

EXECUTIVE COMMITTEE MEETING
Minutes

Tuesday, November 07, 2023, 2:00 – 4:00 pm
Academic Senate Conference Room (AS 125)

Or on Zoom: <https://csulb.zoom.us/j/87997222094> (Meeting ID: 879 9722 2094)

P. Hung, N. Hultgren, R. Fischer, A. Nayak, C. Warren, B. Katz, M. Dyo, S. Kasem, N. Schürer, S. Collins, A. Russo, S. Apel, J. Klaus, J. Cormack, K. Scissum Gunn, A. Kinsey

Absent: E. Klink, P. Soni

1. Call to Order – 2:01pm
2. Approval of Agenda – Moved by AN, seconded and approved
3. Approval of Minutes: Meetings of October 31, 2023 – Moved RF, seconded and approved as amended (date change noted by NH).
4. Special Orders
 - 4.1. Report: Provost Karyn Scissum Gunn
 - KSG reports on the 23-24 GF budget, enrollment, outreach to students, and meeting with URC.
 - The BSS Inventory & Action Plan. KSG thanks EC for our role in assisting. We are listed as a stakeholder in the Action Plan. The final product was finished November 1st.
 - NS asks KSG about the budget. KSG discusses tenure density (currently at 50%) and efforts to increase it to 55%. Would need to add over 100 new faculty positions.
 - CW asks if KSG feels there was anything that wasn't captured in the BSS request from the CO. KSG says some recommendations aren't readily able to be implemented, because they conflict with existing policies. Our plan was fashioned around the 66 Inventories collected from around the campus.
 - 4.2. Report: AVP, Student Affairs Jeff Klaus
 - JK provides some highlights to the EC via a document in the shared folder ([here](#)). Provides COVID numbers update, internship roadshow, employer engagement ("Hot jobs" has been changed to "Targeted jobs"), TRiO program, and Student Affairs Events.
 - NS asks if there is a place where we can see the calendar of Student Affairs events in advance. JK says the information exists in the "Events & Orgs" chiclet.

- 4.3. Report: VP Administration and Finance Scott Apel
- SA reports on Teamsters who are having a systemwide strike on Thursday, will be on campus, they represent about 74 CSULB employees.
 - LB Mayor coming Thursday for LB Housing Promise. Trying to create faculty and staff housing affordably.
 - LB Economic Partnership meeting recently, announced no recession forthcoming.
 - Rotary scholarship luncheon recently. Describes some details of the various scholarships, as well as one of the former student speakers. They give scholarships to LB City or state universities only. AN ask how students can apply, answer, on [website](#).

5. New Business

- 5.1. Academic Senate Retreat Debriefing
- Student assistants helped PFH type up table notes from retreat. They are available to EC for viewing. Two documents available on SharePoint. PFH thanks EC members who were note takers at retreat and asks for feedback from event. Discussion ensues with feedback shared about the retreat and plans going forward. KSG notes some alignment with proposed plans through the BSS initiative and feedback from the retreat. RF mentions the idea of drafting a white paper that also draws connections to our BSS action plan. NH and RF will work on compiling drafts to begin work on the white paper.
- 5.2. Concerns about the membership of [Advisory Council on Strategic Enrollment Management \(ACSEM\)](#)
- PFH shares a recent email exchange and mentions a question raised about why there isn't a University Library rep on ACSEM. Another question was raised about the lack of lecture faculty. Discussion ensues about inclusion/exclusion of specific colleges, focus of ACSEM, opening the charge of ACSEM. KSG notes the library's strong connection to student engagement, campus participation, etc. NS asks if it would benefit us to have VP Beth Lessen join us as some point to discuss her vision of enrollment. PFH says is possible.
 - PFH notes the very large number of Ex-Officio members on ACSEM.
 - NH states that at no point did the Senate include specific language about academic colleges and excluding the Library.
 - PFH will bring our thoughts back to the ACSEM chair.
- 5.3. Combined [PS 11-02 Credit earned as a Senior, Graduate or other Post-Baccalaureate](#) and [PS 92-09 Senior Enrollment in Graduate Courses for Undergraduate Credit](#)
- PFH says that CEPC has done their preparation and review and has a combined draft policy (Undergraduate Student Enrolling in Graduate Courses for Baccalaureate or Post-Baccalaureate / Graduate Credit). Asks if

the draft policy should also be sent to URC. JC provides some clarification about why the policies were opened (including coordinating with the new blended program, procedural changes). Also notes the financial implication of the policy (paying graduate or undergraduate tuition), and says that may be a reason to send it to URC first. BK asks whether the policy applies to credential programs. JC says it does not. BK suggests clarifying that in the policy. CW asks about the number of under enrolled graduate programs that might be boosted by this policy.

- EC decides to send the policy directly to Senate. It will not be sent to URC.

5.4. Planning for RTP Policy Public Hearing

- PFH presents draft of public hearing discussion topics, asks for feedback. The hearing will begin with an overview showing the revision process including multiple stakeholders and years of work.
- PFH asks what will happen if the vote to ratify fails. We would maintain the old policy, and EC could then decide whether to send it back to FPPC.
- Discussion ensues about other talking points and potential questions that may be raised. We will record the public hearing, and it will be available upon request. Ballot will be posted Monday, 11/13/23. KSG supports Senate sending out one more reminder about the hearing.

5.5. [Time Certain 3:40 pm] Discuss concerns related to Academic Senate and shared governance (elected EC members only)

6. Old Business

6.1. Updates on Assistant Vice President for Integrative Academic and Student Success

- Request to change the title of this position. KSG says this position was approved in 2021 but was put on hold. Initially was piloted as a faculty fellowship. This position needs someone with institutional authority. There is an AVP for student success housed in SA, did not want to be confused with that position. Recognizing the holistic nature of this position and to better reflect the portfolio.
- EC decides that we will put out a call letting faculty know that we will only be hiring for this position this year, and that we are looking for volunteers for the search committee.

6.2. Resolution in Favor of Free Faculty Choice in Assigning Course Materials, Including Format, and Opposing The 'Equitable' Textbook Access Program (ETAP)

- Tabled until next week

7. Announcements and Information

- 7.1. Letter – Please Do Not Eliminate Logic and Math from the CSU GE
- 7.2. Letter for President Conoley's Triennial Review

- 7.3. ASCSU Resolutions – November 2023
- 8. Reminders
 - 8.1. Next Academic Senate Meeting: 11/09/2023, 2-3:30 pm
 - 8.2. Public Hearing for RTP Policy Revision: 11/09/2023, 3:30-4:30 pm
- 9. Adjournment – 3:42pm (Item 5.5 continues).