

EXECUTIVE COMMITTEE MEETING
Minutes

Tuesday, December 13, 2:00 – 4:00 pm
Academic Senate Conference Room (AS 125)

Or on Zoom: <https://csulb.zoom.us/j/87997222094> (Meeting ID: 879 9722 2094)

P. Hung, N. Schürer, R. Fischer, A. Colburn, N. Meyer-Adams, A. Nayak, P. Soni, D. Hamm, A. Russo, J. Hamilton, K. Scissum Gunn, J. Cormack, A. Kinsey

Additional Guests: K. Johnson, M. Finney

Absent: M. Aliasgari, K. Janousek, E. Klink, I. Olvera, S. Apel

1. Call to Order – 2:02pm
2. Approval of Agenda – Moved by NS, seconded and approved.
3. Approval of Minutes: Meeting of December 06, 2022 – Moved by AC, seconded and approved as amended.
4. Special Orders
 - 4.1. Report: Provost Scissum Gunn
 - KSG reports on the middle-class scholarship and on campus options for students in the event of not receiving funding from the CO. On 12.2.22 a memo stated that legislative changes to the program were passed that caused logistics glitches including PeopleSoft issues. The campuses pay out and then are reimbursed for the scholarships. CSAC did not finalize until September their processes. The CO has authorized the campus to release funds to students hopefully by next week. \$14.6M disbursement for fall. Students will not be penalized for the late disbursement of the funds.
 - The President’s awards update regarding the eligibility. Initially CAPS and librarians were excluded from eligibility and associate professors were included. New modifications will include CAPS and librarians, and associate professors will remain eligible for this award. The Office of the Provost will send out announcements about dates.
 - Brief discussion about eligibility of associate professors and the “time period of consideration” due to the pandemic ensues.
 - NS asks about travel to restricted states. KSG says the President is trying to fund necessary travel through other means including auxiliary funds. A very strong justification must be included for the request to move the request forward to the Provost or President.

5. New Business

5.1. [Time Certain 2:45 pm] Discuss the campus progress report of GI 2025 and the equity gap and related faculty professional development project
Guest: Kerry Johnson, AVP for Undergraduate Studies; Malcolm Finney, Interim AVP for Faculty Affairs

- KJ and MF report on GI 2025 equity priorities. There are 5 priorities:
 - 1) Re-engage and Re-enroll Underserved Students, which includes a streamlined “Welcome Back Page.” As of December 12th, 247 students have come back through the streamlined “Welcome Back” page from CO's office. Enrollment services is going to apply for additional funding to support outreach.
 - 2) Expand Credit opportunities for Summer/Intersession funds, this involved offering summer grants through a pilot program. Online learning modules will be created and will include a MAPS mentor. 16 of our students received summer grants and 13 successfully completed their summer courses.
 - 3) Ensure Equitable Access to Digital Degree Roadmaps. Degree planner has been edited for easier use, and updated course descriptions.
 - 4) Eliminate Administrative Barriers to Graduation, pilot for extending warning through spring for students eligible for DQ after fall. Considering recommendations for timely graduation policy revisions. Registration Holds – moved minimum for campus hold for non-payment to \$1,000 (as opposed to \$10 or \$80). Removed advising holds for students in good academic standing. Eliminated 30-day payment deadline procedure.
 - 5) Promote Equitable Learning Practices and Reduce DFW Rates. Two groups established with multiple faculty and facilitators to look at classes with high DFW rates and to work to address issues that could be overcome in those courses. Teams will report their findings on 12/16 at the Anatol Center. MF noted some of the findings around “faculty dispositional changes.” MF shared the schedule for poster presentations surrounding efforts to address DFW rates.
 - Final things they are engaged in – An RFP for “Supportive Program for First-Year Students.” This will be a summer bridge program for category 3 and 4 students. Designed to create a community, introduce students to campus resources, encourage writing and discussion about assignments, and create a sense of belonging.
 - Other tactics to assist students include opportunities to take courses for “ABC-No Credit” prior to officially starting and peer assistance groups.
 - PFH shares feedback from students and colleagues about problems with degree planner. Asks if we are planning to use the same one going forward. KJ says they looked at another new planner from the

CO, and it had plenty of its own problems. They are continuing to look and push for better alternatives.

- NS asks about re-enrolling and summer classes approaches. Challenge between extended deadlines for these students and inability to get students into sections within their major.
- NS asks a question about GWAR. KJ says Enrollment Services is doing another push to remind students to remember to take a writing intensive (WI) course in order to fulfill GWAR requirements. Suggests reminding students to file an appeal to the GWAR committee.
- NS notes the “carrot and stick” approach for EDI issues. Feels that programs and departments who are already being proactive in addressing this aren’t being rewarded and supported. Malcolm discusses potential ideas for “rewarding faculty who are making their courses more equitable and inclusive.” KSG mentions possibility of assigned time or stipends for “faculty champions” who are already doing this and having them become mentors or guides for how to implement good approaches.
- AR asks about availability of tutoring with an increased focus on DFW reduction. KJ shares some plans to help with this.

5.2. Gift cards and an exception to reporting certain student payments to Financial Aid

- PFH notes there are some updates to reporting requirements. She shares a document that is being shared with IRB and other necessary parties to clarify the requirements.
- Although PFH notes this is an information sharing session only, discussion still ensues. NS notes his continued dismay and dissatisfaction with their response. AR and AN question the language of the laws and our university’s response.

5.3. Select the faculty members for CPaCE Advisory Committee

- EC discusses the nominees for the CPaCE Advisory committee. We need to select three faculty members. Discussion ensues about candidates. NS moves nominating candidates #2, 3, and 5. Seconded and approved. EC will put forward D. Whitney, C. Yefremian, and C. Campbell for the committee.

6. Old Business

6.1. White paper draft for AY 22-23 AS Retreat discussion

- PFH asks EC what the deadline should be for completion of this paper. EC decides on February. Next step is to send to K-12 instructors for feedback. NS suggests this document be presented to the President’s Executive cabinet. This may become an Op -Ed article for the Chronicle of Higher Learning. KSG suggests this be presented to the Executive leadership meeting of the OTP.

7. Announcements and Information

7.1 Campus Climate Survey Open Forum: 12/14/2022, 2:00 pm

- Reminder from PFH to attend this zoom webinar.

7.2 Notes from CSU Statewide Senate Chairs Meeting

- PFH presents notes from the last meeting she attended:
- 1) System wide Enrollment Concerns (Enrollment growth, right-sizing, impactation, avoid misinformation messaging across campuses) – misalignment between CSU requirements for growth and the reality of the population and college going habits;
- 2) Expansion of CSU Independent Doctoral Degree Programs (Approval to change Title 5 regarding DPH);
- 3) CSU Employee Justice Equity and Diversity Housing Assistance Programs;
- 4) Campus Mental Health (Should these be counselor or faculty hires? Impacts retention);
- 5) Academic Preparation (better prepare high school students for college, especially underrepresented students); and
- 6) Tighten Retreat Rights

8. Reminders

- 8.1. End of Semester Celebration: 12/13/2022, 5:30-9:00 pm
- 8.2. Next EC Meeting: 1/17/2023, 2-4 pm
- 8.3. Next Academic Senate Meeting: 1/26/2023, 2-4 pm

9. Adjournment – 3:54pm