

**EXECUTIVE COMMITTEE MEETING**  
**Minutes**

Tuesday, October 24, 2023, 2:00 – 4:00 pm

**Zoom Meeting**

Zoom: <https://csulb.zoom.us/j/87997222094> (Meeting ID: 879 9722 2094)

P. Hung, N. Hultgren, R. Fischer, A. Nayak, C. Warren, B. Katz, M. Dyo, S. Kasem, P. Soni, S. Collins, A. Russo, S. Apel, J. Klaus, J. Cormack, A. Kinsey

Absent: N. Schürer, E. Klink, K. Scissum Gunn

1. Call to Order – 2:01pm. Meeting is via Zoom for all participants.
2. Approval of Agenda – Moved by AN, seconded and approved.
3. Approval of Minutes: Meetings of October 17, 2023 – Moved and approved with minor amendment (clarify NH – N. Hall or N. Hultgren)
4. Special Orders
  - 4.1. Report: Provost Karyn Scissum Gunn
    - There is no formal report today, but would like PFH to speak to GI 2025. There is a memo from the CO. PFH will incorporate that into Item 5.2.
  - 4.2. Report: AVP, Student Affairs Jeff Klaus
    - JK provided a snapshot of activities going on this week for students. Student engagement is up, and they are active on campus. Trips and activities are selling out in record time.
  - 4.3. Report: VP Administration and Finance Scott Apel
    - SA states that there will be a protest tomorrow and a vigil tomorrow night related to Israel – Hamas conflict.
5. New Business
  - 5.1. PS 09-10 RTP Policy re: a hearing and secret ballot vote
    - PFH congratulates everyone for their work on this policy. Per Section 8 of the current policy, we will schedule a public hearing and put together a secret ballot. There is a recommendation to carve out time from 11/9/23 meeting (3:30-4pm) to conduct the hearing. We will invite all tenured & tenure-track faculty. Option two would be to schedule it on another day/time. JC suggests holding from 3:30-4:30pm. NH asks what happens at the hearing. PFH suggests highlighting the effort and work that has been done and put into this policy beginning back in Fall 2020 with FPPC. We can put together a one page summary. JC suggests getting Al Colburn's presentation that described the work that went into it. JC also asks for

clarification that help people understand what they are voting on, and there are no further revisions that will be made to the document. Faculty are only voting to support or not support the policy. Discussion about Section 8 ensues.

- NH moves that we hold a hearing on November 9<sup>th</sup> from 3:30-4:30pm. Seconded and approved.

#### 5.2. Student Access and Success Beyond Graduation Initiative 2025

- PFH has spent two days in San Diego at a conference discussing the GI 2025 initiative. She shares a document (“Student Success and Success Beyond...”). There are some areas she would like to highlight:
  - Four pillars from the CO (Equity, Affordability, Leadership, & Innovation).
  - Proposed timeline – Oct ’23 thru June ’24 when the “Vision will be finalized.” Currently, we are focusing on what is next. Will need to come up with a specific plan for our campus with actionable items.
- PFH notes that this is information sharing. We are about to sunset GI 2025 and moving forward we need to find our next “North Star” – goals and initiatives for the next ten years.
- NH is curious about faculty input. Notes the oddness of “learning” not being one of the pillars.
- PS encourages feedback from EC, and notes we can send feedback to him.

#### 5.3. Updates on the searches for Asst. VP for Faculty Inclusive Excellence and Asst. VP for Integrative Academic and Student Success

- PFH updates EC on these two MPP positions. We did not get enough people willing to serve on the search committees. PFH shared concerns about the creation of these two positions with the Provost. KSG said these two positions are urgent and very much needed. KSG proposed staggering them, having one this year, and one next year. This year have the AVP for Integrative and Academic Student Success first. This position was initially approved over three years ago under Provost Jersky. PFH asks EC if they agree with going forward with one position only. RF suggests putting out another call to faculty to see if we can get enough faculty to serve on the search committee with this new approach. NH shares his agreement, and encourages we should include language in the call that clarifies the specific faculty who may be knowledgeable and interested (e.g. internship coordinators). Also mentions the feedback provided by EC in the past regarding the name of the position. PFH says she will share our feedback once more, and also notes that feedback has been received from faculty equity advocates that can be shared. BK asks if the interim will serve for another year. JC & PFH believe that Malcolm Finney would continue to serve in the role we are not searching for this year.
- A motion is made to put out another call to faculty with the details discussed above.

5.4. Questions about [Panel on Professional Responsibility \(PPR\)](#)

- PFH reviews the current Charge for this committee. Notes that this committee rarely meets and most of the faculty conduct issues go directly to Faculty Affairs. JC asks about the urgency. Notes we are waiting for guidance from the CO about faculty misconduct and this committee could assist, but we need more information and guidance. PFH says that we probably won't get more information about OCC (Other Conduct of Concern) until Fall '24. PFH notes this committee met only twice last year, and at least one was focused on Intellectual Property.
- SC notes the issue with having only tenured faculty, especially when some of the issues that are raised are about lecturer faculty. Wants to ensure that individuals on the committee can relate to the individuals involved. CW also notes the importance of expanding committee membership.
- PFH asks, Can Faculty Affairs send someone to sit on this committee? Can we slightly modify the membership for now to allow for an ex officio Faculty Affairs member? PFH says that Malcolm Finney is very interested in serving in an ex officio capacity so that he can hear and learn about these types of cases.
- NH says that the current Charge doesn't seem to prohibit a person, such as Malcolm, from attending the meetings. Also supports the idea of diversifying the committee membership to reflect more groups.
- PFH notes that the original intent of forming the committee was to protect members who do not have tenure from retaliation.
- EC agrees to let a Faculty Affairs representative attend.

6. Old Business

6.1. Planning for AY 23-24 Academic Senate Retreat (October 26, 2023, 2-5 pm)

- PFH and AK provide update about facilitators.
- NH put together an icebreaker – Historical events that did or did not occur in 1949.
- Discussion ensues about discussion topics and questions. They will be sent to the facilitators today for their feedback.

6.2. Charge of Advisory Council on Strategic Enrollment Management (ACSEM)

- PFH provides a debriefing from our discussion last week. N. Hall and MA presented two items to EC: 1) Opening the committee Charge – want to grow faculty membership, as well as invite faculty chairs; & 2) Draft Resolution – decisions are being made without faculty feedback (e.g. Long Beach Promise admissions change).
- PFH asks for EC's thoughts from the discussion. Discussion ensues.
- CHARGE - The current ACSEM will make the first effort to revise the Charge, and then send it to EC.
- RESOLUTION – The target of the Resolution is the President and administration. EC agrees to look at the draft, as well as similar drafts and

can start working on a combined resolution. NH and PS comment on the possibility of needing more than one resolution if there are multiple issues.

- PFH will communicate to ACSEM that they can work on a specific resolution of their own about enrollment, or they can decide if they would rather combine their issues within the Senate's shared governance resolution.

6.3. Proposed CSULB Patent Policy and Copyright Policy

- PFH shares updated information from Simon Kim following up on our meeting last week.
- Clarification - "Copyrightable work belongs to the creators." This is to clarify some confusion from last week.
- Other question about committee membership of advisory committee. PFH shares the current membership structure.
- BK suggests having the policies begin with clear preambles and definition sections. The organization of the policies would still need reworking.
- EC will forward the current draft to FPPC with some of our comments and suggestions.

6.4. Interpretation of [PS 14-15 Faculty Office Hours Policy](#)

- PFH reminds EC that we had a conversation about this several weeks ago, but we need to come to a conclusion. AR shares a recap of some of the issues (e.g. mode of office hours beyond the mandatory minimum, face-to-face vs. appointments). SK shares her preference for face-to-face. BK suggests letting departments handle issues, and not opening the policy at this time. NH suggests having chairs who have questions share their questions with other department chairs and/or the Chairs Council.
- Discussion ensues. EC will not open the policy for revision at this time. EC will also not create an interpretive memo. PFH will follow up with impacted chairs and the Chairs Council.

7. Announcements and Information

7.1. None

8. Reminders

8.1. Academic Senate Retreat: 10/26/2023, 2-5 pm

- EC members should try to arrive around 1:30pm.

8.2. Next Academic Senate Meeting: 11/09/2023, 2-4 pm

9. Adjournment – 3:59pm