
FACULTY COUNCIL

Minutes

December 4, 2020

11:10-1:10 pm via Zoom

Meeting ID: 998 7812 8650

In Attendance: Sam Vickovic (CCJEM), Soo Hyun Cho (Chair, FCS), Yang Lu (HCA), Amber Johnson (HSC), Kellie Walters (KIN), AJ Jadalla (NRSG), Melissa Mathews (PPA), Jenny Bagwell (PT), Mimi Kim (SW), Salim Al-Ani (SLP), Grace Reynolds-Fisher (CHHS), Jennifer Ostergren (CHHS), Monica Lounsbery (Dean, CHHS)

Absent: Sharon Teng (Vice Chair, PT), Curt Davidson (RLS)

Guests: Pei-Fang Hung (Academic Senate), Maria Claver (FCS)

11:10 am The meeting was called to order

Approval of the Agenda

Additions to the agenda: New Business: (2). Pandemic Faculty Workload; Ongoing Business: (1). Five Behaviors Check-In and (2). Lauda Lecture. **The agenda with additions was approved (Passes: Unanimous)**

Approval of the Minutes

The minutes from the Faculty Council meeting on November 6, 2020 were approved (Passes: Unanimous)

11:17 am Academic Senate (AS) Report

- Ethnic Studies Updates: the CO sent out the new GE policy on 12/03/20 with a new area F Ethnic Study. It will be 3 units of lower-division GE. CSUs are asking for additional funding to help with the implementation. AS will revise the campus GE policy.
- The FPPC will review notes from the AS Campus Conversation regarding RTP policy, and then start work on revising the RTP policy.

This will be a lengthy process. Things that are not being revised: college RTP, department RTP, RTP administrative process, and pandemic-specific issues. A survey may be sent to faculty to gather more input so it can be incorporated into a revised document.

- They will hold open forums in Spring 2021 on these dates: 1/21, 2/18, 3/4, 3/22, 4/15, 4/29, all from 1-2pm. Topics are tentative but include SPOT and RTP.
- The university will act as a point of distribution for the COVID vaccine.
- Policies currently under review: PS 17-18 (Grad Student Employment) and PS 08-02 (Cheating and Plagiarism).

11:27 am

Chairs' Meeting Report

- Managing on-campus courses in Spring 2021, as the first two weeks of instruction will be fully online for all courses regardless of approval.
- This semester the university did not offer the credit/no credit extension option, and now we are receiving an increase in late withdrawals. Academic Affairs confirmed that we can consider these requests on a limited basis, but they must be exceptional circumstances. You are encouraged to talk to your chair/director if you receive withdrawals from students now.
- There is a student petition circulating to allow for late term credit/no credit grading options. Other CSUs are offering CR/NCR options.
- Week of Research is now being advertised, please encourage faculty to apply for a presentation or to become a session moderator.
- Grant Ready Status will continue, applications and instructions will be open in InfoReady next week. Phase I and Phase II will both be open.
- Faculty new technology has all been delivered.
- The student scholarship application season will open in January this academic year, with the rest of the timeline similar to previous years.

11:44 am **Dean's Report**

- Strategic Planning: an understanding of our strategic priorities, alignment with University priorities, and how to prioritize work in an academic year. Jo Brocato and Cathy Deckers collected feedback from all over the college to come up with strategic priorities. The Dean shared the strategic action map with university priorities & action zones, plus CHHS priorities and action goals as they align. The HSC department will pilot working with the CHHS strategic plan.
- The town hall last night was successful. It was well attended, including students.
- On January 22, 2021 from 3-5pm the college will hold a faculty and staff meeting to update everyone on events in the college and help us stay connected. Topics include ASI survey, Beach 2030, and the CHHS building.

12:05 am **Subcommittee Reports**

1. Social Justice Committee – the committee met to consolidate the convocation feedback. The summary includes problems and solution suggestions. Kellie went through preliminary findings. It was suggested that departmental conversations would be very helpful.
2. Assigned Time/Workload Committee – the end goal of this committee was discussed. We want to define the workload for assigned time tasks, including work categories, and start to quantify work. The committee has come up with an Excel document to start to quantify workload. The committee has questions about what the final product will look like. There was a discussion about the scope of information needed to analyze workload. Departments have been empowered with new budgets for the first time. The new process gives departments the option to use their budget as they wish, which would

include assigned time. Faculty workload as defined by the bargaining agreement includes 10% service, 80% teaching, 10% research.

Assigned time is the way faculty can adjust that split. This doesn't align with all RTP documents that are more of a 1/3 split reality. Nora is working on a spreadsheet of example assigned time categories.

12:20 pm

New Business

1. University RTP Policy Revision – (covered under Academic Senate report)
2. Pandemic Faculty Workload – a document from CLA was circulated on this topic, and it was suggested that other Faculty Councils weigh-in. it includes a list of ways to reduce workload during the pandemic, including reducing committee work, a moratorium on new courses, canceling assessment activities, adjust RTP expectations, postpone lecturer faculty evaluations, postpone Beach 2030 activities, and reduce class size or teaching loads. Some of the suggestions seem problematic or not possible.

12:45pm

Ongoing Business

1. Five Behaviors Check-In – AJ sent out a department survey to determine how their department feels about the Five Behaviors activity. Approaches for continuing the training were discussed.
2. Lauda Lecture – the lecture was very successful. Feedback from the roundtable discussion will be included in our Beach 2030 goals.

1:22 pm

The meeting was adjourned

Submitted by Natalie McGlocklin