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# FACULTY COUNCIL

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## Agenda

February 2, 2018

*11:00-12:30pm in ET-235*

**In Attendance:** Robert Schug (CCJEM), Sandhya Shimoga (HCA), Fiona Gorman (HSC), Will Wu (KIN), Beth Keely (NRSNG), Vennila Krishnan (PT), Ed Martin (PPA), Keith Fulthorp (RLS), Yolanda Green (SW), Alaine Ocampo (SLP), Terry Robertson (CHHS), Monica Lounsbery (CHHS), Courtney Yamagiwa (ASI Student Representative)

**Absent:** Michelle Barrack (FCS)

**Guests:** Lucy Huckabay (Academic Senate)

I. The meeting was called to order at 11:05 am

II. Approval of the agenda

**The agenda was approved (Passes: Unanimous)**

III. Approval of the minutes

**The minutes from the December 1, 2017 Faculty Council meeting were approved**

**(Passes: Unanimous)**

IV. Academic Senate Report

There were five areas discussed to report on:

- a. Executive order 1100 regarding GE courses. Faculty will receive a survey via email regarding what types of GE courses they want to see on our campus. A timeline for this survey has not been established.
- b. Over the holidays, two members of the Academic Senate passed away. There will be a celebration of life Tuesday, February 6 from 4-6pm in the Anatol Center.
- c. CFA President Doug Foraste presented, and discussed CFA dues. He stated dues will increase from 1.1% to 1.35%, and that currently 65% of the CSULB faculty

belong to the CFA. The rest of the faculty benefit from the CFA without paying full dues, so please encourage all faculty to become full members.

- d. There was a presentation about the CSU budget. The Chancellor requested \$283 million but was allocated only \$92 million, so the gap is \$171 million. Because the budget is allocated in different stages, the Chancellor is hoping that between now and June there will be a reallocation, otherwise student tuition may increase.
- e. There was a discussion regarding counseling support services, and the possibility of giving faculty 3 units of release time for these activities if they support student success. It was suggested that faculty who counsel graduate students not be left out of the discussion. This will be an ongoing discussion in the Senate.

#### V. Dean's Report

Dr. Carolyn Madding retired from the Speech-Language Pathology department at the end of the Fall 2017 semester. The department is small, and has many probationary faculty. The department has extended their accreditation report due date from February to May because of this unexpected departure. Dr. Ostergren was previously elected by the SLP faculty to serve as Interim Department Chair; however, the Provost sees a conflict of interest with Dr. Ostergren serving as both Associate Dean and Interim Chair. Instead, the Dean's Office will provide administrative oversight for the SLP department until a permanent chair can be found. The search is currently underway.

Last year the Dean's Office completed a successful search for one of the two Associate Dean's positions. Dr. Robertson's position is still interim, and will be extended again so that the College can complete a national search for the permanent position. Faculty Affairs believes the College will have a permanent Associate Dean in place by August. If we cannot complete the national search by then, the College may create a Faculty Leadership Fellows program, using release time and stipends to cover some of the Associate Dean duties. The Dean and Faculty Council will need to reconvene the AD Search Committee this year to complete the search.

The Archstone Endowed Chair search was successful, and Dr. Iveris Martinez will begin her appointment on March 5, 2018. She comes from Florida International University School of Medicine, and brings with her an NIH grant focused on care providers. In her capacity here, she will be working with American Gold Star Manor to create a \$3 million endowment to fund the Center for Successful Aging.

The CHHS building is progressing, and Sharon will work with the department chairs/school directors, who are serving as the building task force, to determine a college-wide convening with the building consultant sometime between March 3 and March 15. The building is 110,000 square feet as a replacement plan for Peterson Hall 1 and several non-permanent adjacent structures. Overall, our building is #22 on the CSU master plan, and #1 on the CSULB master plan.

Over the holiday break, the Dean's Office and all the department chairs/school directors were given *The Five Dysfunctions of a Team* by Patrick Lencioni to read. Coach Alan Knipe, the men's volleyball head coach, spoke at a Chairs and Directors meeting on how to establish a defined culture for any team. Stacey Schack from HR also gave a presentation on staff human resources and motivation, which is applicable to the whole college. The Dean would like to have conversations about growth mindset and to create a culture that includes conversations about how we want to grow as a college and as individuals. Next week the College will hold its first Administrative Support Huddle – a non-academic personnel meeting to meet, talk, and work on a growth mindset.

The College seeks to create more interconnectivity between the Faculty Council and the Academic Senate in tackling college-wide initiatives. There will hopefully be an opportunity for a joint meeting this semester, or potentially in Fall. Also, the President's Award is due today, and Dean Lounsbery hopes to see a good turnout on applications.

VI. President's Award & Committee

The President will be selecting 50 individual faculty members to receive \$10,000 each under the President's Awards for Outstanding Faculty Achievement. Currently the college has received seven applications, and may receive more by the end of the day. Those eligible must be full tenured professors that have served in that capacity for at least five years. We also need to fill a review committee composed of five full tenured faculty that are ineligible for the award. Please encourage faculty members who meet this criteria to serve on the committee. The Dean's Office will be checking eligibility and directly communicating to those in the college eligible to serve. **The Faculty Council voted to change the President's Award Committee composition to three full-tenured professors (pending permission of the Provost/Faculty Affairs) (Passes: Unanimous).**

VII. Lottery

The lottery funds were announced, and after the Dean reserves money for faculty travel, the College will have \$61,000 to award to the top lottery proposals. This year, lottery proposals were rated by the Faculty Council via InfoReady. Natalie provided a summary spreadsheet downloaded from the InfoReady software with the average and total cumulative scores for each proposal. The 16 eligible proposals in total requested about \$137,000 in lottery funds. The FC discussed how best to award the limited funds. It was determined that the top proposals based directly on total cumulative score would receive lottery funds. However, the top four proposals collectively amount to only \$58,506.68, with a remainder of \$2,493.32. The FC decided to award the remainder to the three smallest proposals for a total of \$1,891.85. **The Faculty Council voted to award the following lottery proposals: Actiheart Monitors for \$19,998; Mobile 3-Dimensional Force Measurement System for Clinical and Research Applications for \$19,920; Clinical Tools for \$8,608; Active Learning Exercise Physiology Lab for \$9,982; Clinic Materials to Strengthen Student Effectiveness and Preparation for \$776; Request for a Document Camera for \$428; and Enrich student learning experience in healthcare risk management through faculty development and technology for \$720 (Passes: Unanimous).** (Edit: All awards were rounded up to the nearest dollar)

### VIII. Associate Dean's Report

RSCA and Small Faculty Grant recipients should be announced today. Almost everyone who applied for RSCA was awarded.

SEF (Student Excellence Fees) is money that is spent at the discretion of student leaders. Proposals are due on February 16, and they must be technology-driven and support student learning. Usually the college is allocated about \$200,000. Proposals are limited to 500 words, and should be tailored to the student audience that will be reading, discussing, and ultimately deciding on proposals to award. SEF funds from last year were disbursed in October 2017, instead of summer like the last few years. Departments should work with our ASM Michael Clements to determine when SEF funds will be released to individual departments.

AGSM proposals have already been scored. Last week, the College met with AGSM funders to discuss the proposals, which led to further discussion about combining proposals and potentially adding more money to the awards. Therefore, the final scores are taking longer than expected, but will be announced soon.

Results from the second round of Core Values surveys have been collected and analyzed from both faculty, staff, and students. The top three core values garnered above 90% support across the board, but the fourth value "transformation" was not well received. The College is working on revising that fourth core value, or potentially dropping it altogether. This may require more input from faculty, staff, and students, so please be on the lookout for more communication regarding this.

IX. The meeting was adjourned at 12:32 pm

*Submitted by Natalie McGlocklin*