FACULTY COUNCIL

Minutes
May 1, 2020

11:10-12:40 pm via Zoom

In Attendance: Sam Vickovic (CCJEM), Soo Hyun Cho (FCS), Sandhya Shimoga (Chair, HCA), Amber Johnson (HSC), Melissa Bittner (Vice Chair, KIN), AJ Jadalla (NRSG), Melissa Mathews (PPA), Sharon Teng (PT), Keith Fulthorp (RLS), Jo Brocato (SW), Ed Garcia (SLP), Grace Reynolds-Fisher (CHHS), Monica Lounsbery (CHHS)

Guests: Robert Schug (Research Committee Chair), Yang Lu (HCA), Kellie Walters (KIN), Curt Davidson (RLS)

11:12 am – 11:15 am	The meeting was called to order at 11:12 am
	Approval of the Agenda **The agenda was approved (Passes: Unanimous)**
	Approval of the Minutes **The minutes from the April 10, 2020 Faculty Council meeting were approved (Passes: Unanimous)**
11:32 am – 11:50 am	Dean's Report

- Fall 2020 Plan – it is critically important to plan for Fall 2020 before faculty leave for the summer break. At this time there has been no clear decision from President Conoley. All of the Deans have been taking a conservative approach in planning. The terms used will be "alternate modality instruction" or "modified alternate modality instruction" rather than "online" or "hybrid". Online and hybrid are not appropriate terms since online scheduling is not synchronous nor does it include a room assignment. All classes will continue to be assigned physical space so that faculty have more flexibility for face-to-face opportunities, if possible by that time. It is the colleges' job to anticipate needs for equipment, faculty professional development,

student needs, PPE, etc. There are a lot of questions regarding clinical courses. All students must have access to PPE as outlined in government policies, and students must meet the guidelines while in the field or clinic. For some programs, there are no replacement courses for fieldwork/clinical; therefore, each program must tackle the issue individually. The college has a list of programs that require clinical or fieldwork and is working to define PPE needs and rules. Students must sign a release form to be placed, and each unit will have to create a procedure for collecting release forms.

- Campus Repopulation – campus has formed a repopulation committee. This committee has broad representation across campus. The college is fighting for faculty to have access to campus workspaces. This is contingent upon the occupancy goals moving forward. Estimates are that no more than 5,000 people will be allowed on campus at any given time for at least the first eight weeks of the semester.

- Commencement – commencement is postponed until fall. Campus is encouraging virtual experiences until then.

- We Got You at The Beach – a new virtual town hall held by CHHS. The first town hall was held last night (April 30) and it was very successful. The college will continue to hold more events. If you have an idea for a theme please pass them along to Amber.Johnson@csulb.edu.

- Peer Mentoring Group – a call will be sent out to faculty to serve as supervisors for peer mentors. Peer mentors will be embedded into units across the college as supports for mental health.

11:15 am – 11:32 am   Updates from Chair/Vice Chair/Chairs Meeting

- General Updates – The chairs are currently holding weekly meetings to deal with COVID-19 issues, fall contingency plans, internships, alternate graduation, and how to generally keep students safe.

- Teaching Guidelines – Other Faculty Councils on campus are working on teaching guidelines and practices. Would this be appropriate for our FC, or maybe better

fitted to the EPC or GAC? FC could form a subcommittee and work over the summer to create these guidelines. There are concerns about the quality of education being offered online. Some faculty have still not completed the ATS trainings. To what extent can faculty be compelled to attend these trainings? Faculty are hired as content experts, not experts in pedagogy, so faculty buy-in is necessary. **The Faculty Council voted to collect feedback from Department Chairs/School Directors now, and then work in Fall 2020 to develop guidelines (Passes: Unanimous).**

- Technology Issues – faculty are purchasing technology equipment on their own. Faculty cannot use professional development money for these purchases. There is no technology support on weekends or after hours, and this is an ongoing issue.

- 49er Article – there was an incorrect 49er article stating that campus would return to face-to-face instruction in the fall semester. No firm decisions have been made.

11:50 am – 12:13 pm   Ongoing Business/Reminders

CHHS Committee Discussions: Research Committee Chair (Robert Schug)

- The research committee is tasked with evaluating applications for RSCA and Faculty Small Grants. Robert shared a presentation with a summary of RSCA funding compared to the amount requested.

- Moving forward, the committee needs Faculty Council guidance on how to evaluate proposals requesting various amounts of assigned time units. What is the best way to approach this? Some considerations include the following:
    o Should faculty who receive RSCA be required to attend the Week of Research poster session?
    o The college should develop a rubric for evaluating 3-unit and 6-unit proposals.
    o There is no guidance on how to evaluate the faculty history.
    o Should faculty be required to upload Assigned Time reports from the previous year when requesting new RSCA proposals to show work

accomplished? There is currently no accountability system in place, and this should be emphasized moving forward.

- o Should there be a separate form or evaluation criteria for continuing projects as opposed to new projects?
- o Can we add a signed statement to the application to prevent faculty from submitting the exact same funded proposal from a previous year?
- o Projects that designate as ongoing should discuss deliverables and outcomes.
- o All RSCA funding should be included in the faculty history.
- o Faculty cannot submit the same proposal for RSCA and for sabbatical.
- o The rubric for evaluating methodology can be improved, as it is assumed those evaluating a proposal are not in that discipline.

12:13 pm – 12:39 pm   New Business

12:13 - 12:25   *Electing a Lecturer to Faculty Council (Grace Reynolds-Fisher)*

The CHHS Constitution only allows tenure-track faculty membership on the Faculty Council. If lecturers were to be included, the FC needs to modify the constitution. Currently, our tenure density is the lowest in the University. A good half of our faculty are not being represented on this body. This is also an issue for the CHHS voice on Academic Senate. Some considerations for extending membership to lecturers includes their teaching schedules, that service is not a requirement and would therefore be on their own time, and interest may be low. The FC needs to consider if lecturer representatives would have full voting capacity, and the balance of not all departments having a lecturer representative. **The Faculty Council voted to survey lecturers first to determine if they want representation on the Faculty Council. The college will also speak with the faculty union. (Passes: Unanimous).**

12:25 – 12:30   *New FC Members Introduction*

Welcome to the new members for next academic year. New members Drs. Yang Lu, Kellie Walters, Mimi Kim, Curt Davidson, and Salim Al-Ani were introduced.

12:30 – 12:38   *Chair Election for 2020-21*

The Deans rely on the Faculty Council Chair position to make decisions and communicate with the faculty, so it is extremely helpful to elect before the new AY starts. There was a call for nominations. Faculty Council members were given a week to consider, and an election will be held via email. Natalie will send out an email to vote once nominations are collected.

12:38 – 12:39   *Things to continue in the new academic year (Sandhya Shimoga)*

Sandhya & the FC thanked Natalie McGlocklin for her outstanding support during the academic year for all FC activities.

- RTP document changes
- Invite representatives from the EPC and GEGC
- The Research Committee subcommittee

12:39 – 12:39 pm   FC Member Q & A

None to report

12:39 – 12:40 pm   The meeting was adjourned at 12:40 pm

Submitted by Natalie McGlocklin