

College of Health and Human Services (CHHS)
Faculty Council Meeting
Minutes August 17, 2015
ET-235, 3:00 P.M.

In Attendance:

Christine Scott-Hayward (CCJEM)
Roudi Roy (FCS)
Fiona Gorman (HSC)
Tiffanye Vargas (KIN)
Adam Butz (PPA)
Keith Fulthorp (RLS)
Janaki Santhiveeran, Chair (SW)
Erlyana Erlyana (HCA)
Jody Cormack (PT)
Terry Robertson, Associate Dean (CHHS)
Jim Koval, Dean (CHHS)

Absent:

Grace Reynolds, Vice Chair (HCA)
Natalie Cheffer (NRSG)
George Beneck (PT)

1. Meeting called to order at 3:01 p.m.
2. Agenda distributed
3. Interim Associate Dean position description distributed
4. Dean
 - a. Approval for second associate dean from the Provost has been received
 - i. Faculty Council decision required to move forward
 - b. Plans are for an early fall search for permanent position
 - c. Decision between the Dean and the Faculty Council to be made on holding an internal or external search for permanent associate dean's position
 - i. Instructions to consult with all faculty members on decision
 - d. A motion was made to approve the new associate dean's position**
 - i. Motion was passed**
 - e. A motion was made to approve the interim appointment by Dean Koval**
 - i. Motion was passed**
5. New business on Agenda
 - a. Dean Search Committee
 - i. The Search Committee must be comprised of full-tenured faculty members only
 - ii. The committee will be elected by the Faculty Council
 - iii. The Faculty Council is to send 5 members forward
 - iv. All Faculty Council members must consult with department chairs on possible members
 - v. Have each nominee write 3-4 sentences on why they want to be on the search committee
 - b. RTP Committee

- i. With input from individual departments, each Faculty Council member is to find at least two names for the ballot
 - ii. The names put forward for the ballot must be full or associate faculty members
 - iii. There is compensation for committee members
 - 1. 3 units of assigned time
 - iv. The option for staggered terms should be discussed with department chairs
 - v. Dr. Robertson will create an electronic ballot with a mind to the wording
 - 1. He will attempt to create an equitable distribution of committee members across all departments
 - vi. Faculty Council are to have nominees write 3-4 sentences on why they want to be on the RTP committee
- 6. New business
 - a. Faculty Council Chair/Vice Chair Election
 - i. An election will be held for the Faculty Council Chair and Vice Chair at the first official meeting of the Fall 2015 semester
 - b. The Faculty Council needs to write a description for the Dean's position to send to the provost
 - c. Next meeting
 - i. Moved to September 11, 2015 from 8:30am-10am
 - ii. Interim associate dean will be present
 - iii. Have names prepared for the various ballots/committees by September 4, 2015
 - iv. Names and descriptions will be posted on Beachboard for faculty review
- 7. Meeting adjourned at 3:40 p.m.