

**EXECUTIVE COMMITTEE MEETING**  
**Minutes**

Tuesday, October 03, 2023, 2:00 – 4:00 pm  
Academic Senate Conference Room (AS 125)

Or on Zoom: <https://csulb.zoom.us/j/87997222094> (Meeting ID: 879 9722 2094)

P. Hung, N. Hultgren, R. Fischer, C. Warren, B. Katz, S. Kasem, N. Schürer, E. Klink, S. Collins, A. Russo, S. Apel, A. Kinsey

Additional Guests: C. Fowler, A. Wright, E. Leyva, D. Sathianathan , E. Klaus

Absent: A. Nayak, M. Dyo, P. Soni, J. Klaus, J. Cormack, K. Scissum Gunn

1. Call to Order – 2:00pm
2. Approval of Agenda – Moved by BK, seconded and approved.
3. Approval of Minutes: Meetings of September 26, 2023 – Moved by NH, seconded and approved with minor amendments.
4. Special Orders
  - 4.1. Report: Provost Karyn Scissum Gunn
    - KSG not in attendance, but updates were provided via SharePoint ([notes](#)).
    - Some key points from the updates included the CO visit, Seal of Excelencia, Wang Family Excellence Awards, and Black Excellence at the Beach.
    - Re: Wang Family Excellence Awards: EC is responsible for providing recommendations for faculty awards. EC will receive the list and make recommendations next week.
  - 4.2. Report: AVP, Student Affairs Jeff Klaus
    - JK is not in attendance, but updates were provided to EC via email ([notes](#)).
    - Some key points from the updates included COVID updates, Karaoke night, Career Fair, and “Let’s Talk” Black Talk.
  - 4.3. Report: VP Administration and Finance Scott Apel
    - SA presents on building designs for new buildings, we are shovel ready, but need CA to give CSU system funds \$170M building, PH 1 will be the location. Building will be for CHHS, many CHHS departments will be located there. Three stories, with first story providing space for a clinic partnering with LB Memorial, and an industrial kitchen for teaching in hospitality. Second floor will have classrooms and labs. Third floor will have Dean’s office and faculty offices. SLP should be able to move their new technology to this new building. Once funding is received, three-year building cycle expected.

- Last board meeting, new dorm approved, in front of Los Alamitos/Los Cerritos dorms. Will receive funds from the state for this to be low-cost housing for students. Should break ground in January with a two-year build cycle. The low-cost rooms will be spread throughout multiple dorm buildings.
- Union contracts (UAW) moving forward. A tentative agreement may come soon.
- A COTA project and a COE project are on a list of projects to be approved in the future. SA says our funding typically comes from the state, not federal. Also describes how some earmarked money for ~3 projects was given and then taken back. We're not supposed to ask for earmarks, only the CO is supposed to do that. We need to go through the CO and lobby for attention there.

## 5. New Business

### 5.1. Setting the agenda for the Academic Senate meeting, October 12, 2023

- PFH presents draft agenda for next AS meeting. Notes that we will have back to back meetings in October (12<sup>th</sup> and 19<sup>th</sup>).
- BK asks about Consent Calendar and voting process. NS will check about the proper procedure.
- Questions and discussion ensues about proposed discontinuance of the B.A. in Film and Electronic Arts, Narrative Production Option
- Discussion about Item 7.1 proposal for name change (Department of Cinematic Arts).
- PFH notes that there is an ASCSU resolution with regards to Cal-GETC, there have been questions about this resolution by faculty members. Some other CSU campuses are making their own resolutions in response to the ASCSU resolution, PFH asks if CSULB should consider this. NS says the ASCSU resolution asks the CO for more time to decide on GE patterns. Should the patterns align with Cal-GETC. NS suggests having an open discussion about this. But when? Discussion ensues.
- NS suggests making the meeting on the 19<sup>th</sup> policy only.
- There has been some concern about the Certificate policy from faculty members. EC says RTP must be passed before other policies are put forward.

### 5.2. [Time Certain 3:00-3:30 pm] LB Promise EOP Pilot Memo to CO

Guests: Chris Fowler, Chief of Staff; Andrew Wright, Director of Admissions; Eduardo Leyva, Director of Educational Opportunity Program (EOP)

- Introductions are made. Other guests include D. Sathianathan and E. Klaus.
- Presenters explain the Pilot to EC – LB College promise re-launch group was formed recently to reestablish this promise program. A commitment through a MOU, this guarantees LBUSD graduates a path to CSULB if they finish school and are eligible. The MOU has changed over time. The original

MOU addresses CSU eligibility, but not CSULB specific eligibility. Ongoing concerns of equity gaps and partner accountability have existed. Three entities, LBUUSD, LBCC and CSULB as well as the Port are involved. Some students who apply directly to CSULB from high school and do not qualify are re-directed to LBCC. Direct matriculation to CSULB for students without setting them up for failure are examined.

- Promise Pilot AY24-25 – to conditionally admit up to 100 LBSUD students who meet the CSU minimum requirements. Students would enroll and participate in Educational Opportunity Program (EOP), admit as undeclared, maintain good academic standing within the first year, and complete English and Math requirement within first year. Four-year pilot program.
- E. Leyva describes reasons why EOP could handle these students and help them succeed. He “feels very confident.” Expecting 40-60% yield rate (out of the ~100 eligible students).
- Importance of “wraparound academic support” is key. CF talks about our new mayor’s vision for all promise programs – born here, educated here, work here, die here. As such, there is newfound commitment from the city to support these commitments.
- NS asks if our guests are just providing EC with information, or if there is something they want from EC. CF says this is a commitment that the President has already made, but they are coming to EC to share the information and receive feedback.
- Question raised about funding – CF says it is not clear what funding will be needed. Original thought was that it would come the President’s Office, but that probably will not happen according. EOP will look into how much they would actually need to assist these 40-60 students without hindering EOP.
- NS suggests adding a faculty member to the relaunch committee. CF is open to that.
- BK notes some of the difficulties that may be faced by the Math department if these students come in and need to complete their requirements within the first year.
- DS notes the need for support with intentionally designed personalized programs and strategies for these students, given the low success rates for students coming in with GPAs lower than 3.0 out of high school.
- NH asks who will be the person in charge of the program. CF says it is connected to the Promise and will be a sub-program of EOP, so EL and/or CF will be “on the hook.”

### 5.3. CSULB Black Student Success Inventory and Action Plan

## 6. Old Business

6.1. [Time Certain 2:45 pm] Question about Chairing [Graduate Studies Advisory Committee \(GSAC\)](#)

- PFH recounts EC's previous discussion about this. We no longer have a faculty-based Director of Graduate Studies, rather we have an MPP in a similar situation.
- RF shares suggestions for having a chair or co-chair that is a faculty member. They would be the one setting the agenda, deciding on what to bring to the committee discussions.
- NS asks if we have any other Academic Senate committees where the chair is designated in the policy.
- NS suggests having the chair elected by committee. The eligible members for chair would be one of the faculty representatives.
- EC determines that the Charge will not be reopened at this time.

6.2. [Time Certain 3:30 pm] Planning for AY 23-24 Academic Senate Retreat (October 26, 2023, 2-5 pm)

- PFH says the Provost will support honorariums for presenters at our retreat. \$250 per facilitator will be provided. Members of the Black Excellence Collegium will be asked to be presenters. Next week we will discuss discussion questions. Flyer will be finalized and invitation to be sent out this week.

6.3. Interpretation of [PS 14-15 Faculty Office Hours Policy](#)

7. Announcements and Information

7.1. Mercer's CSU Faculty Compensation Study Report

8. Reminders

8.1. Next Academic Senate Meeting: 10/12/2023, 2-4 pm

9. Adjournment – 4:04pm