
FACULTY COUNCIL

Agenda

April 6, 2018

11:00am-12:30pm (ET 235)

In Attendance: Michelle Barrack (FCS), Sandhya Shimoga (HCA), Fiona Gorman (HSC), Will Wu (KIN), Beth Keely (NRSB), Vennila Krishnan (PT), Keith Fulthorp (RLS), Yolanda Green (SW), Alaine Ocampo (SLP), Courtney Yamagiwa (ASI), Terry Robertson (CHHS)

Absent: Robert Schug (CCJEM), Ed Martin (PPA)

- I. The meeting was called to order at 11:07 am
- II. Approval of the agenda
Modification to the agenda: Add section VI.D. Lottery Policy. **The agenda was approved (Passes: Unanimous)**
- III. Approval of the minutes
The minutes from the Faculty Council Meeting on March 1, 2018 were approved (Passes: Unanimous)
- IV. Dean's Report
(None)
- V. Old Business
 - A. Campus Branding/Marketing
Michelle will reach out to Andy Hoang to arrange for the presentation to be recorded at their next faculty meeting, since it didn't work out at the last department meeting. The Health Care Administration department took a vote since many of their faculty had already seen the presentation, and did not favor the new branding.
 - B. AD Search Process – Update

The AD Search committee has been formed with 10 members. They currently have pool approval and are reviewing candidates for minimum and preferred qualifications. The committee will meet today at 2pm to discuss and hopefully narrow the pool down to semi-finalists. The goal is to complete the entire search process by the end of the semester. The Faculty Council will be notified when the finalists come to campus and invited to meet with the candidates.

VI. Important Business

A. CHHS Committee Composition vote

Last month there was a discussion regarding the change to the Educational Policy Committee (EPC) and the Graduate Advisors Council chair position. After discussion, the Faculty Council voted to change the chair position for both committees. **The Faculty Council approved the following changes: For the Graduate Advisors Committee, the committee chair must be a non-MPP tenured member of the faculty, to be elected by the committee on an annual basis. For the Educational Policy Committee, the committee chair must be a tenured non-MPP member of the faculty who has served at least one year on the college level EPC committee, to be elected by the committee on an annual basis.**

B. Evaluation Procedures for SEF Funds (College Level)

There was a discussion about the current process for SEF evaluation. There are designated categories that are historical and the college is not involved in, such as the student fee “buyout”. For other segments of funds, faculty can write use proposals, which are sent to the Associate Dean and ASM, and are then ranked by a group of CHHS students. The college takes those rankings and create a final ranking to send forward to ASI. Then, ASI sends their rankings to the Provost and ultimately the President for final approval. There was a discussion regarding the part B section of the technology proposals and the level of faculty representation that is involved when students review proposals. Possibilities for the future were discussed, including a small faculty review committee, a required CHHS ASI meeting to ensure equal representation across departments, or faculty who write proposals being

available for student questions. In order to have any changes to the application, we would need to go through the Dean and the Provost/President as they control the process. Alaine will follow up with the Dean and Dr. Ostergren to discuss the concerns of the Faculty Council and work on a solution.

C. CHHS Student Banquet (5/4/18) (during last FC Meeting)

The student council is having a banquet during the last Faculty Council meeting of the semester on May 4 from 11-1pm (tentatively speeches will be from 11:00-12:00 pm and awards from 12:00-1:00 pm). The student council has invited the Dean and various faculty members to come and speak at the banquet, and they would also like to invite members of the Faculty Council to attend. However, since it is the last meeting of the semester, the council must welcome new members and elect a chair for the upcoming academic year. **The Faculty Council voted to hold the second portion of the Faculty Council meeting at the banquet on May 4, 2018 from approximately 11:45-1:00 pm. (Passes: Unanimous)**

D. Lottery Policy

The Lottery policy was discussed at the Chairs meeting this morning regarding the funds for faculty travel. If you know you will be traveling this upcoming year, please turn travel requests in as soon as possible. For domestic travel, requests are due to the Dean's office 21 days before the trip; 30 days for international; 45 days for high-hazard states. Also, faculty should not spend money and then expect to get reimbursed without prior travel request approval. The full new travel policy will be distributed to everyone on April 16.

VII. Associate Dean's Report (Reminders – Faculty Governance, RTP)

Please encourage faculty to complete the Faculty Governance election ballot due

Monday, April 9. Lecturer evaluations are due now and are currently being reviewed.

Please encourage your faculty/chairs to send completed lecturer evaluations in batches so that Terry can cycle through them, as he has 400+ to review.

VIII. The meeting was adjourned at 12:02 pm

Submitted by Natalie McGlocklin