EXECUTIVE COMMITTEE MEETING
Minutes

Tuesday, November 14, 2023, 2:00 – 4:00 pm
Academic Senate Conference Room (AS 125)
Or on Zoom: https://csulb.zoom.us/j/87997222094 (Meeting ID: 879 9722 2094)

P. Hung, N. Hultgren, R. Fischer, A. Nayak, C. Warren, B. Katz, M. Dyo, S. Kasem, N. Schürer, E. Klink, P. Soni, A. Russo, J. Klaus, J. Cormack, K. Scissum Gunn, A. Kinsey

Additional Guests: D. Hamm (for S. Collins)

Absent: S. Collins, S. Apel

1. Call to Order – 2:00pm

2. Approval of Agenda – Moved by NH, seconded and approved.

3. Approval of Minutes: Meetings of November 07, 2023 – Moved by BK, seconded and approved.

4. Special Orders
    4.1. Report: Provost Karyn Scissum Gunn
    - KSG reports on the message to the faculty about activities that are acceptable for faculty and students with regards to campus demonstrations and events. Reiterates the importance of academic freedom balanced with academic responsibility.
    - The Fall '23 edition of *Research at the Beach* was distributed recently. An online publication to recognize faculty and students for the work and an overview of awards and activities. Highlights work that the faculty are involved with and focused on DEIA work. Several faculty members are mentioned for their outstanding contributions to DEIA work.
    - KSG turns the floor over to JC. JC announces that she will be retiring at the end of this academic year. She will still be involved with the University in some way. KSG shares some thankful words and thoughts about JC's contributions and work to the Beach.
    - QUESTIONS:
        - NS asks, "What's next?" regarding JC's departure. JC says she wanted to make this announcement early to see if we can get a search started as early as possible. KSG offers some of her ideas about how we will move forward in an optimistic manner, while managing expectations.

- o NS asks if KSG has received any feedback from the message she recently sent out to faculty. KSG shares that she has received messages of thanks. Several EC members share their thanks and thoughts. JK asks if the email can be shared with non-faculty members (e.g. staff, administrators). PFH says she will share the message.
  - 4.2. Report: AVP, Student Affairs Jeff Klaus
    - JK comments on some highlights from the report shared with EC ([here](#)). Update provides some information about COVID numbers, as well as flu update: 800 vaccinations have been given so far. Also provides updates on employment numbers and student events.
    - DH notes the hard work that she, JK, and others did at a recent event to keep the peace.
  - 4.3. Report: VP Administration and Finance Scott Apel
    - SA is not present. No report.

5. New Business
  - 5.1. Setting the agenda for the Academic Senate meeting, November 30, 2023
    - PFH shows draft agenda to EC for approval. EC decides to move 7.1 to CC.
    - PFH asks if we should invite ASI President to Senate meeting. EC says 'yes.'
    - NS requests that the resolution on Equitable Textbook Access (ETA) be on this agenda and feels we should invite Miles Nevin to the meeting to speak, if needed. Discussion ensues about ETA timeline (set to launch F'24), comparisons to D1DA, lack of data about D1DA, and student vs. faculty views of ETA (**SEE Item 6.1 below** for more detail about discussion on this topic).
    - NS makes a motion to add the resolution to the Senate Agenda. Seconded and approved without votes against. Resolution will be added to agenda.
  - 5.2. RTP Policy Public Hearing Debriefing
    - PFH mentions some interactions that happened during the public hearing. Some faculty have asked if we can implement rules during senate and/or if an investigation should be launched about conduct at the hearing. Several attendees have reached out to PFH stating they did not give consent to being recorded during the hearing. Therefore, any recordings will not be shared. The vote on policy ratification is now taking place. EC determines there was not a level of unprofessional conduct taking place that needs to be addressed. PFH will contact those with concerns.
  - 5.3. Professional Conduct in Academic Senate Meetings
    - DH notes the rise in unprofessional behavior between campus members in general, but doesn't have information/knowledge about behavior at senate.
    - NS suggests to KSG that we include more "professional behavior" training and information sharing to new faculty orientation.

- No other issues or comments raised.

    5.4. FPPC's Request to Open [PS 11-06 Policies and Procedures for the Appointment and Review of Department Chairs](#)

- PFH mentions that FPPC has inquired about opening this policy for revision, with specific focus on Section 2.2 and lecturer voting rights ("Lecturers with three year contracts and a time-base of at least 0.5 in the department in the semester…"). Discussion ensues about the original intent of the language to limit voting to faculty "who are invested in the department…."
- Discussion also focuses on possibly updating some language (e.g. changing language that currently reads "may vote" to "eligible to vote;" and Section 6.3 – "sent by first class mail…").
- EC decides not to re-open the policy at this time.

    5.5. Venues for AS Legacy Lecture: The Pointe or Japanese Garden?

- AK shares the costs and availability. Japanese Garden - $500 for six hours. EC is okay with the Japanese Garden.

6. Old Business

    6.1. Resolution in Favor of Free Faculty Choice in Assigning Course Materials, Including Format, and Opposing The 'Equitable' Textbook Access Program (ETAP)

- EC agrees to discuss this resolution at 2:50pm.
- PFH shares some updated details. We currently have a program – "Day 1 Digital Access" (D1DA), and it is generally considered to be successful. Questions have come up about why we are moving to the ETA program instead. Believes we need to get more information about the rationale behind the shift. We would also like to see some data about D1DA to examine its effectiveness. Suggests adding some language about this to the resolution.
- PFH raises the possibility of requesting a delay or incremental rollout of ETA. Notes that one CSU is doing a slow rollout of ETA – a pilot program college by college, before a full rollout.
- NH notes that our concerns "don't appear to be registering across the campus," and therefore fears delaying the resolution. Shares a quote from a recent Daily 49er article about CSULB "going digital."
- PFH shares some additional concerns she has read about ETA on social media from UC Davis students (e.g. students who opted out of ETA not having access to the platform for assignments).
- Discussion ensues re: student views on ETA; the "not required fee" of the program; student freedom; and faculty freedom.

7. Announcements and Information

    7.1. None

8.   Reminders
      8.1.   Next Academic Senate Meeting: 11/30/2023, 2-4 pm

9.   Adjournment – 4:03pm