

**EXECUTIVE COMMITTEE MEETING**  
**Minutes**

Tuesday, August 29, 2:00 – 4:00 pm  
Academic Senate Conference Room (AS 125)

Or on Zoom: <https://csulb.zoom.us/j/87997222094> (Meeting ID: 879 9722 2094)

P. Hung, N. Hultgren, R. Fischer, A. Nayak, C. Warren, B. Katz, M. Dyo, S. Kasem, N. Schürer, E. Klink, P. Soni, S. Collins, A. Russo, J. Klaus, J. Cormack, K. Scissum Gunn, A. Kinsey

Additional Guests: P. Perez

Absent: S. Apel

1. Call to Order – 2:00pm
2. Approval of Agenda – Moved by J. Cormack, seconded and approved.
3. Approval of Minutes: Meeting of August 22, 2023 – . Wrong minutes were shared. Will review and approve at the next meeting on September 5<sup>th</sup>.
4. Special Orders
  - 4.1. Report: Provost Karyn Scissum Gunn
    - KSG reports on the inaugural edition of the Student Success Story publication. Admissions and Day at the Beach were featured in this edition. This has not been widely distributed yet. It is initially being shared with deans, ADs, and EC. Will be shared with the campus through the Provost’s message.
    - Black Student Success inventory – Each CSU will conduct a self-study to evaluate the status of campus efforts to align with the 13 recommendations from the parent report. Nine recommendations are campus level; four are system level. Each recommendation has criteria to be rated from 1 (not started) to 5 (national leaders). Each campus will develop an action plan targeting three areas to focus on and implement over 18 months. Campus inventories are due Nov 1<sup>st</sup>. There may be some funding opportunities – details still being worked out. The ask from EC – help form the “Black Excellence Collegium.” Last year a Latinx group was formed, and CSULB received the Seal of Excelencia.
    - The Unit of Enrollment Services (ES) has been reorganized and will now report to Student Affairs. NS asks for elaboration about this announcement. KSG says the President has a clear vision for our campus to be responsive to changing needs of our campus regarding ES processes and how to best position our campus for the future and growth of enrollment

services. The operationalization of this will take some time according to KSG.

- SC asks if the delivery of services is going to look different. KSG says it will take time to see how daily operations will be impacted.
- PFH asks what the potential impact to faculty and students will be. What was the driving force to make change?
- AN asks about the impact on advisors and curriculum. KSG says at this point, advising is not seen as a part of this reorganization. The records office may maintain their current housing place.
- NS asks if this is a “done deal.” KSG says she believes that is true. NS notes that this is a huge reorganization, and he is curious who was consulted. Wants to ensure transparency. NH and SC also ask who was consulted. KSG notes that she wants to convey this information as rationally and fairly as possible, and does not have an answer to that question right now.
- NH also asks how this will impact senate policies going forward. He shares some concerns about changes to policies potentially being made outside of the shared governance structure.
- SC asks what the next step is going to be.
- RF asks when this will be announced to the rest of the University. KSG notes this has been announced to the two divisions affected.
- PFH asks if ES will have their own ‘line’ within StudentAffairs, or if they will be reporting to someone / some specific unit. KSG doesn’t have an answer to that.
- NS asks if, apart from Beth, the leadership in student affairs was not in the loop about this discussion until yesterday. JK responds, “Yesterday was the first discussion about this.” NS finds this “horrifying” if a proposed change as large as this was started without proper consultation and sharing of information beforehand.
- EK states we may hear more about this at ASCSU, and wonders if the request for this could be coming from the CO.
- EC asks PFH to send an email to President Conoley asking her if she will talk about this at senate on Thursday (8.31). If she doesn’t, the reorganization will not be addressed at Senate.
- JK notes it is not uncommon for enrollment services to be part of student affairs, and we will do our best to make it work.
- There is a perception that Student Affairs has been conducting various power grabs over the past five years without any focus on benefitting our students, overlooking the fact that academics should be a primary focus at our academic institution.

#### 4.2. Report: AVP, Student Affairs Jeff Klaus

- JK says there will be a rally against the proposed tuition increases tomorrow at 1:15pm. Organizers/supporters - Students for Quality education (SQE); Coalition of Students against Tuition Hikes.
  - SK asks if CSULB supports these strikes / rallies. JK says the campus supports when students want to organize events, in general.
- 4.3. Report: VP Administration and Finance Scott Apel
- SA is not in attendance today. No Report.

## 5. New Business

### 5.1. Senate Representatives for committees

- [Campus Academic Calendar Committee \(CACC\)](#)
  - **R. Fischer volunteers** to serve on committee as EC representative.
- [AI Technology Implementation Steering Committee](#)
  - This is not a senate committee. PFH shares the charge.
  - **B. Katz volunteers** to serve on committee as EC representative.
  - AR asks if there will be staff representation on this committee. KSG believes there will be staff representation based on the division positions listed under membership.
  - NH asks about faculty representation on the Academic AI sub-committee.
- [President's Equity & Change Commission \(PECC\)](#)
  - They would like an academic senate representative to serve this year. Meetings times are checked. No one at EC is available during the suggested meeting times. EC will return to this.
  - SC is already on the committee and will report to EC until we find a senator representative.
- [DEIA Governance Structure](#)
  - How to implement DEIA on campus will be addressed by this committee/structure. One Exec member is needed. Will hear about this from the President's Chief of Staff in the future.
  - **C. Warren volunteers** to serve as EC representative.

### 5.2. [Time Certain 3:00 pm] Introducing New AVPFA Patricia Perez

- Introductions are made.
- PP notes there are some priorities that PP and KSG have identified. She shares a document listing some priorities, as well as notes/updates.
  - Priorities include: 1) Providing direct oversight to academic employee and labor relations; 2) conducting a comprehensive FA audit including personnel positional assessment; 3) conducting an audit of major FA processes for potential efficiency measures, considered part of the organizational and functional audit; 4) development and implementation of an annualized process for disaggregated faculty recruitment and retention data; 5) completing search process, timing in alignment with organizational assessment, Director of Academic Employee and Labor Relations, employee

analyst; and 6) preparing for search process Asst. VP, Faculty recruitment, retention and support (AVP-FRRS).

- There is a new position in FA, Asst. VP of Faculty Retention & Support. PFH asks about the new assistant VP position. PP notes that the Cozen report made notice of an identifiable gap for situations and behaviors that don't raise to Title IX status or some similar level of importance, and they fall through the cracks. PP is looking to find a proactive and preventive approach for these situations, as well as a place where faculty can find support.
- NS notes that he doesn't see the same ideas shared by PP in the current preliminary position description. He also understands the idea about being proactive and supportive, but notes that the faculty who will come to programs, workshops, and initiatives are not likely to be the people PP referenced in her hopes/plans to proactive. Others also make note of the apparent disconnect between the position description draft and the role described by PP (e.g., BK, RF). PP says this person will be the liaison to the CO. PP also notes the connection between 'retention' and 'happiness of faculty,' and therefore there is a connection between the new position and her goals for this position.
- SC notes that the position description would benefit from some language describing the position as one where the person would be focused on "strategic initiatives and resolutions related to 'conduct of concern'" before situations rise to grievance level. For example, looking for other resolutions, ways to avoid conflict, educational approaches, etc. to address the variety of conduct of concerns.
- "Conduct of Concern" is an important component to be addressed. PP says FA is moving forward on recommendations from Cozen, not waiting for direction from CO.
- CW comments that this doesn't look like a VP position, but rather a slightly lower HR/staff level position. PP reiterates the importance of this person handling the 'gap' cases that don't rise to Title IX level. JC also notes that importance of this person dealing with confidential issues, and thus would need to be an MPP.
- NH says this position appears to be highly motivated by the Cozen report. Asks, will there be funding for this from the CO? – KSG is unaware of specific funding at this time. NH also asks, will this person be active in the design of policies related to 'conduct of concern?' KSG notes that each campus will need some of their own infrastructure to handle situations.
- AN has two questions: 1) where is this in the campus budget line? 2) In that budget line, is there space for staff? PP and KSG provide some comments about budget and organization.
- RF asks about the qualifications and requirements for this person.

### 5.3. 2024 Commencement Planning

- President Conoley wanted PFH to share some plans/ideas about commencement. PFH share a PP presentation. Including: 1) having stage walk and names read; 2) holding ceremonies at Angel Stadium, LB Arena, or on campus; 3) number of ceremonies; 4) cost; 5) number of tickets per student; and 6) hooding of graduates. The planning committee is looking for feedback.
- EC presents many points to encourage returning the ceremony to campus, including: 1) the feeling of “connection” and “home;” 2) faculty-student-family interactions; and 3) advertising the beauty of CSULB.
- MD and RF note the importance of having student input drive this decision.
- Other discussion points include: 1) need for data about numbers of students attending on campus versus Angel Stadium events; and 2) data on the number of tickets students actually requested.
- NS another thing for this committee to consider is to make sure the cultural ceremonies are included in this planning. JK “really loves NS’s idea.”
- KSG reminds EC that at some point an administrative decision will have to be made. All three of the current options offer students to have their moment, with their stage walk, and name called.

### 5.4. Amend 8/31 AS meeting agenda

- PFH adds to the agenda a short presentation on how to support undocumented students. EC agrees. A motion will be made to amend the agenda at the beginning of the meeting.

## 6. Old Business

- 6.1. Planning for AY 23-24 Academic Senate Retreat (October 26, 2023, 2-5 pm)
  - PFH reminds EC members to think of some ideas.

## 7. Announcements and Information

- 7.1. 2024 National Conference on Undergraduate Research (NCUR)
- 7.2. CSULB DHR Report
- 7.3. Campus Safety/Security Strategic Plan Work Group
- 7.4. Online Dialogue Facilitation Training
- 7.5. Tribe liaison and Committee on Native American Burial Remains and Cultural Patrimony (CNABRCP)
- 7.6. Academic Affairs Publication: A Chapter in Our Student Success Story

## 8. Reminders

- 8.1. First Academic Senate Meeting: 8/31/2023, 2-4 pm

## 9. Adjournment – 4:01pm