EXECUTIVE COMMITTEE MEETING
Minutes

Tuesday, September 19, 2023, 2:00 – 4:00 pm
Academic Senate Conference Room (AS 125)
Or on Zoom: https://csulb.zoom.us/j/87997222094 (Meeting ID: 879 9722 2094)

P. Hung, N. Hultgren, R. Fischer, A. Nayak, C. Warren, B. Katz, M. Dyo, S. Kasem, N. Schürer, E. Klink, P. Soni, S. Collins, A. Russo, S. Apel, J. Klaus, J. Cormack, K. Scissum Gunn, A. Kinsey

Absent: E. Klink, P. Soni, S. Apel

1.   Call to Order – 2:01pm

2.   Approval of Agenda – PFH added Item 5.4 and a time certain for Senate Retreat discussion. Moved by A. Nayak, seconded and approved as amended

3.   Approval of Minutes: Meetings of September 12, 2023 – Moved by A. Nayak, seconded and approved.
        - PFH clarifies the number of faculty awards from President Conoley for this year – 50 awards at $10,000 each. Multiple faculty members on EC indicated they were pleased on this news and praised the President.

4.   Special Orders
        4.1.   Report: Provost Karyn Scissum Gunn
        - KSG reports on opportunities around professional development for faculty. First, discusses leadership in higher ed. – to better understand both administration and the faculty experience. Also to enrich and bridge connections between faculty and administration. On October 5th there will be a meeting with a facilitator to develop curriculum and an experience plan in this area. PFH and NH will be part of that meeting. Second, the Leadership Fellows Program has been on hiatus. President's office needs to identify co-facilitators to help resurrect this program.
        - Policy 09-10 currently on floor may be related to the Black Students Success Inventory. Black Excellence Collegium will conduct the early part of this campus examination. Report to be prepared focusing on nine recommendations/priorities (each campus will assess their performance on a 5-point Likert scale: 1 = *Does not exist,* 5 = *Excelling/leading as an exemplar*). Report is due Nov. 1st. Recommendation 8 may have policy implications for 09-10 ("Incorporate Black student success in faculty and staff evaluations"). KSG describes components of this recommendation, as well as the connection to RTP, and other policies. Next week this will be presented to EC. Our campus is working on this early. The first step is the self-assessment; the second step is to

select three of the nine that our campus will expand upon. PFH suggests bringing this document to FPPC who are currently working on the SPOT document revision.

- QUESTIONS:
    - NS asks about immediate connection to 09-10 (RTP Policy). KSG explains potential connections. NS asks if we should also be considering the same initiative for LatinX students, LGBTQ+ students, etc. KSG agrees and says we need language that recognizes the diverse student population.
    - BK notes the limited time frame for the initial self-assessment report, as well as the fact that we are currently working on the RTP policy. Inquires about best approach to introduce this at Senate, and potential for introducing language within the RTP policy.
    - CW asks for more clarification about what is expected with the report. Also supports including language within the RTP document at the beginning of each section to express support for the spirit of Black student success, and then let the colleges and departments go into more detail in their documents.
    - KSG stresses that although this is currently focusing on Black students, we want the language to be inclusive enough for "ALL" students.
    - NS refers to the language already in the RTP document about supporting and educating a "diverse student body," and notes concern about going backward in the document.
    - NH notes the likelihood (or lack thereof) of us being able to score high on the Likert scale for any of the recommendation areas, especially if we don't have an updated policy in place.
    - CW suggests considering the development of a Black Student Ally on campus.
    - NS comments about connection to the document and GI 2025.
    - RF suggests continuing with the Univ. RTP document as is, but find a way for "strategic messaging" to strongly encourage Colleges & Departments to further articulate processes and ways to achieve the recommendations when they begin revising their RTP policies.
    - NS asks KSG about the Leadership Fellows Program. We have leadership mechanisms – called shared governance – at this university. Would like to see a significant part of the rebooted Leadership Fellows Program be "active participation in shared governance" at multiple levels.

4.2. Report: AVP, Student Affairs Jeff Klaus
- JK presents on COVID numbers: 97 students; 16 staff and faculty; 180 classroom exposure notifications.
- Sept. 25 – part-time psychiatrist Dr. Gilly begins her appointment.
- Project rebound has 90 students enrolled.

4.3. Report: VP Administration and Finance Scott Apel
- SA is not present. No report.

5. New Business
    5.1. Setting the agenda for the Academic Senate meeting, September 28, 2023
        - PFH shares the draft agenda.
        - Two items on consent calendar, first readings.
        - NH shares some feedback he heard at the CPaCE meeting re: digital badging. Dean Swarat provided a lot of information about digital badging, and we may want to consider an extended first reading and/or a meeting with EC to further describe these badges.
        - Questions about timing and availability of posting most current "in progress" versions of policies on the senate website.
        - Draft agenda approved by EC.
    5.2. Position description for Assistant Vice President for Faculty Inclusive Excellence
        - PD presented to EC for review. PFH suggests Margy Merryfield and Alex Washington to review the PD as Faculty Equity Advocates.
        - NS asks who can make grammar edits. He volunteers to handle the edits for this PD.
        - PFH shares the documents provided on SharePoint in response to EC request (PD, Director – Academic Employee & Labor Relations, Faculty Center Director)
        - COMMENTS: Questions presented for clarity re: lecturer foundations program; conflict facilitation; oversight responsibility; and FRA-EDI.
        - EC will put out a call to all faculty to serve on this search committee this week.
    5.3. Change to [Committee on Native American Burial Remains and Cultural Patrimony (CNABRCP)](#) and [PS 96-04](#)
        - The committee is working on the charge for the committee, as well as revisions to PS 96-04.
        - The committee will be moving away from the Senate to the Office of the President (OTP).
    5.4. Question about Chairing [Graduate Studies Advisory Committee (GSAC)](#)
        - charge says GSAC is chaired by director of graduate studies but is now chaired by the Associate Dean of grad studies. This person was faculty but is now an MPP. Will revisit this issue next week.
        - A question has come up about the chair of this committee. The charge says the "Director of Graduate Studies" is the chair. But we no longer have this position. Instead, we have the Associate Dean of Graduate Studies (which is an MPP). Is it okay to have a non-faculty person in this position?
        - We will continue to discuss this next week, because it appears to be a more sensitive issue than we originally thought.

6. Old Business
    6.1. Planning for AY 23-24 Academic Senate Retreat (October 26, 2023, 2-5 pm) TIME CERTAIN 2:45.

- Theme and who to invite is discussed by EC. Suggestions include compassion, inviting alumni, inviting colleagues from community colleges. RF suggests them first and then audience to invite. MD suggests compassion in action. NS suggests that if we use compassion, no guests are needed. KSG suggests using Compassion to eliminate Conduct of concern. How to become a more compassionate university. SC suggests using communication in compassion. RF suggests scenarios are needed. NH suggests using 'bullying' as what to avoid as a topic. Something that engages all constituents. Perhaps a service project for students. KSG asked about bystander training and who has participated. AN suggests what we have done "right" recently and how to continue. NH says the idea of faculty bullying students is troubling. We do not want to have this be a disciplinary event. Breaking Barriers to Compassion is a suggestion.
- A very fruitful discussion continues, but alas, no final decisions are reached.
- EC will revisit this topic next week.

6.2. Interpretation of [PS 14-15 Faculty Office Hours Policy](#)

7. Announcements and Information
   7.1. [Notice of Proposed Rulemaking on Accessibility of Web Information and Services of State and Local Government Entities](#)
   7.2. Past University Faculty Awards (per College)
   - Thanks to AK for updating this!
   - NS suggests adding information about the number of eligible faculty. Discussion ensues.
   - PFH has shared this with the Deans. NS asks if it can also be shared with the Awards committees.

8. Reminders
   8.1. Next Academic Senate Meeting: 9/28/2023, 2-4 pm

9. Adjournment - 4:08pm