

**EXECUTIVE COMMITTEE MEETING**  
**Minutes**

Tuesday, November 28, 2023, 2:00 – 4:00 pm  
Academic Senate Conference Room (AS 125)

Or on Zoom: <https://csulb.zoom.us/j/87997222094> (Meeting ID: 879 9722 2094)

P. Hung, N. Hultgren, R. Fischer, A. Nayak, C. Warren, B. Katz, M. Dyo, S. Kasem, N. Schürer, E. Klink, P. Soni, S. Collins, A. Russo, J. Klaus, J. Cormack, K. Scissum Gunn, A. Kinsey

Absent: S. Apel

1. Call to Order – 2:01pm
2. Approval of Agenda – PFH notes that we will table Item 5.4 and reschedule. Also adding Item 5.8 (Academic Integrity). NH moves, seconded and approved as amended.
3. Approval of Minutes: Meetings of November 14, 2023 – Moved by BK, seconded and approved.
4. Special Orders
  - 4.1. Report: Provost Karyn Scissum Gunn
    - KSG reports on the CSU Provost meeting and how communication is handled on campus regarding the Israel/Hamas conflict. The message from our campus was appreciated. Information for faculty regarding engaging in activities was well received by other Provost's and was used on other campuses.
  - 4.2. Report: AVP, Student Affairs Jeff Klaus
    - JK shared a report with EC (available [here.](#)). AVP search is starting this week – four candidates (from over 100 applications). Shared updates on numbers from Basic Needs program (part of CalFresh), from 'prescreens' through 'approved applications.' Noted that the food portion appears to be very beneficial. Also shared numbers about 'hot jobs' and student events.
  - 4.3. Report: VP Administration and Finance Scott Apel
    - SA not in attendance. No report.
5. New Business
  - 5.1. Setting the agenda for the Academic Senate meeting, December 07, 2023
    - PFH shares draft agenda. ASI President is going to report – time certain 2:30pm. Brief discussion about ETA resolution first and second reading process occurs. Miles Nevin will be invited. EC approves agenda.

- 5.2. Updates on Search Committee for Assistant VP for Integrative Academic and Student Success
- PFH states that after three solicitations only two faculty members have come forward to serve. PS suggests asking the Nominating Committee (NC) for assistance with finding members. JC suggests coming up with procedures to use when volunteers are not forthcoming for future searches and committees. NS notes that it would be important for President Conoley to make an announcement at Senate about the importance of getting volunteers for this search.
  - Motion is made to reach out to NC for their help. If that does not work, we will consider non-tenured faculty being allowed. Motion seconded and approved by EC.
- 5.3. Voting Result of Revised RTP Policy
- PFH notes that 70% of the 219 who voted, voted in favor of the policy. The policy will now be sent to the President for concurrence. The next point to consider is implementation. When will it go into effect? JC notes that policies typically go into effect once the President approves it. Plan is to have it go into effect in Fall '24, but need a timeline for when colleges & departments need to have their updated policies done.
  - Discussion ensues about who will draft the concurrence memo and what will be included in it. Colleges & departments will be encouraged to revise their RTP policies in F'24 – Sp'25.
- 5.4. ~~[Time Certain 3:00 pm] 1) Additional Information re: Long Beach College Promise and EOP, 2) Questions about [PS 19-13 Service Learning Policy](#). Guest: Juan Benitez, Director of Community Engagement and Member of LBUUSD Governing Board-~~
- This item is tabled until Juan Benitez is available to meet with EC. In preparation for visit, brief discussion ensues about courses connected to Service Learning Policy (3 vs. 1 unit), Long Beach Promise and EOP, including some history about index issues (CSU vs. CSULB), success of students with index numbers below CSULB's, and upcoming pilot program.
- 5.5. Review and Update the Number of Academic Senators Regularly?
- PFH has received questions as to the number of senators per college. AK states she did not receive the numbers she requested this year from FA. Going forward she will cc KSG and P. Perez when requesting.
  - Number of senators is decided by number of TT/T faculty. The equation is to take the number of TT/T faculty and divide by 20 to determine the number of senators from each college (any fraction/remainder beyond a whole number results in one more senator for the college).
  - EC will check current TT/T numbers and update roster accordingly.
- 5.6. Updates on Graduation Writing Assessment Requirement (GWAR): [Revised CSU GWAR Policy \(11/14/2023\)](#)

- CO has sent an update to the GVAR policy. PFH notes this is information sharing. Shares the policy, Section 1b “Students shall meet the GVAR requirement via a 3 semester unit, upper-division course as determined by the campus. And pre or co-requisites associated with the 3 semester unit GVAR course shall not increase units toward graduation.” However, this does not work with the proposed plan. JC shares some background information about what needs to be adjusted.

5.7. Campus Climate Committee’s Concerns related to DEIA Collaborative Structure

- The CCC is proposing to update their charge, the committee membership, and the name of the committee (Committee on Diversity, Equity, and Campus Climate). Also, there is concern that they were not part of the steering of the DEIA Collaborative Structure and designing the leadership structure.
- Discussion ensues about proposed plan of DEIA Collaborative Structure. CW shares some information about meetings held to date. KSG notes that the DEIA Collaborative Structure is more focused on instilling a DEIA infrastructure at CSULB. Perhaps the Campus Climate Committee should be invited to present and discuss at the DEIA Collaborative.

5.8. Academic Integrity

- JC shares an update on cases coming forward. Issue is about inability for “repeat-delete” when the final grade is the result of a finding of academic dishonesty (Section 5.6.2 of the policy). Instructor wants students to be able to repeat-delete, but the current format doesn’t allow that. Another question discussed is about “opt-in” or “opt-out” from the instructor’s point of view. NH notes that policy 09-05 is also connected to this. Discussion ensues about how Enrollment Services can help to manage this, as well as the policy language “faculty member may inform....”

6. Old Business

- 6.1. None

7. Announcements and Information

- 7.1. None

8. Reminders

- 8.1. Next Academic Senate Meeting: 11/30/2023, 2-4 pm

9. Adjournment – 4:02pm