

EXECUTIVE COMMITTEE MEETING
Minutes

Tuesday, November 29, 2:00 – 4:00 pm
Academic Senate Conference Room (AS 125)

Or on Zoom: <https://csulb.zoom.us/j/87997222094> (Meeting ID: 879 9722 2094)

P. Hung, N. Schürer, R. Fischer, A. Colburn, N. Meyer-Adams, A. Nayak, K. Janousek, E. Klink, P. Soni, D. Hamm, A. Russo, I. Olvera, J. Hamilton, K. Scissum Gunn, J. Cormack, A. Kinsey

Absent: M. Aliasgari, D. Yong, S. Apel

Additional Guests: D. Sathianathan, R. Ames-Woodyard, D. O'Connor, Dean Rhee

1. Call to Order – 2:03pm
2. Approval of Agenda – Moved by N. Schurer, seconded and approved.
3. Approval of Minutes: Meeting of November 15, 2022 – Moved by N. Schurer, seconded and approved.
4. Special Orders
 - 4.1. Report: Provost Scissum Gunn
 - KSG reports on Student Excellence Fees proposal for 2023-24 year. May help us grapple with enrollment figures and meeting our targets. Proposals will be due from the colleges in February. Colleges can formalize their proposals around four enrollment points:
 - Fall 2023 yield campaign – colleges will reach out students who have applied early or are accepted by multiple universities to come to CSULB
 - Learning Communities – focusing on first year students and strategically enrolling them in certain sections and courses to help them build a sense of community
 - Continuing student registration – finding the ideal time during the term to encourage students to enroll
 - Where needs lie around various degree offering approaches
 - KSG asks about a white paper from our retreat discussions. RF has begun work on this topic having created a draft report from feedback received at the retreat. A thematic breakdown with a bullet point summary, he is close to finishing this and will send out late this week.
 - EK comments on the important connection between our findings from the Senate retreat and our campus focus on understanding enrollment, withdrawals, connecting with high schools, etc.

- AC asks who counts as a student for enrollment purposes. Do mid-career individuals who come to take one class per semester count? KSG answers that the classic definition includes “fully matriculated students.” AC suggests requesting the CO to reconsider how they count students.
- Brief discussion about 12-unit enrollment limits, tuition fee structures, counting students.
- NS asks about the Student Excellence Fee and the fact that these funds are coming from students. KSG explains that the funds are used to support innovative programs designed to benefit students. ASI also gets to provide input into how the funds are used.
- IO discusses an issue multiple student are bringing to her, related to financial aid and the Middle Class Scholarship and other Scholarship disbursements. Students report that the deadlines are changing, and the disbursements are slow. KSG says she will follow up immediately with academic planning and enrollment services to check on that.
- DH notes that many local high schools have lost students due to changes in the bus schedules in Long Beach and parent working schedules. Not sure how many students are impacted, but wanted to share this.
- DH also comments on the possibility of looking for other funding resources to assist students facing issues with scholarship disbursement delays.
- NS asks about an article in the Long Beach Post discussing the Cole family challenging their gift to the University. KSG says she can only share what is in the public domain.
- PS makes a comment about the Student Fee Advisory Committee. They do have input into the amount of the Student Excellence Fee, but they do not have input into how the money is spent.

5. New Business

5.1. Setting the agenda for the Academic Senate meeting, December 08, 2022

- PFH goes over the draft agenda for the last senate meeting of the Fall semester. Curriculum items discussed by EC as well as time certain for curriculum items. EC decides to add the Emeritus policy revision to new items on the agenda.

5.2. [Time Certain 3:00 pm] Current plan/progress related to 2030 Action Zone: Reimagine Faculty – Guests: Dhushy Sathianathan, Vice Provost for Academic Planning; Robyn Ames-Woodyard, AVP for Future Planning; Dan O’Connor; Dean Rhee

- DS and RA-W present on the 2030 Reimagine faculty action zone. DS presents the progress made so far and the challenges the university faces, including declining enrollment. Students are in far greater need currently. Public investment for colleges is on a steady decline also. New funding is only given for enrollment growth. These implications are a threat to public education.

- DS says we need to ask ourselves about how we encourage and empower faculty to engage in scholarship and research with a way that it is brought back into the classroom and our academic offerings. How do we align faculty roles to achieve this goal?
- Reimagine Faculty – Working groups to define and consider new faculty lines, including Artist in Residence, Clinical Faculty, Faculty of Practice, and Financial Teams. Also considering how to use alternate funds for faculty hiring.
- RTP Policy Revision – Consider revision to policies to allow faculty to place differential emphasis on the three components of tenure review, and encourage colleges and departments to review their RTP policies with similar considerations.
- Discussion ensues about full-time lecturer positions, status and voting rights of faculty, the possibility of diversifying tenure-track lines, and the potential stratification faculty.

5.3. [Time Certain 3:30 pm] Updated process and guidelines of the President's Award for Outstanding Faculty Achievement

Guest: Catherine Ward, Chief of Operations, Office of the Provost

- KSG notes that Dr. Ward joined us in August and has been hard at work. CW presents on revisions to the President's award for outstanding faculty achievement. This is a follow-up to recommendations that stem from 2018. CW shares a PowerPoint presentation:
 - We'll look at some suggested content changes, process changes, the timeline, and feedback
 - General Guideline changes – The format will mirror other awards on the university awards page. Some content changes based on Academic Senate feedback.
 - Process changes – Applications will be submitted digitally and the announcement will include guidelines, application form, and the College Review Committee Charge.
 - Timeline changes are also shared.
 - CW shows some slides with old "original guideline" language, feedback received, and the current response, including: 1) required material in narrative; 2) the role of Deans; 3) information about number and allocation of awards; 4) review committee membership; 5) the lack of consideration of letters of recommendation; 6) time period of eligible material; 7) applicant explanation of activities; 8) the inclusion of the student and faculty success initiatives; and 9) providing the charge of the review committee to applicants
- DISCUSSION:

- Unit 3 instructional faculty who are tenured, have served at least 5 years post tenure, and have completed the most recent ETF's are eligible.
- The timeline will begin the week of December 5th with the president's decision due mid-April 2023.
- Feedback received on this award included making it clear that the outstanding achievement in two specific areas be explained in the narrative.
- It is recommended that deans be removed from the evaluation process entirely.
- KJ raises issue about non-teaching faculty being removed from eligibility. KSG says there may be a small chance to have that reconsidered.
- NS raises issue about allowing associate professors to apply. Because the original intent of the award was to benefit full professors who can no longer get salary enhancements.
- NS asks question about reduction in number of award allotted annually (20 now versus ~50 prior to the pandemic). KSG says this currently a good faith effort to reintroduce the award, and the hope is to increase the number of awards going forward.

6. Old Business

6.1. Follow-up discussion related to the creation of UPD Accountability Committee

- PFH, DH, and AK attended the last meeting of the UPD Community Engagement Group. Campus counsel and S. Apel were there. JH is the chair. PFH asks DH to recap the events of the meeting.
- DH says it was a most unsatisfactory discussion. One concern that is still present – CSULB cannot have this committee, because it's against the law. So, how does UC Davis have one? Because they wanted one....
- JH comments on the "accountability" piece. One possible reason why UC Davis includes 'accountability' in their council is because their police union is different than the union for LB UPD, and our collective bargaining agreement doesn't support it.

7. Announcements and Information

7.1 Additional information related to PS 07-05 Intellectual Property Policy

7.2 Enrollment pressure

- PFH mentions article shared with her by Pres. Conoley.

8. Reminders

8.1. Next Academic Senate Meeting: 12/08/2022, 2-4 pm

9. Adjournment – 4:06pm