinations. Also discussing how to handle faculty office hours, which will most likely coincide with course modality.
5. CHHS Commencement will be Saturday, May 29 at 5pm at Angel's Stadium. Students cannot share tickets, because guests are separated by household/group. There will be eight separate stages students can walk across for photo opportunities. The programming will occur inside the stadium first. If you would like to attend, you must request a ticket.

6. Beach 2030 Retreat Meeting – the Dean is looking to invite all Department Chairs/School Directors, the Faculty Council and all chairs of CHHS committees to a retreat meeting at the start of the Fall 2021 semester. Will discuss goals for the upcoming academic year. Strategic actions will come from the determined goals.
7. The college is looking for ways to support migrant children separated at the border. The Long Beach Convention Center is housing these children until the beginning of August.
8. Prior to the pandemic, the college created a Mental Health Advisory Board to support student mental health. However, this committee was not formalized by the college. The Faculty Council will need to look into formalizing this body.

11:49 am CHHS Committee Discussions

11:45am Professional Leave Committee (Alex Washington)

Alex presented on the work of the Professional Leave Committee for the past academic year. 22 applications were submitted, but CHHS' allocation was at about 55% of that. Some issues the committee encountered and some recommendations:

1. There was a delay in gaining access to applications – a one-week turnaround, made it difficult to review applications.
2. Eligible lecturers have been disproportionately denied sabbatical leave. Some suggestions to remedy include editing the scoring rubric to be more inclusive of projects submitted by lecturers, or to add an additional lecturer member to the committee.
3. All faculty need more upfront information on criteria and types of projects, including clarity on timing of awards across semesters. Suggestion to hold an informational meeting in early fall.
4. Emphasize to faculty that the sabbatical process is highly competitive and not guaranteed.

11:55am Research Committee (Josh Cotter)

Josh went over the committee members, the timeline, and the review process. The committee reviews both RSCA and MGSS applications over the year. Josh shared the ranking spreadsheet

and rubrics. Some issues the committee encountered and some recommendations:

1. Lack of communication and agreeance on RSCA goals between the committee, the Faculty Council, and the Dean's Office.
2. The committee goal is to make suggestions on merit or meeting a minimum level of quality.
3. There are inconsistent guidelines between parts of InfoReady and committee instructions.
4. The committee suggests providing clearer guidance in the information to be included, references, research design, ranking of faculty history, report of works accomplished, ordering of sections, collaborators, and justification.
5. Josh went over the issues in communication during the process.

The Faculty Council will take on the suggestions for improvement in the fall.

12:05pm RTP Committee (Nilufer Medora) – Nilufer briefly presented on the work of the RTP committee this past academic year.

12:24 pm Subcommittee Reports

1. RTP Policy Review Subcommittee (Melissa Mathews & Yang Lu) – Melissa went over the report that was sent to the Faculty Council. Please share the feedback with your department. Departments are not required to make the suggested changes – the department will have final approval and then Kirsty Fleming will review at the University level. Areas of concern:
 - a. CCJEM – there was conflict between the department and the college policy regarding peer-reviewed articles.
 - b. HSC – the draft included specifics around median SPOT scores, and the concern was that by requiring median scores it perpetuates inequities on how instructors are evaluated. Also, unless it is one of HSC's department goals to focus hiring and research on inclusivity, the research language around this topic would create faculty research agendas.

2. Chair & Director Evaluation Process Subcommittee (Jenny Bagwell & Maria Claver) – Kellie notified the chairs/directors that this process was beginning. The chairs were receptive to this work.
 - a. The committee found an Academic Senate policy on appointing and removing department chairs. The only process for feedback is during reappointment, but there is not a formal policy for feedback beyond that. This is consistent with other CSU campuses. The next step is to understand what is done at the individual department level.

12:41 pm

New Business

1. Mental Health Advisory Board (Robert Shug) – the Dean developed the committee charge pre-pandemic. Robert shared the charge document, which includes the Peer Mentoring Program. The program has now received funding for the next year. Mental Health First Aid training is an 8-hour compressed training session on how to recognize signs of mental health problems and how to connect those people to resources. The Dean would like everyone to be trained through this model. The Board is working on how to get people interested in this training. The goal is to have 500 faculty members receive this training by June 2022.
2. Equity Promotion Award (Belinda Daugherty) – the Black Health Equity committee is proposing a new award at the college level. It would be awarded to CHHS student groups and their advisors to recognize promotion of their majors/programs to underrepresented groups in the Long Beach area with the goal of increasing visibility of health and human services professions. Belinda went over possible award benefits, timeline, and award criteria.

1:00 pm

Old Business

1. Chair nomination for Faculty Council – Sam Vickovic self-nominated to serve as chair if he receives tenure. Kellie self-nominated to serve as vice chair. **The Faculty Council voted to approve Sam Vickovic as Chair and Kellie Walters as Vice Chair for the 2021-22 Academic Year (Passes: Unanimous).**

1:05 pm

The meeting was adjourned

Submitted by Natalie McGlocklin