
FACULTY COUNCIL

Minutes

March 3, 2023

11:10-1:10 pm via Zoom

In Attendance: Amber Johnson (Chair), Nilufer Medora (FCS), Yang Lu (HCA), Kholoud Khalil (NRS), Michelle Alencar (KIN), Vennila Krishnan (PT), David Powell (PPA), Chung Sup Lee (RLS), Alaine Ocampo (SLP), Mimi Kim (SW), Jocelyn Pena (ASI Student Rep), Grace Reynolds-Fisher (CHHS)

Absent: Tiffanye Vargas (CHHS), Monica Lounsbery (Dean, CHHS)

Guests: Pei-Fang Hung (Academic Senate), Josh Cotter (KIN)

11:12 am The meeting was called to order.

Approval of the Agenda

The agenda was approved (Passes: Unanimous).

11:13 am Approval of the Minutes

The minutes from the February 3, 2023, Faculty Council meeting were approved (Passed: Unanimous).

11:14 am Dean's Report (Grace Reynolds-Fisher)

Admitted Students Day will take place on Saturday, April 15th. This event is for prospective students that have applied and have been admitted into CHHS. Several departments and student organizations are participating in the event. Faculty volunteers are needed, more information on how to participate is forthcoming.

Commencement and hooding ceremonies will be held at Angel Stadium. Departments and Schools may choose to hold their Hooding Ceremonies on-campus if they do not want to hold their hooding ceremony at Angel Stadium.

The Social Sciences Research Lab Open House event will be held Thursday March 16th in SSPA-007. There will be an overview of the lab space and information on reserving the space during event.

11:18 am

Ongoing Business

A. Lauda Lecture Updates

1. The Social Justice Subcommittee informed the council that the topic for the Lauda Lecture has been confirmed, *State of Emergency – A Call to Action on Homelessness*. A date and time has also been selected, Thursday, April 27th from 1:00 – 2:30 p.m. It was suggested to generate a list of questions ahead of time for the speakers in order to help the speakers prepare for the event.

B. Lottery Discussion and Process – Grace Reynolds-Fisher

The Department Chairs, Michael Clements and the Dean have reviewed the lottery proposals that were submitted. A total of 14 proposals were submitted for funding. The council is responsible for rating and ranking the proposals. The council will have until end of day March 22nd to complete their review of the proposals. Amber will facilitate the meeting to go over the proposals and invite Christine Scott-Hayward as the Faculty Resource Council representative.

12:13 pm

PS 20-01 Policy on Online and Hybrid Instruction – 2.3 Defining Face to Face instruction (essentially all)

The council discussed the policy language of AS 2.3 Defining Face to Face instruction, as essentially all. During their discussion the council discussed the different interpretations of the policy by faculty. Several factors need to be considered in order to define the term essentially all such as instruction type, level of instruction (undergraduate vs. graduate level) and type of course (i.e. clinicals, fieldwork, etc).

ASI Student Rep, Jocelyn Pena, shared with the council her perspective as a student. She noted that students who register for face-to-face instruction need to consider parking/ commuting, housing, work and school schedules. And having a course that is scheduled as face-to-face but does not meet in-person can create conflicts.

The council agreed to continue the discussion in April.

12:13 pm

Academic Senate Report (Pei-Fang Hung)

A. AS Updates

Many successful events took place on campus during the month of February for Black History Month

Pei-Fang encouraged the council to talk to their department lecturer faculty to serve on Academic Senate Councils and Committees. There are currently several vacancies for lecturer faculty.

Concerns related to SPOT. Qualtrics will continue to be used for the Spring SPOTs

Lecturer evaluations deadline has been extended to March 28th. Mini Reviews for Tenure-Track faculty will be due March 17th.

Discussion about concerns related to staff vacancies and turnover. The university is experiencing a high staff turnover rate.

CSULB Academic Advising completed its NACADA review. A taskforce will be created to address the action items that were presented after the review.

IRB Self-Study has resulted in an action plan to streamline the IRB processes to allow faculty and students to have their proposals review in a timely manner.

B. Policy Work

- Proposed revision of Curriculum and Educational Policies Council (CEPC) charge – Passed!

- Proposal for Policy on College Credit for Prior Learning and Instruction in Non-Collegiate Setting – Second Reading

- Proposed revision of PS 09-10 Reappointment, Tenure and Promotion (AS 1197-20/FFPC) – Second Reading

- Proposed revision of PS 17-19 Policy on the Rights & Privileges of Emeritus Faculty (AS 1132-20/FPPC) – Second Reading

12:29 pm

RSCA Committee Chair's Report - Josh Cotter

Josh Cotter presented to the council a timeline for reviewing applications, an overview of the number of applications submitted and how the applications are scored and ranked by the committee. The committee reported back that there were some ways to improve the process such as having different guidelines for each type of proposal and using consistent language in the rubric. The committee also provided additional feedback to help streamline the process such as adding the applicant's department information to help when assigning proposals for review, offering an information session, revising the rubric to include more specific language in justification for reassigned time.

1:19 pm

Subcommittee Reports

1. **RSCA/ Core Lab Committee** (Kholoud Khalil (Chair), ChungSup Lee, Michelle Alencar, and Vennila Krishnan – The subcommittee will need time to incorporate the RSCA Committee’s feedback. The next round for RSCA proposals will start in September so the subcommittee will need to work hard to incorporate the suggestions this semester. They will provide an update during next month’s meeting on April 7th.
2. **Social Justice and FC Constitution** (Amber Johnson (Chair), Alaine Ocampo) – report was provided during the Lauda Lecture updates.
3. **RTP Committee** (Grace Reynolds-Fisher (Chair), Nilufer Medora, and Mimi Kim) – The second reading for the RTP changes will take place at the next Senate meeting. The council is encouraged to attend the meeting.

Meeting adjourned at 1:25 pm.

Meeting Minutes submitted by Nancy Espinosa